

MINUTES  
Iowa County Long Range Planning Committee  
November 27, 2012

The Long Range Planning Committee met in Room 1001 of the HHS Building at 6:00PM on November 27, 2012.

1. The meeting was called to order by Chair Carol Anderson
2. Roll Call: Present, Supervisors Carol Anderson, Eric Anderson, Stephen Deal, Tom DeLain, Jim Griffiths and Jeremy Meek. Supervisor Bauer was excused. Also present Administrator Curt Kephart, Emergency Management Keith Hurlbert and Corporation Counsel Matt Allen

3. Motion by Jim Griffiths, 2<sup>nd</sup> Eric Anderson to approve "Consent Agenda".  
Approved.

4. Administrator Kephart reported that the Personnel Office location would be moved to North Wing of the Courthouse where SUN had been located to provide more privacy to employees. He indicated if there are any concerns he can be contacted further.

5&6. Emergency Management Director Hurbert gave the committee a report on his meeting with The Public Safety Division Team on security at the courthouse. After some discussion a motion was made by Eric Anderson, 2<sup>nd</sup> Tom DeLain asking the County Administrator to contact Architecture Network, Inc to provide the committee with an estimate of the cost in phases/components of "Scheme A-1.2 A. Approved

Motion by Meek, 2<sup>nd</sup> Griffiths to ask the County Administrator to contact the University of Wisconsin-Platteville College of Engineering and determine whether one or more of their engineering classes would be interested in doing an analysis of possible structural changes to underutilized areas of the courthouse.  
Approved

7. There was a general discussion relating to updating the Master Plan of Facilities particularly as it relates to "Electronic Documentation Storage and Retrieval", other storage needs as well as staffing changes. The County Administrator is continuing to meet with vendors on moving data to electronic storage. The departments now located in the Courthouse in addition to the Court Room are: Circuit Court Judge, Clerk of Courts, Register in Probate, Court Reporter, Child Support, Family Court, OWI, Teen Court, District Attorney, Corporation Counsel, IT Hub, Planning and Development, County Clerk, Register of Deeds, Treasurer, Emergency Management, Finance, Personnel, and the County Administrator.

8. Paul Ohlrogge (UW Extension) is being be asked to help the committee with the updating of the Strategic Plan for Iowa County

9. Corporation Counsel Allen informed the committee that county board terms are set at two years by statute.

Motion by Meek, 2<sup>nd</sup> Eric Anderson to have Supervisor Griffiths gather information from the Wisconsin Counties Association on legislative steps to change the terms of County Board Supervisors from two years to four years and report back to the committee. Approved

10 The next meeting was set for January 22, 2013 at six P.M.

11. Motion by DeLain, 2<sup>nd</sup> Eric Anderson to adjourn. Approved.

Minutes prepared by Jim Griffiths