



**APPROVED MINUTES**  
**Health and Human Services Committee**  
**Wednesday, July 8, 2015 at 5:00 PM**  
**Community Room HHS Building**

**Iowa  
County  
Wisconsin**

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| 1 | Meeting was called to order by Vice Chairman Bruce Paull at 5:26 PM   |
| 2 | <p><u>Roll Call was taken:</u></p> <p>Member present: Supervisor Bomkamp, Supervisor Lindholm, Supervisor Meek and Supervisor Paull. Supervisor Benish, Supervisor Clerkin &amp; Supervisor Meyers were excused.</p> <p>Others present: ADRC/DSS Director Tom Slaney, Health Director Jenny Pritchett, Veterans Service Officer Jeff Lindeman, County Administrator Curt Kephart, ADRC Manager Rebecca Wetter, UW Extension Family Living Agent Ruth Schriefer, Multi-Cultural Outreach Vista Volunteer Ana Karina Burton, ADRC/DSS Business Manager Jamie Gould, SUN Director Cecile McManus, Employee Resources Manager Allison Leitzinger and Sue Judd.</p>  |
| 3 | <p><u>Approve the agenda for this meeting:</u></p> <p>Sup. Bomkamp moved to approve the July 8, 2015 meeting agenda. Sup. Meek seconded the motion. Motion carried.</p>   |
| 4 | <p><u>Approve the minutes of the June 3, 2015 meeting:</u></p> <p>Sup. Meek moved to approve the minutes of the June 3, 2015 meeting. Sup. Bomkamp seconded the motion. Motion carried.</p>   |
| 5 | <p><u>Comments or reports from the audience or committee members:</u></p> <p>No Comments.</p>   |
| 6 | <p><u>Presentation on Suicide Prevention Coalition by Sue Judd</u></p> <p>Sue Judd introduced herself and gave a brief biography. A brochure was distributed including information on the Iowa County Suicide Prevention Coalition, warning signs of suicide, what can friends or families do to help and a list of resources. The coalition is looking to write a grant to print this brochure in Spanish for 2016. A memorial walk is planned for September 2015. The coalition has a website and a Facebook page (addresses included on the brochure). Their goal is increase public awareness in 2016. They plan on doing this through radio and television ads. Sue Judd gave a Power Point presentation showing statistics and facts on suicide in Iowa County.</p> |
| 7 | <p><u>Discussion and possible action on a Resolution to Secure State Funding to Support Communicable Disease Control for Population Health</u></p> <p>Health Director Jenny Pritchett introduced the resolution included in the HHS committee's packet. The resolution is intended to advocate for this funding in the next state biennial budget period. County Health Departments across the state are asking their County Boards to support this initiative. Supervisor Lindholm made a motion to approve this resolution and pass it on to the County Board for their consideration. Supervisor Meek seconded the motion. Motion carried.</p>   |

8	<p><u>Discussion and possible action on a Resolution on wages for Casual Employees at Bloomfield Healthcare and Rehabilitation Center.</u></p> <p>Vice Chairman Paull indicated the committee had gone over this resolution last month. Supervisor Lindholm asked for definitions of “Casual Employee” and “School Status”. Employee Resource Manager Allison Leitzinger provided those definitions. Supervisor Meek asked if there were any other groups that were not included in the classification/compensation study. ER Manager Leitzinger responded that the seasonal employees at the Highway Department and Limited Term Employees were not included, but the LTEs had been dealt with and the seasonal Highway Department employees would be considered in the future. Supervisor Lindholm asked for a clarification on how these staff would be placed on the compensation scale. ER Manager Leitzinger indicated the School Status employees would be placed on the next step that resulted in a raise and the Regular Casual employees would go to the maximum of the pay grid of the position they fill. Motion by Supervisor Meek to approve the resolution and send it on to the Administrative Services Committee. Seconded by Supervisor Lindholm. Motion carried.</p>
9	<p><u>Review and approve updated Driver Escort Policies for Drivers and Clients.</u></p> <p>ADRC/DSS Business Manger Jamie Gould stated the driver’s version of these policies has been in place and is being updated. The client version is new and sets expectations for clients. Supervisor Lindholm complimented the policies and asked if they should address service animals. Business Manager Gould indicated the drivers could be surveyed to see if they will accept service animals and include a question on the applications of future drivers. This would allow staff to match drivers with service animal requests. Supervisor Lindholm asked if the driver escort would leave an unruly client if the trip is terminated. Business Manager Gould indicated that no one would be left. The office would make arrangements for the client to get home. Supervisor Lindholm asked if the drivers had the right to refuse transporting a client. Business Manager Gould indicated they could refuse to transport a client, but that would happen during the arrangement phase of the scheduling process. Motion by Supervisor Lindholm to accept these policies and take into consideration the above suggestions. Seconded by supervisor Bomkamp. Motion carried.</p>
10	<p><u>SUN Program:</u></p> <p>SUN Director Cecile McManus indicated the Dodgeville Senior Center has done a 3 month trial period of meeting at the Dodgeville meal site. Today, 22 people attended the meal site. The Senior Center members were going to vote on whether to continue to meet at the meal site. The SUN program audit was recently completed and presented to their board. Overall the audit went well. The same issues were identified again this year that relate to the small nature of the organization. The organization has moved to billing clients for home delivered meals to eliminate their driver’s handling cash. Director McManus indicated the organization is on target with their 2015 budget. The GWAAR revenues had a slight increase as well as Lafayette County’s NSIP funding. The Iowa County van recently died and was replaced with a minivan that works well for meal delivery. The Arena meal site has seen a slight increase in usage due to the closing of the neighboring Mazomanie/Black Earth site. Vice Chairman Paull mentioned the ability to pay online (debit or credit card) may improve collections as family members might make payments on behalf of their relatives.</p>

