

MONDAY, JUNE 28th, 2010

APPROVED MINUTES OF THE

LONG RANGE PLANNING COMMITTEE MEETING

**COUNTY ADMINISTRATION OFFICE
DODGEVILLE, WISCONSIN**

2010-01

State of
Wisconsin
County of
Iowa

Item		Index
#1	The County Administrator called the meeting to order at 6:00 p.m.	Call to Order
#2	Roll Call – Members Present: Carol Anderson, Dan Curran, James Griffiths, Jeremy Meek, Dan Oleson, Greg Parman – Bauer Excused	Present
	Supervisors Also Present: Ed Weaver	Present
#3	The County Administrator read the certification notice of the meeting.	Certification of Meeting
#4	Motion by Greg Parman seconded by Dan Oleson to nominate Carol Anderson by having the Administrator cast a unanimous ballot for Carol Anderson as Chair. Objection by James Griffiths to the lack of calling three times for nominations prior to the motion. Motion passed, James Griffiths nay.	Approval Chair
#5	Chair Anderson called for nominations for Vice Chair. Supervisor Jeremy Meek nominated James Griffiths seconded by Dan Curran. Supervisor Greg Parman nominated Dan Oleson seconded by James Griffiths. Upon balloting Supervisor Dan Oleson was elected Vice Chair.	Approval of Vice Chair
#6	Chair Anderson called for nominations for Secretary. Supervisor Greg Parman nominated James Griffiths seconded by Dan Oleson. Dan Oleson moved Greg Parman seconded having the Administrator cast a unanimous ballot for Jim James Griffiths as secretary. Motion passed.	Approval of Secretary
#7	Motion by Dan Oleson seconded by James Griffiths to approve the agenda as presented. Motion passed	Approval of the Agenda
#8	Comments from the public and supervisors in attendance. The following comments were offered by Supervisors in attendance: a) Supervisor Ed Weaver asked that the committee not try to expand government by trying to control everything.	Public Comment from Public and Supervisors

	b) Supervisor Greg Parman asked that this meeting be limited to two hours.	
#9	The Committee took up item # 9 on the agenda, reviewing the mission/vision of the committee.	Mission and Vision of the Committee

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#10	<p>A general discussion was held on agenda item 10 “Evaluate Management Focus” The following observations were made:</p> <ul style="list-style-type: none"> a) Supervisor Dan Oleson indicated his concern that items coming before the Board sometimes do not get routed through an appropriate committee. He expressed concern that there is confusion over items sent to which committee. b) Supervisor Meek expressed concern over where the basis of 5 year planning came from. He believes that it should be a much shorter period of time. c) Supervisor Curran suggested a much longer planning model possibly going out to ten years. d) Supervisor James Griffiths expressed a concern that County Departments need to identify top pressing needs and issues for the next two years and beyond. e) The Administrator suggested that these needs and issues should be expressed in budget terms of personnel/operations & program expense/capital expense. f) Supervisor Greg Parman asked that Committees/Departments think outside the box. g) A desire was expressed to have Committees and Departments focus resources on major issues facing the County in the next two years. h) The Administrator was asked to expand the list provided in this agenda item. i) Paul Ohlogge, UW Extension should be asked to update the committee on the strategic plan and develop a process for continuing planning. j) The Administrator was asked to evaluate and make a recommendation on the question, “What constitutes a viable Department size and structure?”. <p>Motion by James Griffiths seconded by Dan Oleson to request each standing committee to provide the Long Range Planning Committee with their projection of needs and issues beyond 2 years and submit that report to the Administrator. Motion adopted.</p>	Long Range Planning Discussion and Motion
	<p>Motion by Greg Parman and seconded by Dan Curran instructing each of these committees to prepare a list of the three most critical Long Range Planning needs categorizing them into the three impacts on: Personnel, Capital, and Operations and provide a list and a ten minute presentation to the committee at their September 15th meeting. Motion adopted.</p>	Motion to establish priorities
	<p>At a future date the County’s contracted grant writer should be asked to appear before the committee to develop long range plans on the County’s approach to grant funding and sourcing. The Administrator recommended a grant guidelines committee of Craig Hardy, Keith Hurlbert, June Meudt, Darin Smith and himself.</p>	Grant Writing Review Process
# 11	<p>Motion by Greg Parman seconded by Dan Curran to set the next meeting of the Long Range Planning Committee for July 26th at 6:00 p.m. (Administrator Kephart will be unavailable at that time). Motion adopted.</p>	Next Meeting
	<p>A special meeting of the Committee to hear reports on issues and needs was set for Monday, September 20th.</p>	Special Meeting
# 12	<p>Motion by Dan Curran seconded by Greg Parman to adjourn the meeting at 7:28 p.m. Motion adopted.</p>	Meeting Adjourned

	Respectfully submitted, James Griffiths Secretary. 7/15/2010	Secretary
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