



**APPROVED MINUTES**  
**Iowa County Board of Health**  
**Tuesday, December 9, 2014 at 4:00 PM**  
**Iowa County Health & Human Services Building**  
**Room 2001**  
**Dodgeville, WI**

**Iowa  
County  
Wisconsin**

1 **Meeting was called to order** by Chair Philip Mrozinski at 4:00 PM.

2 **Roll Call was taken.**  
Member present: Philip Mrozinski, Tom Howard, Bruce Paull, Greg Parman, Linda Pittz, Sue Steudel, Judy Lindholm  
Others present: Director Jenny Pritchett, Samuel Delventhal (UW School of Nursing Intern)

3 **Approve the agenda for this December 9, 2014 meeting.** Parman moved to approve the agenda for this meeting. Lindholm seconded the motion. Motion carried.

4 **Approve the minutes of the September 16, 2014 meeting.**  
Parman moved to approve the minutes of the September 16th meeting. Pittz seconded the motion, but asked about follow-up regarding #16 on in the minutes regarding Board of Health Orientation in a County Government with a County Administrator. No answer as of yet from Administration or Corporation Counsel. Motion carried.

5 **Report from committee members and an opportunity for members of the audience to address the committee. No action will be taken.**  
Pittz announced that Director Pritchett will be participating in the Commencement Ceremony at Benedictine University in Chicago this weekend for her Master's in Business Administration completion this last October 19, 2014. The Board of Health congratulated Director Pritchett on the accomplishment. Paull brought an article to share with the Board titled "The Last Anti-Fat Crusaders" which discusses the government's role and policy for nutrition. Director Pritchett stated that she will share the article with the Healthy Iowa County Initiative-Diet and Physical Activity Task Force at the next meeting in January 2015.

6 **Agenda item: Propose Malpractice Liability Insurance Coverage 2015- Registered Nurses.**  
Director Pritchett consulted with Greg Klusendorf, County Clerk and Corporation Counsel. Iowa County's liability insurance carrier covers medical malpractice of the Registered Nurses as long as they are working within their scope of practice on county time. It was not recommended that additional malpractice liability insurance policy be purchased at this time in 2015 as originally proposed. Chair Mrozinski made a motion to not propose additional malpractice liability insurance for the RNs for 2015 due to adequate coverage by the county insurance. Pittz seconded. Motion carried.

7 **Agenda item: Propose Addendum to Iowa County Smoking Ordinance to Include Electronic Cigarettes**  
The current Smoking Ordinance for Iowa County was reviewed by the Board. Evidence-based information regarding E-cigarettes was provided and discussed by Director Pritchett. The Eau Claire City Ordinance banning E-Cigarettes that was passed in July 2014 was provided by Director Pritchett to the Board for review. After reviewing all information and discussing the issue, Pittz made a motion to

