

**APPROVED MINUTES
AGENDA OF THE PUBLIC WORKS COMMITTEE
MEETING HELD
MONDAY JUNE 27, 2016 at 5:30 p.m.
COMMUNITY ROOM OF THE
HEALTH & HUMAN SERVICES BUILDING
303 W. CHAPEL ST.
DODGEVILLE, WISCONSIN 53533**

2016-07

Monday, June 27, 2016

Item		
1)	Meeting was called to order at 5:30 PM by Grimmer	Call to Order
2)	Roll Call: Bunker, Gollen, Grimmer, Parman Benish not present – Excused Also present: Commissioner Hardy, Operations Manager Sudmeier, Bernie Casper, Administrator Bierke, Tammy Fitzsimons	Roll Call
3)	Correction of minutes for June 6, 2016 meeting: Storti to create a driveway access agreement with his adjoining neighbor to the east and to be recorded with the Register of Deeds office. Grimmer motioned for correction of the June 6, 2016 minutes. Bunker seconded. Unanimous approval for correction of minutes. Grimmer motioned for approval of the agenda for the August 1 st meeting. Bunker seconded, motion carried unanimously.	Consent Agenda
4)	There were no comments.	Public Comment
5)	Hardy explained the parcels, deed and discussed improvements at the site including a state owned and operated wayside along the STH 14 corridor, toilet building, well, etc. Hardy stated the documents were created at his request to release any liability of the county for state operated facilities. Hardy requested an approval of the quitclaim deed passing the property from the county to the state. An authorized copy of the document has been received from the state already, which means they are in agreement. Administrator Bierke asked about value in the lumber of the trees. Sudmeier discussed the types of lumber at the wayside would not hold much value. Motion by Grimmer. Second by Bunker, motion carried unanimously	Wayside property Quitclaim Deed
6)	Hardy explained STP projects and the split process. This resolution states the county recognizes the township as the lead agency and signatory with the state-municipal agreement for the project, which is owned and maintained by the township. The county still would have review rights and authority for the design, only via working through the township. Motion to adopt resolution by Bunker, second by Grimmer, motion carried unanimously.	STP-Town road bridge replacement resolution
7)	Administrator Bierke asked when they will be delivered and if the funds will be available within 6 months. Hardy stated the trucks would be delivered sometime in November. The County would borrow the funds between November and December, and could most likely be paid back within 6 months. Hardy summarized his discussion with the Finance Director, the funding process, and the process to	Borrowing and funding options for 2016 Highway Equipment

	solicit proposals from borrowers. Farmer's Savings Bank had the best interest rate. Motion by Parman, Second by Bunker, motion carried unanimously.	purchases
8)	<p>Hardy reviewed and summarized the 2015 Financial Report. Gollon asked about the administration reimbursement rate. Hardy explained how we determine the rate in detail. Hardy explained how we charge labor, depreciation, parts, insurance in order to get a rate for each piece of equipment. Gollon asked about the equipment which we charged more expense than revenue. Hardy explained different ways this could happen (engine overhaul, transmission overhaul) and will look into it to ensure trucks 105 & 126 are properly allocated. Hardy discussed the introduction of activity codes to help separate what types of repairs are being done and how often. Hardy explained the location of our fuel tanks and how we come up with our fuel handling rate. Bierke asked where the underground tanks are. Dave suggested banking all of the fuel handling charges received for when the fuel tanks need repair or replacement, and separate accounts so the money is sitting there when we need it being the high dollar replacement value. Bierke suggested set aside a restricted fund balance per year for future fuel tank replacement. Bunker likes the idea of having a separate fuel system account even if it only provides half of the cost of replacement. Hardy explained our activity at the asphalt plant.</p> <p>Hardy explained what the charges are on the building and grounds report. Dave asked why our cost per mile for the county is more than when we do work for other counties. Hardy explained when we do work for other counties they generally provide a 4th man.</p> <p>Hardy explained some of the different bridge projects. Bierke asked about notes on the Financial statement. Hardy discussed a couple bridges done between 2009 & 2013 which were not incorporated into the GASB report. The report illustrates additions/corrections made in 2014 for those projects, which he and Roxie revised.</p>	Draft 2015 Highway Financial Report
9)	Hardy summarized the Commissioner's Report and explained how the RMA split is done using total labor billed. Hardy gave examples of how certain rates are calculated.	2015 Level of Service model data
10)	<p>Hardy discussed our new hires. Parman asked how the mowing is going. Sudmeier stated we haven't had many complaints and summarized the State mowing policy. Bunker asked if Commissioner's are keeping track of the true cost of mowing. Hardy gave a few examples of data being collected to show a clearer true cost of mowing and frequency. Hardy discussed the vegetation management program to target invasive species and how the DOT and Highway departments have different views on the reasons for mowing more than once per year. Bunker asked about mowing in wet conditions. Sudmeier gave examples of the decision making process he uses to determine when it is appropriate to mow and some of the different circumstances involved. Sudmeier talked about different style mowers and the difference in speed and would like to look into other mower options for the future.</p>	Highway Commissioner's Report
11)	Motion to approve by Gollon, Second by Grimmer, carried unanimously.	Adjourn

Respectfully Submitted; Craig Hardy Highway Commissioner.

