

SOUTHWEST WISCONSIN LIBRARY SYSTEM
FULL BOARD MEETING
January 9, 2013 @ 6:00 pm

The January 9, 2013 meeting of Southwest Wisconsin Library System was called to order by President Wayne Wilson at 6:00 p.m at the SWLS Headquarters.

Present: Crawford County: Diane Craig, Marjory Sheckler; **Grant County:** Deb Goold, Ralph Noble, Steve Kleisath (by phone); **Iowa County:** Dan Nankee, **Lafayette County:** Wayne Wilson; **Richland County:** Larry Loomis

Absent: Crawford County: none **Grant County:** Karen Busch, Grant Loy, vacant **Iowa County:** Joan Faull, vacant; **Lafayette County:** Lori Neumann; **Richland County:** Marilyn Marshall
Library Rep: Cindy Tang

Also present: SWLS Staff: Krista Ross, Kim Streif and Peggy Freymiller

Moved by: Ralph Noble and **2nd by:** Marjory Sheckler to accept the agenda as presented.
Motion carried.

Moved by: Ralph Noble and **2nd by:** Marjory Sheckler to accept the minutes of the November 14, 2012 Full Board of Trustees Meeting. Motion carried.

Moved by: Larry Loomis and **2nd by:** Dan Nankee to receipt in the check registers for November and December, 2012 as presented and to be filed for audit. Motion carried.

Moved by: Deb Goold and **2nd by:** Larry Loomis to accept the budget comparisons for November and December, 2012 as presented and to be filed for audit. Motion carried.

Moved by: Dan Nankee and **2nd by:** Marjory Sheckler to receipt in the investment account balances for November and December, 2012 as presented and to be filed for audit. Motion carried.

Options for Investment Accounts: Krista presented her findings on the interest rates for 3 local banks. Discussion was held about keeping the funds in one account for interest purposes and keeping track of the interest earned for each of the reserve “accounts”. **Moved by:** Larry Loomis and **2nd by:** Dan Nankee to take current reserve funds and combine into one account and check interest rates with local banks for the March meeting. Motion carried.

Director’s Report/Staff Activities Report: Krista reminded the board that Library Legislative Day is on Tuesday, February 5. Registration is due January 18th. One of the areas of focus for the day is to ask for the restoration of the 10% cut public library systems experienced for the 2011-2012 budget. **Motion by:** Ralph Noble, **2nd by:** Deb Goold to approve the Director’s Report. Motion carried.

Correspondence:

Received a letter from Dept. of Public Instruction stating that our 2013 System Plan has been approved and that 75% of the 2013 funding has been released. (We received it in November 2012).

Committee Reports

Net Southwest Directors Council: December meeting was cancelled

PLAC Meeting: December meeting was cancelled

Old Business:

1. Allocation of funds from sale of building

a. SWLS Investment Policy

Krista reviewed the draft SWLS Investment Policy. The policy is necessary to allow us to invest the funds from the sale of the building legally. The policy designates the Treasurer as the Financial Secretary. **Moved by:** Marjory Sheckler and **2nd by:** Diane Craig to approve the SWLS Investment Policy. Motion carried.

b. Recommendation of Investment Firm

Larry and Krista met with representatives from Edward Jones and Tricor. Through the process, we learned that we are restricted in how we can invest the funds. WI Statute 66.0603 regulates the types of investments—mostly very safe investments like municipal bonds. Both representatives were contacted with this information. At meeting time, Edward Jones had responded with information. **Moved by:** Larry Loomis and **2nd by:** Diane Craig to move forward

with Edward Jones and to invite the representative to present options to the board at the March board meeting. Motion carried.

New Business:

1. Nomination and election of SWLS Board of Trustees Officers for 2013

Moved by: Larry Loomis and **2nd by:** Ralph Noble to approve that all officers will stay the same as in 2012. President – Wayne Wilson, Vice-President – Karen Busch, Treasurer – Deb Goold. Secretary duties have been filled By SWLS Director, Krista Ross since May 2012. Motion carried.

2. Appointment of Executive, Facilities Management, ReLAC, Special Needs and Grievance Committees and WLA Representative for 2013

Larry Loomis reviewed the committee appointments. Chair Wayne Wilson made the appointments official.

3. Acceptance of the Official Newspapers, Posting Sites, meeting dates and locations for 2013

The official newspapers, posting sites, meeting dates and locations were reviewed. The July 10th meeting date was changed to July 17th. All meetings this year will be in Fennimore. Krista will arrange for board members to visit member libraries in the summer months when library directors can give tours.

Moved by: Dan Nankee and **2nd by:** Ralph Noble to accept the official newspapers, posting sites, meeting dates with the change to July 17th and locations for 2013. Motion carried.

4. Report of the Executive Committee

a. Recommendation on Director's evaluation

The Executive Committee met with Krista in December to conduct her evaluation. Wayne stated that the Committee felt that Krista is doing an excellent job. Krista stated that she enjoys her job and working with the board.

5. Update on Various Sections of the Personnel Policy

Krista reviewed the proposed changes to the various sections of the SWLS Personnel Policy. **Moved by:** Dan Nankee and **2nd by:** Marjory Sheckler to approve the changes as proposed. Motion carried.

Date & Site of Next Full Board Meeting – March 13, 2013 at 6 PM at SWLS Headquarters

Moved by: Ralph Noble & **2nd by:** Deb Goold to Stand Adjourned at 6:57 p.m. Motion carried.

Respectfully submitted,
Krista L. Ross, SWLS Director