	<p>approved adding an addendum to the current Iowa County Smoking Ban Ordinance to include Electronic Cigarettes and to move this proposal to the next level of the Health &amp; Human Services Committee after Chair Mrozinski consults with Corporation Counsel regarding the proposal. Parman seconded the motion. Motion carried.</p>
8	<p><b>Agenda Item: Access to Health &amp; Human Services Center during Power Outages- Emergency Procedures for Vaccines</b></p> <p>Director Pritchett informed the Board that in the event of a power outage, like the one that occurred in Dodgeville the early morning hours of November 20, 2014, the Health &amp; Human Services Building cannot be accessed with the fob security system that is powered only by electricity. Director Pritchett brought this to the attention of the County Administrator who is the only employee that currently has possession of a master key to the HHS Center. Due to this matter not being resolved by the County Administrator, Director Pritchett brought the issue to the attention of the County Board Chair who suggested the matter be handled by the Board of Health. Health Department staff must be able to have 24 hour access to the HHS Center at all times due to the vaccines and maintain emergency procedure compliance through the State Immunization Program. Director Pritchett states that at any one time there is approximately between \$70,000 to \$100,000 worth of vaccine in the refrigerator in the Health Department and staff must be able to attend to the safety of the vaccine at all times, especially during a power outage. If the vaccine spoils, the county would be responsible for the cost of the vaccine. Director Pritchett states that it is just simple risk mitigation for the Health Department staff to have access to the department at all times. The HHS Center has a generator in place, but no automatic switch. The generator must be started manually. After discussion, Chair Mrozinski made a motion he will contact Administration tomorrow and start to remedy the situation with obtaining a master key to be readily available for the Health Department and Director Pritchett will take the issue of obtaining the automatic switch to the Health &amp; Human Services Committee. Pittz seconded the motion. Motion carried.</p>
9	<p><b>Agenda Item: 2014-2017 Strategic Plan Progress Report</b></p> <p>Director Pritchett handed out a paper copy and explained the Strategic Plan Progress Report as of December 9, 2014. All goals and objectives set forth for the Health Department are on track. No questions or concerns at this time. Chair Mrozinski made a motion to approve the Strategic Plan Progress Report as written. Pittz seconded the motion. Motion carried.</p>
10	<p><b>Agenda Item: Legislative Updates</b></p> <p>Director Pritchett announced that a Legislative Breakfast is scheduled at the Richland County Health &amp; Human Services Building on January 9, 2015. Items for agenda are electronic cigarettes, communicable disease funding, State food inspection programs consolidations. Todd Novak, Travis Tranel, and Ed Brooks are some of the legislators invited. Board of Health members are welcome to attend.</p>
11	<p><b>Agenda Item: “Design for the Greater Good” Kristin Mitchel Design Grant Proposal- Marketing Healthy Iowa County Initiative</b></p> <p>Director Pritchett announced that the Health Department would like to submit a nomination for this grant for the Healthy Iowa County Initiative. Chair Mrozinski cautioned that the Health Department may not be a candidate for this grant due to it is a government agency and not a non-profit. Director Pritchett states she will contact Kristin Mitchel and clarify. Chair Mrozinski made a motion to approve the grant proposal if the Health Department is a candidate. Parman seconded. Motion carried.</p>

12	<p><b>Agenda Item: Environmental Health Updates</b>  Director Pritchett reports that the Health Department has been increasing education and awareness to the public regarding Radon and Carbon Monoxide with press releases and advertisements. Chair Mrozinski asked if the Health Department ever offers long-term radon test kits and the Health Department only offers the short-term kits as given by the State Radon Program grant at this time. No active human health hazard orders are out in Iowa County as of this date.</p>
13	<p><b>Agenda Item: Vouchers- September, October, and November 2014.</b>  A summary of vouchers paid out by the Health Department for September, October, and November was presented by Director Pritchett. Motion by Mrozinski and seconded by Howard to approve this summary. Motion carried.</p>
14	<p><b>Agenda Item: Disease Report:</b> Director Pritchett reports that influenza illnesses in the Southern Region considered low at this time. The predominant strain of influenza currently circulating is Influenza A H3N2 Texas strain. The Health Department has been collaborating and consulting with Upland Hills Health, Emergency Management, Clinics, EMS, Fire, Law Enforcement and Dispatch regarding Ebola Preparedness. An Ebola Informational meeting and table top exercise was held in Iowa County on October 29, 2014 with successful participated of many key players. Director Pritchett distributed the latest Ebola Situation Report from the Department of Health Services to all Board members.</p>
15	<p><b>Agenda Item: Education/Training Updates:</b> Director Pritchett will be starting certification LEAN/Six Six Sigma training for quality improvement. Kari Bennett attended Mental Health First Aid Training. Ann Thompson attended FAST Training which involves family assistance training in disaster situations.</p>
16	<p><b>Agenda Item: Other Issues/concerns from board Members:</b> Director Pritchett reported that the 2015 Budget for the Health Department passed as submitted by the County Board November 12, 2014.</p>
18	<p><b>Next Meeting Date:</b> TBD</p>

Motion by Pittz and seconded by Parman to adjourn. Time 5:00 PM.

Respectfully submitted,

Jenny Pritchett, Director/Health Officer