11	<p><u>UW Extension:</u></p> <p>Family Living Agent Ruth Schriefer shared information on the Multi-Cultural Outreach Project (MCOP). This project includes five counties in southwestern Wisconsin. The goal is to expand awareness of resources available to our multi-cultural neighbors. The UW Extension partners with Southwest CAP, Iowa County Literacy Council, Catholic Multi-Cultural Center and Neighborhood Housing in this project. A Volunteer in Service to America (VISTA) volunteer has been hired to help with this project. The VISTA program is the equivalent to the Peace Corps program only serving inside the U.S. Family Living Agent Schriefer introduced Ana Karina Burton as the VISTA volunteer. Ana Karina Burton gave a brief biography of herself. Ms. Burton explained her role is to serve as a link between local agencies and immigrants and work with the English as a Second Language (ESL) program to teach basic living skills. There are many other roles/projects she will incorporate as time permits. Supervisor Meek asked where is the ESL program housed? Ms. Burton indicated the program is run by volunteers and meets at agreed upon locations. Family Living Agent Schriefer indicated the MCOP is funded by grants and donations. The VISTA volunteer is paid a minimal living allowance.</p>
12	<p><u>Veteran's Service Office:</u></p> <p>VSO Jeff Lindeman indicated the department had received their annual CVO grant. Future grants will be a reimbursement grant. No policies on allowable costs have been made available yet.</p> <p>VSO Lindeman has not heard any unfavorable feedback on the staffing changes at the VSO.</p>
13	<p><u>Health Department:</u></p> <p>Health Director Jenny Pritchett passed out her director's report.</p> <p>A draft of the strategic plan for the Healthy Iowa County Initiative was presented to the committee. The Healthy Iowa County website is now online at <a href="http://www.healthyiowacounty.org">www.healthyiowacounty.org</a>.</p> <p>Health Director Pritchett handed out a projects and succession plan that was also provided to the Health Committee at their meeting last night.</p> <p>Quotes from two different companies have been received for the automatic transfer switch for the generator. Emergency Preparedness funding is paying for this building enhancement. Jake and Curt will decide on which vendor to use.</p> <p>Supervisor Paull presented a three page document listing the accomplishments of Health Director Pritchett during her tenure at Iowa County and thanked her for her service. Director Pritchett recognized all the help she had during the accomplishments.</p>
14	<p><u>ADRC Update:</u></p> <p>ADRC Manager Rebecca Wetter announced June 15<sup>th</sup> was World Elder Abuse Awareness Day. To increase awareness of this issue, the ADRC has posted a sign and pinwheels outside the HHS Building. Each pinwheel represents an Elder Abuse and/or Neglect report received by Iowa County in 2014. There were 61 reports overall in Iowa County last year. The display will be moved to the Courthouse yard for two weeks as well.</p>

	<p>The ADRC is developing a Caregiver Coalition in Iowa County. Representatives are being recruited from other professionals in the community, our advisory board and individuals who have been caregivers. A Kick-off meeting is scheduled for August 10, 2015 at 9:00 a.m. in the HHS building.</p> <p>The ADRC facilitates a Caregiver Support Program that provides support and assistance to individuals who are taking care of a loved one to keep them living independently in their homes. The program is intended to prevent burnout and fatigue of caregivers and prevent or delay long term care placements. The program can provide respite, chore services, transportation, education, home modification, case management and adaptive aids.</p> <p>The goals are to increase awareness of the Caregiver Support Program, increase self-identification of caregivers, increase referrals from other providers, increase attendance at our support group and promote Dementia Friendly Communities.</p> <p>Two handouts entitled “Why should I Care about Elder Abuse” and “Red Flags of Abuse” were distributed to the committee.</p>
15	<p><u>Social Services Department Update:</u></p> <p>ADRC/DSS Director Tom Slaney informed the committee of two Social Worker position vacancies currently. One vacancy is from Jeff Lindeman’s departure and the other is from Kristi Mason’s resignation. We received permission to refill Kristi’s position and were able to offer two positions during our recruitment for Jeff’s replacement. We have one accepted offer and another pending offer.</p> <p>The Southwestern ESS Consortium met today to discuss the upcoming Food Share On-Demand Interview requirement. This initiative will begin January 1, 2016 and will be phased in throughout 2016. This change will impact the workload of the workers and increase the demands on the call center. Each county shares staffing the call center based on county caseload percentages. Iowa County is roughly 5% of the caseload.</p> <p>The WHEAP (energy assistance) program has approved a “Summer Fill” program for LP and Fuel Oil customers who were eligible in the last heating season. Customers who pay \$150 toward a summer fill will receive up to an additional \$350 grant from the state.</p>
16	<p>Next meeting date set for August 5, 2015 at 5:00 pm.</p>
17	<p>Motion to Adjourn by Supervisor Lindholm, seconded by Supervisor Meek at 7:36 pm. Motion Carried.</p>
	<p>Minutes by Tom Slaney</p>