

**SOUTHWEST WISCONSIN LIBRARY SYSTEM  
FULL BOARD MEETING  
July 10, 2013 @ 6:00 pm**

The July 10, 2013 meeting of Southwest Wisconsin Library System was called to order by President Wayne Wilson at 6:00 PM at the SWLS Headquarters.

**Present:** **Crawford County:** Diane Craig, Marjory Sheckler; **Grant County:** Deb Goold, Steve Kleisath, Ralph Noble **Iowa County:** Louanna Schulte, Dan Nankee **Lafayette County:** Wayne Wilson; **Richland County:** Larry Loomis, Marilyn Marshall

**Absent:** **Crawford County:** none **Grant County:** Grant Loy, 2 vacant **Iowa County:** Joan Faull **Lafayette County:** Lori Neumann; **Richland County:** none; **Library Rep:** Tim Durst

**Also present:** **SWLS Staff:** Krista Ross, Peggy Freymiller, Kim Streif

President Wayne Wilson presented former board member Karen Busch with a plaque in recognition and appreciation of her many years of service to the SWLS Board of Trustees and its member libraries.

**Moved by:** Dan Nankee and **2<sup>nd</sup> by:** Marilyn Marshall to accept the agenda as presented. Motion carried.

**Moved by:** Marjory Sheckler and **2<sup>nd</sup> by:** Deb Goold to accept the minutes of the May 8, 2013 Full Board of Trustees Meeting. **Motion carried.**

**Moved by:** Larry Loomis and **2<sup>nd</sup> by:** Ralph Noble to receipt in the check registers for May and June, 2013 as presented and to be filed for audit. **Motion carried.**

**Moved by:** Steve Kleisath and **2<sup>nd</sup> by:** Louanna Schulte to accept the budget comparisons for May and June, 2013 as presented and to be filed for audit. **Motion carried.**

**Moved by:** Marilyn Marshall and **2<sup>nd</sup> by:** Dan Nankee to receipt in the investment account balances for May and June, 2013 as presented and to be filed for audit. **Motion carried.**

**Director's Report/Staff Activities Report:**

Krista reviewed her report. She mentioned that she and Peggy visited the SCLS Delivery headquarters earlier that day and that the Delivery Services Study report should be sent later this week.

Krista is working with the Mineral Point and Soldiers Grove libraries to schedule visits in August. Each visit will be on a Wednesday at 1 PM. Krista will get exact dates to everyone soon.

**Committee Reports**

**Net Southwest Directors Council:**

Fees for the 2014 NetSouthwest Agreement and the distribution of the SWLS share of the digital media buying pool were discussed and approved.

**PLAC Meeting:**

This meeting was cancelled due to lack of a quorum.

**Legislative Update:**

The state budget has been signed by Governor Walker. SWLS will be flat-funded for the next 2 years (2014 & 2015). DOA will not be conducting a study of public library systems. However, the process begun by the SRLAAW group is still moving forward.

**Old Business:**

**1. Recommendation of the Investment Committee**

**a. Reserve and checking accounts**

The board discussed the recommendation of the committee.

**Motion by:** Larry Loomis, **2<sup>nd</sup> by:** Dan Nankee to move the checking and reserve accounts plus the \$37,087.64 from the LGIP reserve account from Citizens Bank to Clare Bank. Motion carried.

**b. Funds from the sale of the building**

The board discussed the recommendation of the committee and how long to put funds in a CD. **Motion by:** Larry Loomis, **2<sup>nd</sup> by:** Diane Craig to invest \$40,000 into a 24 month CD and \$241,000 into a 60 month CD, both with Clare Bank. Motion Carried. Louanna suggested we find an advocate to assist in getting the law updated that prevented us from purchasing municipal bonds through a brokerage.

#### **New Business:**

##### **1. Election of Vice-President**

Wayne called for a volunteer to be the Vice-President. Hearing none, he suggested that Larry Loomis be nominated for Vice-President. **Motion by:** Dan Nankee; **2<sup>nd</sup> by:** Steve Kleisath that the nominations be closed and that the Secretary be instructed by the board to cast a unanimous ballot for Larry Loomis as Vice-President of the SWLS Board of Trustees. Motion carried.

##### **2. Appointments to Grievance and ReLAC committees:**

Krista reviewed the committees' duties and meeting frequency. Wayne appointed Deb Goold to the Grievance Committee and Steve Kleisath to the ReLAC committee.

##### **3. 2013 Budget:**

###### **a. Mid-year Correction of line item allocations**

Krista reviewed the recommended adjustments. Typically, the board also considered reallocation of the previous year's cash carryover, but the audit is not complete. The board will consider that in September.

**Motion by:** Dan Nankee **2<sup>nd</sup> by:** Marjory Sheckler to make the line item adjustments as presented. Motion Carried.

##### **4. Approval of 2014 NetSW and Technology Service fees:**

Krista reviewed the fees presented. She is recommending a 0% increase in the fees. State aid for 2014 will be flat so she feels the fees should remain flat as well as it would

only be overhead fees that would increase. **Motion by:** Steve Kleisath **2<sup>nd</sup> by:** Diane Craig to approve the 2014 NetSW and Technology Service fees as presented. Motion Carried.

#### **5. SWLS Grant Policy**

Krista explained that this is a new policy. This new policy would provide guidelines for when SWLS is asked to partner on another agency's grant. **Motion by:** Larry Loomis **2<sup>nd</sup> by:** Ralph Noble to approve the SWLS Grant Policy as presented. Motion Carried.

**Date & Site of Next Full Board Meeting** – September 11, 2013 at 5 PM at SWLS Headquarters

Wayne asked the board members present if it would be possible to change the meeting time from 6 PM to 5 PM. The consensus of the group was that the time change would be fine.

**Moved by:** Steve Kleisath **2<sup>nd</sup> by:** Diane Craig to Stand Adjourned at 6:50 PM. Motion carried.

**Respectfully submitted,**  
**Krista L. Ross, SWLS Director**