

**SENIORS UNITED FOR NUTRITION PROGRAM, INC.**  
**BOARD OF DIRECTORS MEETING**  
**MINUTES OF THE MEETING**  
**June 6, 2005**

Chairman Jerome Laufenberg called the meeting to order at 11:00 a.m. at the Iowa County Courthouse, Veterans Library Conference Room, Dodgeville, Wisconsin.

**Roll Call:** Jerome Laufenberg, Iowa; Jim Murn, Iowa; Dahlman Van Epps, Iowa; Kenny Taylor, Lafayette; Dean Thoreson, Lafayette.

Absent – Cletus Bainbridge, Lafayette

A quorum was present.

Others Present: Dorothy Radke, Executive Director

**Certification of the Meeting:** Radke stated that notice of the meeting was posted at designated public places.

**Agenda for the Meeting of June 6, 2005 and Minutes of the Board Meeting of May 2, 2005**

Motion by Murn to approve the Agenda for the Meeting of June 6, 2005 and the Minutes of the Meeting of May 2, 2005 as mailed, seconded by Van Epps. Motion carried.

**Aging Resource Center & County Aging Unit Reports** – No reports.

**Monthly Reports – Financial Reports, C-1 & C-2** – Distributed and discussed.

**Progress Reports** – Distributed and discussed

Discussion of policy set by SUN Board, regarding closing a meal site one day at a time if the meal reservation count is 5 or less.

Motion by Taylor to approve May, 2005 C-1 & C-2 Financial Reports and April 2005 Progress Report as presented, seconded by Thoreson. Motion carried.

**Employee Pay Scale Addition of Shared Position:** Distributed copies of current employee pay scale noting the addition of Shared Time Positions. Motion by Taylor, seconded by Murn to approve the addition to the Employee Pay Scale. Motion carried.

**Blanchardville Meal Provider**

**Terminated Contract** - Radke noted a letter had been sent to the Blanchardville/Argyle meal provider stating the 30 day notice for improvement. In response, the Crossroads Valley Coffeehouse asked to terminate the meal contract as soon as suitable replacement could be arranged.

**Options-** Contact was made with two restaurants in Blanchardville; Viking Café and Valley Inn, who were both interested and have submitted bids. (Viking Café at \$3.75 per meal, and Valley Inn at \$3.40 per meal). Lafayette Manor was also contacted and was agreeable to providing meals again at \$3.00 per meal. Last Friday, Valley Inn retracted their bid. Discussion.

**New Provider:** Motion by Thoreson, seconded by Taylor to contract for meals for Blanchardville and Argyle with Lafayette Manor. Motion carried.

**Site Reports** – Belmont Meal Site celebrated their 15<sup>th</sup> Anniversary on May 23<sup>rd</sup> with 80 meals. Recognition was made of Village officials, Village maintenance workers, and volunteers.

**Staff Issues** – Mary Lou Doney, Mineral Point Site Manager voluntarily reduced her scheduled hours by ½ hour per day due to decrease in meal count, effective 6/1/05.

Judy Sardeson, Blanchardville Site manager voluntarily reduced her scheduled hours by ½ hour per day to help with overhead costs at this site, effective 5/31/05.

Motion by Thoreson to approve the Staff Issues noted, seconded by Taylor. Motion carried.

**Training Requests** – Radke requested permission to attend a workshop on Grant Proposal Planning and Writing, at UW-Platteville, June 22, 2005. The cost is \$45.00 for the workshop. Motion by Taylor, seconded by Murn to approve. Motion carried.

**Director's Report** – Radke reported the Dubuque Greyhound Park Grant request had been denied.

Radke clarified last month's comment regarding the Federal allowance for mileage reimbursement which was stated to be \$.37 ½ per mile. This increased to \$.40 ½ in 2005.

**Chairperson's Report** – No report.

**Reports from other Board members and members of the audience** – No reports.

**Expense Vouchers** – Motion by Murn to approve all vouchers for payment as presented, seconded by Van Epps. Motion carried.

**Next Meeting Date** – Next meeting to be Tuesday, July 5, 2005, 11:00 a.m. at the Iowa County Courthouse, Dodgeville, Wisconsin.

**Adjournment** – Motion by Taylor to adjourn until July 5, 2005, seconded by Murn. Motion carried.