



APPROVED MINUTES
Health and Human Services Committee
Wednesday, April 8, 2015 at 5:00 PM
Upper Level Conference Room at Courthouse

**Iowa
County
Wisconsin**

1 Meeting was called to order by Chairman Ron Benish at 5:04 PM

Roll Call was taken:

Member present: Supervisor Benish, Supervisor Bomkamp, Supervisor Clerkin, Supervisor Meek and Supervisor Paull. Supervisor Lindholm and Supervisor Meyers were excused.

2 Others present: ADRC/DSS Director Tom Slaney, Bloomfield Administrator Penny Clary, Health Director Jenny Pritchett, U W Extension 4-H youth agent Deb Ivey, 4-H Program Advisor Melissa Doyle, ARDC Manager Rebecca Wetter, Unified Community Services Director Kathy Shannon-Rink, Veterans Service Officer Jeff Lindeman, County Administrator Curt Kephart, Supervisor Dan Nankee, Supervisor Kenneth Palzkill, Kevin Higgs – Samuels Group, Kurt Berner – Samuels Group, Jack Jenkins and Karen Oellerich.

Approve the agenda for this meeting:

3 Sup. Bomkamp moved to approve the April 8, 2015 meeting agenda. Sup. Paull seconded the motion. Motion carried.

Approve the minutes of the February 4, 2015 meeting:

4 Sup. Clerkin moved to approve the minutes of the March 4, 2015 meeting. Sup. Paull seconded the motion. Motion carried.

Comments or reports from the audience or committee members:

Supervisor Paull reported that 5 heroin incidents occurred last month. He asked if we could develop the Bloomfield facility into a drug and alcohol treatment center. He thought it might help address the heroin issue. Supervisor Benish ask the committee “can we consider this?”

Supervisor Nankee congratulated the Health Department on being ranked # 1 in the state for quality of life.

5 Kathy Shannon-Rink stated UCS has a heroin/opiate group operating now. The group can serve 8 to 10 people. There is a need for an inpatient facility in the area. The closest facilities are in Madison and La Crosse. Iowa County has a Drug Court program starting up soon.

Chairman Benish listened to a presentation by the Suicide Prevention Coalition at the CAP Board meeting. Grant County has a pot of money to fund these community programs. He was wondering if Iowa County could do the same thing.

6	<p><u>Discussion and possible action on a resolution to oppose changes in Governor Walker's 2015 – 2017 Budget proposal regarding services currently provided by the Aging and Disability Resource Centers..</u></p> <p>ADRC Manager Rebecca Wetter highlighted the ADRC fact sheet included in the packet and discussed the need for the resolution. She informed the committee that we have met with both Senator Marklein and Representative Novak on this issue. They toured our office and talked to staff, administrators, board members and clients served by the ADRC. Director Slaney indicated he just returned from "Human Services Day at the Capitol" where he discussed the same issues with our legislators. Both legislators favored removing this language from the budget.</p> <p>Motion by Supervisor Meek to support this resolution. Seconded by Supervisor Bomkamp. Motion carried.</p>
7	<p><u>Discussion and possible recommendation on revising the Veterans Service Office staffing plan due to staff retirement.</u></p> <p>Veterans Service Officer Jeff Lindeman asked the committee if they had any questions on the recommendation and financial projections of the proposed staffing change provided in the packets.</p> <p>Supervisor Meek asked who would serve veterans when Jeff is gone. VSO Jeff Lindeman explained the ADRC could assist clients in his absence. Lafayette County currently has a single person office and HHS staff assists clients in his absence.</p> <p>Supervisor Paull asked if Jeff considered filling the vacant Veterans Benefit Specialist position ½ time to make sure staff are available to serve clients.</p> <p>Motion by Supervisor Meek to return the Veterans Service Officer position to a full time position and leave the Veterans Benefit Specialist position vacant. The Veterans Benefits Specialist position would be revisited in six months to review the efficacy of a one person Veteran's Service Office. Seconded by Supervisor Clerkin. Motion carried. The recommendation needs to go to the Administrative Services Committee for approval next.</p>

Discussion and possible action on a resolution awarding a contract to an Architectural/Engineering firm as a result of the Bloomfield RFP recommendations.

