

**MINUTES**  
**Iowa County – Justice Committee**  
**June 3, 2008**

1. **The Justice Committee met in the Lower Level Meeting Room of the Sheriff's Department in the City of Dodgeville on Tuesday, June 3, 2008 at 6:15 p.m. and was called to order by Sup. Joe Thomas.**
  
2. **Roll call was taken.**  
**Committee members present: Sups. Gerald Dorscheid, Dwayne Hiltbrand, Greg Parman, Joe Thomas, Bob Bunker, Mark Masters, Phil Mrozinski and Carol Anderson. Sup. Larry Steffes arrived at 6:38 p.m. Excused/absent: None.**  
  
**Also present: Sups. Ron Benish and Diane McGuire, Sheriff Steve Michek, Chief Deputy Jon Pepper, Cheri Philmore, Iowa County Humane Society Executive Director, Deb Rosenthal, Child Support Director and Randy Terronez, County Administrator.**
  
3. **Motion by Sup. Phil Mrozinski, second by Sup. Bob Bunker to approve the certification of the meeting. Motion carried.**
  
5. **Motion by Sup. Dwayne Hiltbrand, second by Sup. Greg Parman to approve the agenda for this June 3, 2008 meeting. Motion carried.**
  
6. **Motion by Sup. Gerald Dorscheid, second by Sup. Carol Anderson to approve the minutes of the May 6, 2008 meeting. Randy Terronez identified error in the Sheriff's Department Interview Room Bid item. Sup. Carol Anderson moved to amend the main motion, second by Gerald Dorscheid to replace the bid award from "Specialized Electric" to "Fearing". Motion carried. The main motion was then voted. Main motion carried.**
  
7. **Open session – Comments from audience /Committee members: None.**
  
8. **Old Business: None**
  
9. **New Business**

**Circuit Court**

**Attic Presentation**

The Committee was reminded that the June 17 regular Board meeting will start at 6:00 p.m. with a presentation by Attic, an alcohol court treatment program. Funds have been set aside in the County's contingency budget to implement a program. Kathy Johnson from Attic was visiting various county officials today including Sheriff Steve Michek, Tim Helmberger, Judge Dyke and Randy Terronez. Highlights of meetings given.

## **Teen Court**

### **Department Name Change**

Per discussions with Marcia Richgels and Judge Dyke, the name recommended is the Department of Court Ordered Programs and the title for Marcia's position be changed to the Director of Court Ordered Programs.

**Motion by Sup. Greg Parman, second by Sup. Phil Mrozinski to change the name of the Teen Court Program and Director to the Department of Court Ordered Programs and Director in order to more accurately reflect the activities and forward to the Administrative Services Committee and full Board. Motion carried.**

## **Child Support**

### **Certificate of Excellence Correspondence**

Deb Rosenthal was present and reviewed agenda enclosure noting that Iowa is one of only 10 counties in the state to receive this recognition. The effort was particularly difficult in light of the staff shortages/vacancies from October, 2006 through September 2007, the time period the recognition covers. The award resulted in Iowa County receiving an additional \$1,027.18.

### **2007 Annual Report**

Deb Rosenthal distributed 2007 Annual Report and reviewed highlights. She noted fluctuation in Indirect Cost Recovery amounts that affected the 66% federal reimbursement. She also reminded the Committee that the federal government has reduced incentive funds. The State has picked up the amounts the federal government cutback through September 30, 2009 only. In response to Sup. Thomas question on 1<sup>st</sup> quarter activity, Deb stated that the office is on target in spite of poor economic conditions that make collections more difficult.

**Motion by Sup. Phil Mrozinski, second by Sup. Bob Bunker to forward the 2007 Child Support Annual Report to the full Board. Motion carried.**

## **Sheriff's Department**

### **Correction to May 22 Board Action on Interview Room Audio-Visual Equipment Bid**

Randy Terronez gave background of error in identifying the wrong vendor and dollar amount.

**Motion by Sup. Gerald Dorscheid, second by Sup. Carol Anderson to recommend the Interview Room audio-visual equipment bid to Fearings Electric in the amount of \$4,825 and forward to the full Board. Motion carried.**

### **Remodeling Project Contractor Change Order #2**

Agenda enclosure reviewed. Funds would come from the Sheriff's Department capital budget.

