

**Minutes**  
**Iowa County Long Range Planning Committee**  
**June 27, 2011**  
**(Minutes subject to review & approval)**

Committee Members present were Carol Anderson, Stephen Deal, James Griffiths, Jeremy Meek and Dan Oleson. Not present Dave Bauer and Dan Curran.

Also present: Administrator Curt Kephart, Paul Ohlrogge UW-EX, and Craig Hardy Transportation

3. Chair Anderson read the certification of the meeting.
4. Motion to approve agenda by Oleson, 2<sup>nd</sup> Meek, approved.
5. Motion to approve the minutes of the June 13, 2011 meeting. Approved
6. Comments: Administrator Kephart indicated that June Meudt and he discussed Departmental vision, mission, goals including the department's objectives in a Who, Why, How format which included metrics and measurements.
- 7 The committee reviewed and revised the Capital Reserve Fund document.  
  
Motion by Griffiths, 2<sup>nd</sup> by Meek to ask Administrative Services to work with Health and Humans Services & Transportation Committees and with the help of staff to set up a long range plan for the enterprise fund reserves. Approved.  
  
Motion by Meek, 2<sup>nd</sup> Oleson fund will be used for new or an addition that increases the value of the assets by more than \$50,000.
- 8 The Capital Reserve Fund project candidates were reviewed and the prioritization process continued. Craig Hardy will review Transportation items and rate them as High, Low and Medium.
10. Motion Oleson, 2<sup>nd</sup> Deal to adjourn. Approved.