Bloomfield Director Penny Clary passed out a resolution to the committee.

Kurt Berner of the Samuels Group gave an update on the RFP process. Ten proposals were received for this project. A matrix was distributed showing the rankings of the ten proposals. An interview process was conducted by the selection committee of the three top proposals and they ranked those interviewed. PRA and Engberg were the top two proposals. The selection committee felt Engberg was a more workable group. PRA fees did not include some of the services included in the Engberg proposal. The selection committee was recommending issuing a contract to the Engberg group not to exceed \$29,475. Mr. Berner indicated the services could be completed by August 31, 2015.

Supervisor Meek stated he was part of the selection committee and indicated a \$8,000 savings would occur if the firm looked at a new facility only.

Supervisor Paull indicated Engberg would work with Bloomfield to make sure the size and the scope would be appropriate.

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Chairman Benish asked what does the \$29,475 cover.

Kurt Berner responded the contract covers a Feasibility Study that looks at the current campus to see what could be used with the existing facility versus a new facility, Programming that identifies space needs for the project and Schematic design services that provide rough floor plans. The Samuels group will then provide the costs of a new or renovated facilities. He indicated this is beginning step for the project.

Supervisor Bomkamp asked if this was an either/or proposal (new vs. renovation).

Mr. Berner indicated this will help you design the building.

Supervisor Meek moved to authorize a contract to Engberg Anderson Architects for a feasibility study of the existing facility versus a new facility, programming and schematic design services with \$22,000 designated for new construction design and \$8,000 designated for renovation design with the total contract not to exceed \$30,000. The motion was seconded by Supervisor Paull. Motion carried. The motion will be forwarded to the ASC committee.

SUN PROGRAM:

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No report

10	<p><u>UW Extension:</u></p> <p>UW Extension 4-H Youth Agent Deb Ivey described the 4-H Robotics program offered in Iowa County. The program is funded through a United Way grant and money rose by the 4-H Leaders Group. They have 5 robot kits that 10 kids can work on at a time. The robots take about an hour to assemble. The team then needs to program the robots movements. The programs objectives are to demonstrate creativity, innovation and critical thinking; increase their ability to work cooperatively with others; improve communication skills; understand the process of programming and increase their ability to design a solution for a problem.</p> <p>4-H Program Advisor Melissa Doyle discussed the 4-H Ambassadors program. The Ambassador program is a leadership program offered in Iowa County. Program participants go on a retreat where they talk about leadership styles. A worksheet used to identify their leadership styles was distributed to the committee for their own use. The four leadership styles are Dominant, Influencing, Steadiness and Conscientious.</p>
11	<p><u>Veteran's Office Update:</u></p> <p>Veterans Service Officer Jeffrey Lindeman indicated he was committed to a smooth transition to a full time VSO. He will continue to help out in his role as a juvenile justice social worker until a replacement can be hired.</p> <p>Chairman Benish asked if was looking forward to being a full time VSO. Jeff indicated he was looking forward to that change.</p>
12	<p><u>Health Department Update:</u></p> <p>Health Director Jenny Pritchett passed out a Director's Report</p> <p>Health Director Pritchett stated the Iowa County continues to be ranked #1 in Quality of Life in the state, but fell in other health outcomes. The Healthy Iowa County Initiative, started by the Health Department, will help move our other rankings in the right direction. The goal is to be the healthiest county in the state. Jenny provided the health indicators of the health rankings. The report helps identify where we need to improve so we can focus our efforts in those areas.</p> <p>An update on Communicable Disease Activity in Iowa County was provided.</p> <p>Immunization programs in schools will begin again this spring focusing on Tdap, Meningitis and HPV.</p> <p>Public Health visits/contacts were reported through March 2015.</p>
13	<p><u>Unified Community Services Update:</u></p> <p>Unified Community Services Director Kathy Shannon-Rink indicated there is a mental health services shortage in Iowa and Grant Counties. They have experienced 8 position vacancies in the last year. Retirements and staff relocation contributed to this turnover. Two of these vacancies were supervisory positions.</p> <p>Director Shannon-Rink educated the committee on the financial part of UCS. UCS has over \$900,000 in</p>

