

**SOUTHWEST WISCONSIN LIBRARY SYSTEM
SPECIAL BOARD MEETING
August 21, 2014 @ 9:30 AM**

The August 21, 2014 meeting of Southwest Wisconsin Library System was called to order by President Wayne Wilson at 9:30 AM at the SWLS Headquarters.

Present: Crawford County: Diane Craig (by phone), Marjory Sheckler (by phone); **Grant County:** Deb Goold, Ralph Noble, Steve Kleisath, Grant Loy **Iowa County:** Louanna Schulte (by phone); **Lafayette County:** Wayne Wilson (by phone) , **Richland County:** Larry Loomis (by phone), Marilyn Marshall (by phone)

Absent: Crawford County: none **Grant County:** none; **Iowa County:** Dan Nankee, Joan Faull; **Lafayette County:** Lori Neumann; **Richland County:** none; **Library Rep:** Tim Durst

Also present: Member Library Liaison: none **SWLS Staff:** Krista Ross, Peggy Freymiller

Moved by: Steve Kleisath and **2nd by:** Grant Loy to accept the agenda as presented. Motion carried.

Old Business:

1. Exploring delivery services to CESA 3 member schools:

- a. **Feasibility Study Results:** Krista reviewed the feasibility study's recommendations. **Moved by:** Marjory Sheckler **2nd by:** Marilyn Marshall to accept the recommendations of the feasibility study. Motion carried.
Moved by: Steve Kleisath **2nd by:** Diane Craig choose the MWF service model as proposed in the feasibility study. Motion carried.
- b. **New Delivery Job Descriptions:** Krista reviewed the proposed delivery job descriptions. **Moved by:** Louanna Schulte, **Second by:** Marilyn Marshall to accept the new job descriptions and to approve moving forward with the hiring process. Motion carried.
- c. **Current Delivery Staff:** Krista explained that she spoke with the system attorney, Eileen Brownlee about the possible changes in delivery. Eileen's advice was to offer the 24 hour per week position to our current full-time driver (Don Hecker) and to offer one of the 16 hour per week positions to the current part-time driver (Clem Spraggon). As the hours and status of the full-time driver position changes, so does the rate at which vacation and sick leave are accrued. The

board needs to decide how to address the already accrued vacation and sick leave for the full-time driver(Don Hecker).

Motion by: Larry Loomis, **Second by:** Steve Kleisath to pay out 100 hours of full-time driver's (Don Hecker) accrued vacation. Motion carried.

Motion by: Diane Craig, **Second by:** Louanna Schulte to allow the full-time driver (Don Hecker) to keep the sick leave balance accrued up to the time of the change in status and hours. Motion carried.

Date & Site of Next Full Board Meeting – September 10, 2014 at 5 PM at SWLS Headquarters

Moved by: Ralph Noble **2nd by:** Grant Loy to Stand Adjourned at 10:02 AM. Motion carried.

Respectfully submitted,
Krista L. Ross, SWLS Director