

**MINUTES**  
**Iowa County – Justice Committee**  
**March 3, 2009**

1. **The Justice Committee met in the Lower Level Meeting Room of the Sheriff's Department in the City of Dodgeville on Tuesday, March 3, 2009 at 6:15 p.m. and was called to order by Sup. Joe Thomas.**
  
2. **Roll call was taken.**  
**Committee members present: Sups. Joe Thomas, Gerald Dorscheid, Larry Steffes, Bob Bunker, Mark Masters, Dwayne Hiltbrand, Phil Mrozinski, Greg Parman and Carol Anderson. Excused/absent: None.**  
  
**Also present: Sup. Ron Benish, Sheriff Steve Michek, Chief Deputy Jon Pepper, Clerk of Court Carolyn Olson, Register in Probate Tari Engels and Randy Terronez, County Administrator.**
  
3. **Motion by Sup. Larry Steffes, second by Sup. Phil Mrozinski to approve the certification of the meeting. Motion carried.**
  
4. **Motion by Sup. Gerald Dorscheid, second by Sup. Greg Parman to approve the amended agenda for this March 3, 2009 meeting and the minutes of the February 3, 2009 meeting. Motion carried.**
  
5. **Open session – Comments from audience /Committee members: None.**
  
6. **Old Business: None**
  
7. **New Business**

**Clerk of Court**  
Staffing Update

Carolyn Olson gave a brief update. Her new full-time employee is working well. In regard to the job sharing, Bud Trader has done a wonderful job in developing a work schedule for the month of March. The office is able to work with approximately 1/1/2 days of staff assigned from other departments.

**Register in Probate**  
2008 Annual Report

Tari Engels distributed the 2008 Annual Report and gave highlights. Revenue was up almost 100% and is due to the size of the estates. The office was able to recoup 78% of legal fees through client repayments, 85% of Victim Restitution covering juvenile cases, and 62% of public defender fees for civil commitment cases.

## **Child Support**

### Department Assistant Vacancy Alternatives

The Department Assistant position is vacant and discussion continues on replacing the position with less than a full-time position.

## **Court Ordered Programs**

### Follow Up Information on 2008 Caseload

Agenda enclosures reviewed.

## **Circuit Court**

### OWI Intensive Supervision Program

The program began Monday, March 3 and is staffed Tuesday, Wednesday and Friday by ATTIC Case Manager Julia Persike.

## **Emergency Management**

### Mutual Aid Radio Communications Grant Application

Sheriff Steve Michek explained objective of obtaining grant funds that would improve the emergency fire response. Sheriff's Department staff Keith Hurlbert and Lynn Gunderson are working on the grant application. Grant County recently completed installation of this type of equipment and it took approximately one year to implement due to coordination with area fire departments. Sup. Joe Thomas invited anyone interested to a presentation for the County Fire Chiefs Association at 7:00 p.m., Wednesday, March 11 at the Linden Fire Station.

### Recruitment Update

Agenda enclosure reviewed noting the deadline for applications the end of March. Therefore, Ken Palzkill has been requested to continue through April.

Correspondence from the Regional Office of the State Emergency Management Office was distributed outlining the state's concern with position sharing. A meeting has been scheduled with Grant County officials next week to look into option of sharing a position.

Motion by Sup. Gerald Dorscheid second by Sup. Phil Mrozinski to respond to the State Emergency Management Office correspondence outlining the benefits of sharing expertise in these difficult economic times when even the state is promoting regional approaches to service delivery (Family Care, Environmental Health Agent Status, etc.). Motion passed.

### Red Cross Flood Awareness Week Resolution

Randy Terronez distributed resolution from the Red Cross declaring March 16-20 as Flood Awareness Week. Sheriff Steve Michek noted that the Red Cross will be providing training on how to operate an emergency shelter on March 31 at the Dodger Bowl.

Motion by Sup. Bob Bunker second by Sup. Larry Steffes to approve the Flood Awareness Week Resolution and forward to the full County Board. Motion passed.