	<p>services billed to private insurance companies, Medicare and Medicaid. They are able to bill for the Community Service Program, outpatient services, targeted case management and the Birth to 3 program. They have a sliding fee schedule for those that do not have insurance based on the ability to pay. The Affordable Care Act has helped increase the number of people covered by insurance. They also help people enroll in prescription assistance programs to get drugs at a reduced rate.</p>
14	<p><u>Bloomfield Healthcare & Rehabilitation Update:</u></p> <p>Bloomfield Administrator Penny Clary provided a report on average Daily census and payer source mix. Current census is 61, with an average census of 61 beds in 2015</p> <p>Bloomfield won the fair hearing on an employee grievance. The employee’s next option is to appeal to the County Board.</p> <p>Director Clary announced the resignation of the Director of Nursing. She will continue until May 7, 2015.</p> <p>An audit was recently completed, but the results are unknown at this time.</p> <p>There was a state site visit today. No citations were issued.</p>
15	<p><u>ADRC Update:</u></p> <p>ADRC Manager Rebecca Wetter gave an update on the prevention programs being offered by the ADRC in 2015. The Stepping On program started this week at the HHS building. We have completed our portion of the Yoga research project. We have been invited to participate in two new prevention projects. One is called “Care Talk” and is focused on health literacy with caregivers. The other is called “Sit less or Stand Up” which focuses on increasing activity and decreasing sedentary behavior.</p> <p>ADRC Manager Wetter invited our legislators to tour the ADRC office to talk with staff, board members and consumers. Senator Marklein visited on April 1st and Representative Novak is schedule to visit April 10th.</p> <p>The ADRC will be hosting a Volunteer Appreciation Banquet on April 21st in honor of National Volunteer Month. We recognize our volunteers for their commitment to our prevention, transportation, guardianship programs as well as our foster parents, mentors and teen court volunteers. We rely on these volunteers to facilitate many of our programs.</p> <p>Governor Walker has proclaimed May 2015 as Aging and Disability Resource Center Month.</p>
16	<p><u>Social Services Department Update:</u></p> <p>ADRC/DSS Director Tom Slaney informed the committee the agency was considering changes in contracting services with outside vendors in our 2016 budget. The potential staff changes in the Veteran’s</p>

	<p>Office may impact the timing of these proposed changes. A full time VSO position will leave a half time vacancy in our Children and Families Unit. We will wait to see the results of the proposed VSO staffing changes and then develop a staffing plan. An organization chart was passed out showing one and a half vacant positions in that unit before the potential half time vacancy.</p> <p>Today, Director Slaney attended the “Human Services Day at the Capital” hosted by WCA. He met with Representative Novak and Senator Marklein’s Staff to discuss items in the Governor’s Budget. Items discussed were Income Maintenance funding, Aging & Disability Resource Centers, Family Care, Children’s Community Options Program and Mental Health funding restructuring.</p> <p>Director Slaney informed the committee the agency is leasing two offices in the social services suite. Forward Service Corp. and Southwest Workforce Development Board are operating the W-2 and Food Stamp Employment and Training programs that supplement our economic support programs. This will provide a “one stop shop” for our consumers as well as improve the communications between these programs.</p>
16	Next meeting date set for May 6, 2015 at 5:00 pm.
17	Motion to Adjourn by Supervisor Clerkin, seconded by Supervisor Bomkamp at 6:51 pm. Motion Carried.
	Minutes by Tom Slaney