

SENIORS UNITED FOR NUTRITION PROGRAM, INC.
BOARD OF DIRECTORS MEETING
MINUTES OF THE MEETING
May 2, 2005

Chairman Jerome Laufenberg called the meeting to order at 11:00 a.m. at the Blanchardville Meal Site, American Legion Building, 218 Mason Street, Blanchardville, Wisconsin.

Roll Call: Jerome Laufenberg, Iowa; Jim Murn, Iowa; Dahlman Van Epps, Iowa; Kenny Taylor, Lafayette; Dean Thoreson, Lafayette; Cletus Bainbridge, Lafayette.

Absent – no one.

A quorum was present.

Others Present: Dorothy Radke, Executive Director;
Marcia Kendall, Bookkeeper/Secretary/Assistant to the Director.

Radke assured proper certification of meeting.

Laufenberg clarified that the Board members need to make motions and seconds before discussing the topic on the agenda to follow Roberts Rules of Order. Taylor and Bainbridge agreed with Laufenberg that it is the correct order he was clarifying.

Agenda for the Meeting of May 2, 2005 and Minutes of the Board Meeting of April 4, 2005

Motion by Taylor to approve the Agenda for the Meeting of May 2, 2005 and the Minutes of the Meeting of April 4, 2005 as mailed, seconded by Bainbridge.

Radke wanted to clarify in the Minutes of the Meeting of April 4, 2005 under site reports that she was not blaming the Blanchardville substitute site manager.

Motion carried.

Aging Resource Center & County Aging Unit Reports – No reports.

Monthly Reports – Financial Reports, C-1 & C-2 – Motion by Taylor to approve the April, 2005 C-1 & C-2 Financial Reports as presented, seconded by Bainbridge.

Distributed and discussed. Motion carried.

Murn entered meeting at 11:15 a.m.

Progress Reports – Motion by Thoreson to approve the March, 2005 Progress Report as presented, seconded by Bainbridge.

Distributed and discussed. Motion carried.

Lafayette County Van – License Plate Renewal – Storage – Motion by Van Epps to renew the van license plate and keep the van in storage, seconded by Bainbridge.

Discussion on renewing the license plates for the van and to continue storing van or get rid of.

Motion carried.

Mileage Reimbursement Policy – Distributed and reviewed the current policy in place since July, 2001. Mileage is currently paid to cooks for grocery shopping, Policy Advisory Council to attend meetings, Radke for program travel and other staff to deliver meals and transport food. Radke felt it prudent to increase the step system with the rise in gas prices. Federal maximum reimbursement is now \$.37 ½ per mile. Discussion.

Motion by Van Epps to add the steps \$2.10 per gallon reimburse \$.35 per mile, \$2.20 per gallon reimburse \$.36 per mile, \$2.30 per gallon reimburse \$.37 per mile and \$2.40 per gallon and over reimburse \$.37 ½ per gallon, effective May 2, 2005, seconded by Thoreson. Carried.

Volunteer Meal Delivery Stipend - Reviewed the current policy in effect since June 2001. Comments Radke has received from sites are; would like to see \$.40 per meal when gas price is up and \$.35 per meal when gas is down. Two other sites would like \$.40 per meal. Mineral Point site had no complaints, when received the recent increase volunteers commented that it was nice. Radke suggested another step would be good since the scale is already at the maximum and gas is so high.

Motion by Murn to add another step of \$.40 per meal reimbursement when gas price is \$2.25 per gallon and over effective May 2, 2005, seconded by Taylor. Carried.

Review Personnel Policy Changes – Changes made to the Personnel Policy at the April Board Meeting due to shared time positions were in the minutes. This review is on the agenda so the Board has the opportunity to make any changes if needed. Board did not feel any additional changes were needed.

Review Shared Administration – Currently administration expenses are split 50/50 for each county. Iowa County receives more in allocations than Lafayette County. In the past SUN has done a percentage split for administration expenses based on the percentage of allocations each county received. Discussion.

Motion by Murn to change the administration expenses split to 52% Iowa County and 48% Lafayette County effective July 1, 2005 with the Sunset Clause to review every 6 months and check on finances, seconded by Van Epps. Carried.

Site Reports – Belmont Meal Site will be celebrating their 15th Anniversary on May 23rd at noon. Board members are invited to attend.

Darlington meal site had the dishwasher installed and are very happy with it.

Blanchardville meal site participants entered the meeting voicing concerns with the current meal contract provider for their meal site. Comments received were: food is unacceptable, can't eat, small amounts of food, pasty received was boughten and only 6 oz. not the 7-8 oz. like it should be. Some people throw out half of the food due to quality, short food daily, not enough to eat, rolls doughy not baked. Food is the poorest we have had in 20 years.

Participants suggested checking with two other restaurants in town that they felt were interested in bidding for the meal contract. If no other option go back to the Manor, but would add transportation costs. Participants recommend find new provider locally if possible.

Radke stated that the current contract has a 60 day clause to terminate. Radke was directed to send letter to provider giving 30 days to improve meals to participant's liking and to check into other options.

Staff Issues – None.

Training Requests – None.

Director's Report – None.

Chairperson's Report – No report.

Reports from other Board members and members of the audience – No reports.

Expense Vouchers – Motion by Thoreson to approve all vouchers for payment as presented, seconded by Taylor. Carried.

Next Meeting Date – Next meeting to be Monday, June 6, 2005, 1:00 p.m. at the Iowa County Courthouse, Dodgeville, Wisconsin.

Adjournment – Motion by Murn to adjourn until June 6, 2005, seconded by Thoreson. Carried.