## **Sheriff's Department**

### Warrant Pick Up Fee

Agenda enclosure reviewed. Chief Deputy Jon Pepper noted the objective is to reduce the need for transport. The Department transports almost daily for warrant pick ups. One recent example involved a juvenile that was ordered by the Social Services Department/Court Order to take a bus from Madison and report to a juvenile facility. The juvenile refused to board the bus and Social Services/Court ordered the mother to pick up the juvenile in Madison and bring to the Sheriff's Department for transport to the juvenile facility.

Discussion given on geo-based warrant pick-ups whereby warrants for minor offenses will not be enforced if beyond a specified distance.

A formal proposal that will add to the Department Fee Schedule will be brought back to next Committee meeting.

#### GED – SW Tech Report

Agenda enclosure reviewed. Sheriff Steve Michek also noted services of Champlain Roger Gerber who provides valuable services to the Department.

#### Radio Communications Request for Proposals.

Agenda enclosure reviewed and Sheriff Steve Michek noted meeting times. Based upon the pre-bid meeting and follow up contacts – the County may receive 12 or so proposals.

#### Noise Ordinance Review

Committee members requested additional time to review document. Sup. Carol Anderson requested the terminology be updated (“phonograph”).

#### Animal Control Ordinance Update

The updated ordinance dated 2-24-09 was distributed. Cheri Philmore presented highlights. Cheri gave a presentation at the last Towns Association meeting and asked for any feedback. None has been received thus far.

Discussion given on dealing with puppy mills, circus events, carcass removal, etc. Committee suggested a \$250 1<sup>st</sup> time and \$500 subsequent fine for the carcass violations. Discussion given on limiting carcass section language to the road right of way (original proposal allowed for enforcement on private property).

Discussion given on ordinance adoption process, need for public hearing, etc. The Committee agreed to have final draft brought back for review for next month's meeting. An informational meeting will be held before the item goes to the full County Board for the 1<sup>st</sup> of 2 readings.

#### Sheriff's Dept. Report including Employment Update

Sheriff Steve Michek gave the following report:

1. A union grievance regarding overtime has been submitted and will result in need to schedule the grievance committee (Chapter 59 Grievance Committee)
2. Discussions with Kirk Strang on an employee disciplinary issue.

3. Problems that appear to be caused by the ethanol in the Highway Department fuel pumping system has resulted in the replacement of fuel pumps in five high mileage patrol cars. One patrol unit had two fuel pumps replaced. As a result, the department has stopped using the Highway Department fuel system and is using Mr. T's. gas station. Randy Terronez will follow-up with the Highway Department.
4. As Vice Chairman of the Badger State Sheriff's Association, the Sheriff will be attending a training workshop/lobbying effort in Washington, D.C., covering exploited and missing children March 14-16. Nearly all costs are covered by non-county funding sources.

#### Insurance Claim Recovery

Sheriff Steve Michek reviewed with the Committee that the department was able to receive \$93,000 in insurance reimbursement for the April 25, 2008 lightning strike that damaged several key department systems. Liability insurance also provided reimbursement for a squad car that was totaled last year.

#### FEMA Reimbursement

Sheriff Steve Michek reviewed with the Committee that FEMA/State funds reimbursed the department for \$34,000 in costs associated with last year's flood response. A majority of the costs were passed onto participating law enforcement agencies that assisted Iowa County.

#### 2016 Chicago Olympics

Sheriff Steve Michek distributed a copy of the National Special Security Event (NSSE). Randy Terronez recapped yesterday's meeting with the Arena Town Planning Commission and noted that Brigham Town Board has scheduled a special meeting next Tuesday at 6 p.m. at the Town/Village Building to review the proposal from the Chicago Olympic Committee. Sheriff Steve Michek has agreed to attend for the County.

10. **The next meeting date was set for Tuesday, April 7, 2009 at 6:15 p.m., at the Sheriff's Department Lower Level Conference Room.**
11. **Motion by Sup. Larry Steffes, second by Sup. Gerald Dorscheid to adjourn the meeting. Motion carried.**

**Meeting adjourned at 8:25 p.m.**

Minutes by Randy Terronez, County Administrator