

**MINUTES**  
**Iowa County – Justice Committee**  
**September 1, 2009**  
**(Minutes subject to review and approval)**

1. **The Justice Committee met in the Lower Level Meeting Room of the Sheriff’s Department in the City of Dodgeville on Tuesday, September 1, 2009 at 6:15 p.m. and was called to order by Sup. Philip Mrozinski.**
2. **Roll call was taken.**  
**Committee members present: Sups. Carol Anderson, Dwayne Hiltbrand, Philip Mrozinski, Greg Parman, and Gerald Dorscheid. Excused/absent: Sups. Bob Bunker, Larry Steffes, Joe Thomas, and Mark Masters.**  
  
**Also present: Sheriff Steve Michek, Chief Deputy Jon Pepper, Judge William D. Dyke, Clerk of Circuit Court Carloyn Olson, and Emergency Management Director Ken Palzkill**
3. **Motion by Sup. Gerald Dorscheid, second by Greg Parman to approve the certification of the meeting. Motion carried.**
4. **Motion by Sup. Greg Parman, second by Sup. Gerald Dorscheid to approve the agenda for this September 1, 2009 meeting. Motion carried.**
5. **Motion by Sup. Dwayne Hiltbrand, second by Sup. Greg Parman to approve the minutes of the August 4, 2009 meeting. Motion carried.**
6. **Open session – Comments from audience /Committee members: None**
7. **Old Business: None**
8. **New Business**

**Court System**

Justice On Wheels

Judge Dyke informed the committee that on October 20, all justices of the Supreme Court will be visiting Iowa County. While in the County they will hear three cases and give recognition to our County. Justice committee members and all other County Board members are invited to a luncheon with informal discussion. Please let the Clerk of Courts Office know if you plan to attend the luncheon.

**Clerk of Courts**

New Passport Application Requirements

A hand out was given out on the new requirements for passport applications. Currently the County receives about \$12,000 per year in revenue from passport applications. However, with the new requirements of mailing each application separately using a

traceable delivery method it will cost over \$5 to mail each application. The committee decided to look at this again in 6 months to determine whether or not the passport application acceptance service should be continued.

#### Information on Clerk of Courts Fine/Forfeiture Report

A requested had been made by the local paper to obtain the Fine/Forfeiture Report.

Motion by Gerald Dorscheid, seconded by Greg Parman that Carolyn release the information via transaction date. Motion carried.

#### **Emergency Management**

##### All Hazard Mitigation Plan

There is an application opportunity for the County to develop an all hazard mitigation plan. The value of the plan is the County would become eligible for State and Federal mitigation money should a federal disaster declaration be made. Federal & state money will pay 87.5% of the cost of preparing a plan while the County would have to pay the remaining 12.5%. The total cost of the project is about \$40,000. Therefore, the County's share would be approximately \$5,000.

Motion by Gerald Dorscheid, seconded by Greg Parman that the All Hazard Mitigation Plan, including the \$5000 go to the Administrative Services Committee for approval. Motion carried.

#### **Sheriff's Department**

##### Sheriff's Department Report & Employment Update

The Sheriff's Department is working on a project to share information between agencies. Currently the Sheriff's Department and Information Systems are working together. The deadline for this project is in November.

A recently held bicycle event resulted in 1,100 bicycles participating to raise money for D.A.R.E. Many service groups assisted with this event.

##### Squad Car Bids

Fillback submitted a bid for \$22,500 per vehicle and 3 were purchased.

##### Inmate Food Service Vendor

A handout was shared that included some cost comparisons. It was also reported that CBM Food Service would set up a site in Lafayette County and then serve Iowa and Lafayette County Jails out of that site. The cost would be over \$10 per day. Additional research will be done to determine the better option. Additional information will be gathered from Aramark.

##### Communication Assessment

The Iowa County Communication System Assessment Report dated August 2009 was shared. Committee members are asked to read the report and contact the Sheriff with any

questions. This report will be placed on the October agenda. The Sheriff did confirm that the Sheriff's Department can place items on the new tower (WHHI) near Highland.

Animal Control Ordinance

The Animal Control Ordinance is ready for a public hearing. A date will be set in the near future.

Noise Control Ordinance

The Noise Control Ordinance will be placed on the October agenda.

- 10. The next meeting is schedule for 6:15 p.m. Tuesday, October 6, 2009, at the Sheriff's Department Lower Level Conference Room.**
- 11. Motion by Sup. Greg Parman, seconded by Sup. Dwayne Hiltbrand, to adjourn the meeting. Motion carried.**

**Meeting adjourned.**

Minutes by Sup. Carol Anderson  
Transcribed by Bridget Schuchart, Administrative Secretary