

**SENIORS UNITED FOR NUTRITION PROGRAM, INC.**  
**BOARD OF DIRECTORS MEETING**  
**MINUTES OF THE MEETING**  
**February 16, 2010**

Meeting called to order at 2:30 p.m. by Chairman of the Board, Ron Benish, at the Iowa County Health & Human Services Center, Room 1004, 303 W. Chapel St., Dodgeville, Wisconsin.

**Roll Call:** Ron Benish, Iowa; Daniel Nankee, Iowa; Bill Grover, Iowa; John Bartels, Lafayette; and Leon Wolfe, Lafayette; were present. Bill Moody, Lafayette, was absent.

**Others Present:** Cecile McManus, Executive Director; Jan Baker, Financial Officer; Kate Chambers, ADRC Director Lafayette, County, present. Judy Lindholm, ADRC Director Iowa, County arrived at 3:00 p.m..

**Certification of the Meeting-**Baker stated that notice of the meeting was posted at designated public places and emailed to Lafayette County. Let the records show that the meeting was properly posted.

**Approval of the Agenda for February 16, 2011:-**A motion was made by Wolfe to approve the Agenda, seconded by Bartels. Motion carried.

**Approval of Minutes of the Meeting of December 15, 2010, Board Meeting-**The minutes were reviewed. A motion was made by Nankee to approve the minutes, seconded by Bartels. Motion carried.

**Reports from other Board members and members of the audience** Benish informed us that the Iowa County department heads were meeting regarding Gov. Walker's repair bill, and how it will affect Iowa County employees

**Aging Resource Center & County Aging Unit Reports** a. Lafayette County: Kate said that they sent out transportation surveys, and so far they got 15 to 20 back. The ADRCs tried to get Wisconsin's elected officials together on Friday, but couldn't get enough accepted invitations to have a meeting. The ADRCs hope to be able to share their views before the next budget. Kate also said that GWAAR will be doing assessments sometime soon; she e-mailed Cecile the packet she received; Cecile confirmed that she had gotten it also. b. Judy Lindholm, Iowa County- Judy said that the subject of rent has been referred to Economic Development, and to watch for them to make a policy. SUN has not heard anything regarding a rent change yet. Also, we still don't know what state funding is for 2011 for our nutrition program.

**Monthly Reports-possible action - Cash Flow Statement & C.D. Review:** Our last C.D. that was at 5% is coming due 02/24/11- the best rate we have been able to find is 1%. Ron and Cecile are going to discuss whether to renew it **Budget Reports:** Our Esch Insurance bill was paid in January for the year, and it makes all the site insurances high. In past years, we receive part of that back-- when we do, those accounts will look more in line. **Monthly Participant Numbers:** Iowa is struggling more than Lafayette with participation. We had 2 or 3 snow days in January, depending on site. We may close one day a week in Avoca, again. That is a cooking site, and needs a minimum of 6 to be open. Also, their avg. donation is down .50 from Jan 2010. Judy asked about getting meals from the Muscoda\_mealsite—it is only 7 miles from Avoca, and the manager lives in Muscoda. Belmont has the best numbers, South Wayne went down in participation. Darlington avg. donation went up. Cecile said that the people still come to the special event and party days, but that

**Minutes of the Board of Directors Meeting**  
**August 12, 2009**  
**Page 2 of 2**

the day to day participation is not as good. Motion to accept the Monthly Reports made by Grover, seconded by Bartels. Motion carried.

**Audit Bid-Possible Action** Motion to accept Wegner bid, given in 2010 for 2011, made by Bartels, seconded by Wolfe. Motion carried.

Chairman Benish suggested that “Staff Issues” be moved to the end of the Agenda, all agreed.

**Facility Agreements-Possible Action** – All the agreements have been sent out; Belmont and Darlington’s are back. Cecile has been invited to Highland’s village board meeting March 7<sup>th</sup>. The agreements were set up for 2 years now, instead of one-as they were in the past. Mineral Point has not returned our contract for 2 years; Cecile sent them a letter, rather than a contract, because we already know that we will be moving when they remodel. Grover said we should have sent these out last October, as they are already late. He said to put it on our biennial calendar for October 2012.

**Site Reports Possible Action** – a. Avoca: The manager sent a letter in their water bills again, telling them that we need more participation to keep the site open. They may close on Mondays again. Cecile said that GWAAR has procedures that we have to follow when cutting back. Nankee says there is a new restaurant in Avoca, and that it is open 5 days/week. He said that people come to play Euchre there.

**Grant Update** - Cecile applied to Walmart online for \$1000 towards van expenses. We have not heard from United Fund yet. Foundation Grant Search has a new person Cecile works with. Cecile tried calling Ricky Rolfsmeyer again – she had to leave him a message. Chairman Benish asked Cecile for Ricky’s number so he could try him personally. Judy said someone at SWCAP may work with her on grants.

**Training Request –possible action** –Motion made by Wolfe, to allow the funds of approximately \$250 for Cecile to attend a WI Dietetic Association conference April 6<sup>th</sup> thru April 8<sup>th</sup>, seconded by Grover. Motion carried.

**Director’s Report** – Cecile reported that, at the recent PAC meeting in Darlington, several sites said their counts are down. In hopes of securing more funding, Cecile asked the representatives to approach community organizations with a brochure and her card. Cecile has a featured food of the month on her menu. March is National Nutrition Month. The theme this year is “Eat Right With Color”. She plans to compare brands, to see if she can save money, during the cooks meeting in March.

**Chairperson’s Report**– None.

**Vouchers–Possible Action** Vouchers were presented for signing. Motion to approve the vouchers was made by Wolfe and seconded by Bartels. Motion carried.

**Motion by Nankee to go into Executive Session for Item 10. Staff Issues, seconded by Grover. Motion carried. Time was 3:51 p.m. 4:30 p.m. session opened.**

**Next Meeting Dates & Adjournment**–Next meeting is scheduled for March 16<sup>th</sup>, 2011, at 2:00 p.m., in the Health & Human Services Center Room #1002. Motion to adjourn the Meeting was made by Wolfe, seconded by Nankee. Motion carried.