**Motion by Sup. Gerald Dorscheid, second by Sup. Phil Mrozinski to approve the Remodeling Project Change Order #2 in the amount of \$650 and forward to the full Board. Motion carried.**

### **Update on April 25 Lightning Damage to Department Operations**

Sheriff Steve Michek gave an update on the repairs made to date. The remaining major item is the jail door locking systems which is scheduled to be completed in the next few weeks. The elevator repair amounted to nearly \$5,000. The department is having the radio vendor Comelec conduct an antenna grounding study. The last major grounding work done dated back to the 1990's. Over time, the grounding materials wear down and need replacing. Total damage will amount to \$80,000 - \$85,000 with insurance covering all but the deductible.

### **Sheriff's Dept. Report**

Sheriff Steve Michek and Chief Deputy Jon Pepper informed the Committee of the following activities:

1. Ken Bartz was selected to fill a vacant full-time corrections/dispatch position. He was a part-time employee. The position was vacated by an employee transferring to a deputy slot. As Mr. Bartz was already working part-time in corrections/dispatch, the training period should be only one month.
2. employees off on Family Medical Leave Act.
3. a FEMA equipment grant application will be submitted and Emergency Management Coordinator Ken Palzkill informed the department of the grant availability. A grant requirement is staff to be trained on the specialized equipment (e.g., infrared camera, etc.)
4. Parkersburg, Iowa tornado aftermath resulted in need for emergency workers. Several Wisconsin county sheriffs' departments provided staff resources, including Iowa County. The experience has/will prove helpful for helping Iowa County prepare for disasters.
5. The department received notification from federal authorities that gives priority phone (land line and cell phone) service to law enforcement in times of emergencies.
6. Discussions continue with the regional education agency CESA on the future of DARE program. The department currently provides DARE in four schools in the County.

### **Animal Control Ordinance Changes**

Sheriff Steve Michek, Chief Deputy Jon Pepper and Humane Society Executive Director Cheri Philmore reviewed agenda enclosure. Extensive discussion given including clarification – questions by Sups. Carol Anderson and Dwayne Hiltbrand.

The procedure for finalizing dog license data with the local unit treasurers was discussed. Cheri agreed to follow up with county and local officials. Additionally, Cheri will try to schedule a presentation to the next Towns Association meeting.

The revisions will be made to the draft ordinance and brought back to the next month's Committee meeting.

## **Humane Society Correspondence**

Cheri Philmore and Steve Michek reviewed agenda enclosure. Randy Terronez has forwarded the request to the Highway Department regarding the fuel account. Additionally, the County's insurance carriers were contacted as to the possibility of the Sheriff's Department retaining the vehicle and allowing the Humane Society's deputized officer to operate. This would be OK subject to periodic driver's license verification.

**Motion by Sup. Greg Parman, second by Sup. Larry Steffes to approve the Humane Society's request and forward to the full Board:**

- 1. Authorize the Sheriff's Department to allow use of a department vehicle for use by the Iowa County Humane Society as allowed by the County's insurance carrier**
- 2. The Iowa County Humane Society to pay for the costs or reimbursement the Department for vehicle maintenance**
- 3. Approve the Iowa County Humane Society to establish an account with the Highway Department fueling system with fuel costs to be paid by the Iowa County Humane Society.**

**Motion carried.**

## **10. Boscobel Psychiatric Unit Closure**

The Boscobel Psychiatric Unit announced it will be closing July 31 and this was made public late last week. A number of county programs will be impacted by this decision including the Sheriff's Department, Circuit Court, Probate in Register and Unified Community Services.

Chief Deputy Jon Pepper reviewed the current process for transporting mental health clients to Boscobel. The facility covers approximately 10 counties. Unified Community Services is generally responsible for payment of clients taken by the County to the facility. Unified has contracts with other facilities and some are more costly than others. The Mendota facility does not accept MA (Social Services) payment and therefore Unified would be responsible for a much higher payment. In addition to the financial differences, bed capacity is another problem with the remaining regional facilities.

Iowa County Sheriff's Department transported approximately 75 people in 2007 and includes minors being sent to Mendota, elderly to Cuba City and the adults to Boscobel.

Sheriff Steve Michek noted related problem. Boscobel requires each patient to undergo a medical screening prior to admission. This condition ties up law enforcement personnel at Uplands while the medical screening is completed and can take several hours resulting in the officer being out of services for a considerable amount of time.

An update will be given at next month's meeting.

- 11. The next meeting date was set for Tuesday, July 1, 2008 at 6:15 p.m., at the Sheriff's Department Lower Level Conference Room. (Deadline for agenda items/enclosures – June 23)**

- 12. Motion by Sup. Gerald Dorscheid, second by Sup. Greg Parman to adjourn the meeting. Motion carried.**

**Meeting adjourned at 8:08 p.m.**

Minutes by Randy Terronez, County Administrator

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