

**SOUTHWEST WISCONSIN LIBRARY SYSTEM
FULL BOARD MEETING
March 9, 2016 @ 5:00 pm**

The March 9, 2016 meeting of Southwest Wisconsin Library System was called to order by Dan Nankee at 5:01 PM at the SWLS Headquarters.

Present: **Crawford County:** Diane Craig; Marjory Sheckler **Grant County:** Deb Goold (arrived 5:09), Grant Loy; **Iowa County:** Dan Nankee, Louanna Schulte; Joan Faull (by phone) **Lafayette County:** Lori Neumann (by phone); Wayne Wilson (by phone) **Richland County:** Marilyn Marshall, Rachel Schultz (by phone); **Library Rep:** none ; **Member Library Liaison:** Nancy Ashmore

Absent: **Crawford County:** none **Grant County:** Ralph Noble; Steve Kleisath; **Iowa County:** none **Lafayette County:** none **Richland County:** none **Library Rep:** Tim Durst

Also present: SWLS Staff: Krista Ross, Peggy Freymiller, and Kim Streif

We have a new board member from Richland County. The board welcomed Rachel Schultz to the SWLS Board of Trustees.

Moved by: Wayne Wilson and **2nd by:** Lori Neumann to accept the agenda as presented. Motion carried.

Moved by: Grant Loy and **2nd by:** Joan Faull to accept the minutes of the January 13, 2016 Full Board of Trustees Meeting. **Motion carried with one abstention .**

Moved by: Marilyn Marshall and **2nd by:** Marjory Sheckler to receipt in the check registers for January and February 2016 as presented and to be filed for audit. **Motion carried.**

Moved by: Wayne Wilson and **2nd by:** Lori Neumann to accept the budget comparisons for January and February 2016 as presented and to be filed for audit. **Motion carried.**

Moved by: Louanna Schulte and **2nd by:** Marilyn Marshall to receipt in the investment account balances for January and February 2016 to be filed for audit. **Motion carried.**

Director's Report/Staff Activities Report:

Krista reviewed the report. The conversations with SW Tech went well and we anticipate a contract by April 2016. Krista commented that she's getting pretty good at configuring and troubleshooting computers. She also reported on the online classes she's been taking through the UW-Madison School of Library and Information Services.

Moved by: Marjory Sheckler and **2nd by:** Diane Craig to accept the Director and Staff Activities Report as presented. **Motion carried.**

Committee Reports

Net Southwest Directors Council:

Krista reviewed the minutes of the February 26th meeting, highlighting the discussion on the details of the out of state library card, evaluation of the ILS & Cataloging service, upcoming VERSO 5 and how fines are dealt with among the libraries.

PLAC Meeting:

Krista reviewed the minutes of the February 26th meeting, highlighting the her appointment as the chair of the Wisconsin Public Library Consortium and the 2017 county funding process

Legislative Update:

Krista talked about the recent Library Legislative Day and commented that the bus was a big hit with participants. She also explained the recently passed legislation on return of library materials.

Public Library System Redesign (PSLR) Update:

Krista brought the board up to date on the activities so far. She informed them that she has been appointed the facilitator of the Delivery workgroup.

Old Business:

1. Election of the Vice President:

Krista reached out to Steve to see if he would be willing to serve as VP. Consensus of the board was to wait for his response and re-visit the issue at the May 18th board meeting.

2. SWLS Committee Appointments:

As there are several upcoming changes in board members, the consensus of the board was to table the committee appointments until the May 18th board meeting.

New Business:

1. SWLS 2015 Annual Report and Plan Evaluation:

Krista reviewed the process of the report and explained the financial sections. Dan pointed out the county funding part of the report and asked about the county library plan dates.

Moved by: Lori Neumann and **2nd by:** Joan Fall to accept the SWLS 2015 Annual Report and Plan Evaluation as presented. **Motion Carried.**

2. Approval of SWLS Personnel Policy Revisions:

Krista thanked Deb Goold, Steve Kleisath and Kim Streif for working with her on the revisions.

Moved by: Marilyn Marshall and **2nd by:** Deb Goold to accept revisions to the SWLS Personnel Policy as presented. **Motion Carried.**

3. Approval of the 2015 Audit:

The audit report was not ready by the time of the meeting. It will be on the May board meeting agenda. Krista asked if the board would like the entire audit sent to them or just the summary sheet. The board consensus was to receive the summary sheet only.

4. Approval of Pilot Projects in Technology Grant for 2016:

Krista reviewed the grant guidelines and noted that the libraries approved using up to \$5000 from the Technology Reserve to fund 50% of approved technology pilot projects in 2017. **Moved by:** Louanna Schulte and **2nd by:** Diane Craig to approve approved using

up to \$5000 from the Technology Reserve to fund 50% of approved technology pilot projects in 2017. **Motion Carried.**

5. SWLS Director's 2016 Objectives:

Krista reviewed the update on her objectives. She talked about the upcoming professional book discussion and where and when the two discussions would be held in 2016.

Announcements:

Hardee's in Prairie du Chien is holding a fundraiser for the Prairie du Chien Memorial Library building project on Saturday, March 12, 2016. All proceeds will be going to the library building fund.

Marjory has decided not to run for re-election to the Crawford County Board of Supervisors, so this will be her last meeting. Thanks to Marjory for her service on the board!

Date and site of next full board meeting: May 18, 2016 at SWLS Headquarters

Motion by: Marjory Sheckler 2nd **by:** Diane Craig to stand adjourned at 6:15opm. **Motion Carried.**

**Respectfully submitted,
Krista L. Ross, SWLS Director**