

## Minutes

Iowa County-Justice Committee Meeting February 2, 2010 at 6:15p.m.

*Minutes subject to review and approval*

1. **The Justice Committee met in the basement conference room, at the Iowa County Sheriff's Department, on February 2, 2010 at 6:15p.m. and was called to order by Sup. Joe Thomas, Committee Chairperson.**
  - a. **Roll Call:** All Committee members were present; except Sup. Larry Steffes, Sup. Phil Mroziwski, and Board Chairman Mark Masters whom were all excused. Also present: Keith Hurlbert, Cheri Philmore, Steve Michek and Jon Pepper.
  - b. **Certification of Open Meetings Law:** Motion by Sup. Dorscheid, seconded by Sup. Hiltbrand. Motion carried.
  - c. **Approval of Agenda:** Motion by Sup. Anderson, seconded by Sup. Parman. Motion carried.
  - d. **Approval of January 5, 2010 Committee minutes:** Motion by Sup. Hilbrand, seconded by Sup. Parman. Motion carried.
  - e. **Open Session-** Comments from audience/ Committee members: None.
2. **Emergency Management:**
  1. Discussion on the Line of Succession for "Declaration of Disaster or Emergency".
  2. Review and discussion on newly drafted policy titled "Suspension of Non-Essential Government Operations". Motion by Sup. Dorscheid if discussed changes are made that the policy be forwarded to the Administrative Services Comm. Seconded by Sup. Anderson. Motion carried.
  3. Discussion on Mass Notification software. Keith stated he recently went to the Mineral Point Schools to view their software, and found it was practical for Schools, but not practical for County government purposes.
  4. 2009 Flood Update.
  5. Severe Weather Spotters training will be on 03/16/10 at the Courthouse. Anyone wishing to attend is to contact Keith.
  6. Update on Mitigations Group. First meeting will be 02/18/10 at the Courthouse.

**7. Sheriff's Department:**

1. Report given on current hiring process for one full-time Corrections/Dispatcher. Applicants are taking the State written test this evening.
2. Grievance Settlement: Appears that a pending grievance concerning a staff member being temporarily assigned to Investigations will be settled pending a Memorandum of Understanding between the County and Teamsters.
3. Discussion and possible action on RCC Consultants recommendations for communications improvements and a time line: Steve passed out copies of the recommendations sent to him on 01/29/10. Committee will review the recommendations, and have the issue further discussed at the March 2, 2010 Justice Committee meeting.
4. Concerns on Central Purchasing: Discussed the issues of ordering and purchasing of office supplies, etc. and items needed for the Jail, Patrol, and Investigative departments. Motion by Sup. Parman that the Administrative Services Comm. again review their policy on Central Purchasing, seconded by Sup. Brunner. Motion carried.
5. Jail Statistics: Committee members were given copies of the jail bookings for 2007, 2008 and 2009.
6. Animal Control Ordinance: Cheri Philmore stated she had attended the recent Towns Association meeting, and there had been only one question asked on a particular forfeiture. Meeting had gone well. Motion made by Sup. Anderson that the updated Animal Ordinance be forwarded to the full County Board for review and discussion on 02/16/10. Seconded by Sup. Parman. Motion carried.

**8. Next Meeting:**

The next Justice Committee meeting will be held on Tuesday, March 2, 2010 at 6:15p.m. Meeting will be held in the lower conference room at the Sheriff's Department.

Adjournment: Motion made by Sup. Parman to adjourn, seconded by Sup. Hilbrand. Motion carried. Meeting ended at 7:32p.m.

Minutes completed and respectfully submitted by Chief Deputy Jon Pepper.