

SENIORS UNITED FOR NUTRITION PROGRAM, INC.
BOARD OF DIRECTORS MEETING
MINUTES OF THE MEETING
September 6, 2005

Chairman Jerome Laufenberg called the meeting to order at 11:00 a.m. at the Iowa County Courthouse, Veterans Library Conference Room, Dodgeville, Wisconsin.

Roll Call: Jerome Laufenberg, Iowa; Jim Murn, Iowa; Dahlman Van Epps, Iowa; Dean Thoreson, Lafayette; Cletus Bainbridge, Lafayette; Kenny Taylor, Lafayette.

Absent – No one.

A quorum was present.

Others Present: Dorothy Radke, Executive Director; Marcia Kendall, Bookkeeper/Secretary/Assistant to the Director.

Certification of the Meeting, Agenda for the Meeting of September 6, 2005 and Minutes of the Board Meeting of August 1, 2005: Radke stated that notice of the meeting was posted at designated public places. Motion by Murn, seconded by Thoreson, assuring proper certification of meeting and to approve the Agenda for the Meeting of September 6, 2005 and the Minutes of the Meeting of August 1 as mailed. Motion carried

Aging Resource Center & County Aging Unit Reports – No reports.

Working Agreement between SUN/Iowa & Lafayette County Aging Units – Radke distributed the Working Agreement to Board Members which had already been presented to the County Aging Units Boards. Only change is a little wording, change on how many meetings per year SUN and the County Aging Units should attend. SUN Board Chairman and Director needs to sign. Motion by Bainbridge to approve the Working Agreement between SUN/Iowa & Lafayette County Aging Units as presented, seconded by Thoreson. Motion carried.

Monthly Reports – Financial Reports, C-1 & C-2 – August 2005 reports distributed and discussed. Motion by Taylor to approve the August, 2005 C1 & C2 Financial Reports as presented, seconded by Bainbridge. Motion carried.

Progress Report – July 2005 Progress Report were distributed and discussed. Motion by Taylor to approve the report as presented, seconded by Bainbridge. Motion carried.

Site Reports – Utilities Increase Request – Blanchardville American Legion –Radke read a letter received from the Blanchardville American Legion requesting an increase in the amount that SUN pays toward utilities at the Blanchardville meal site. Currently SUN is paying \$60 per month toward utilities. The American Legion is requesting that SUN consider increasing the amount to somewhere between \$80 and \$100 per month. Discussion. Motion by Bainbridge to increase the amount paid to the Blanchardville

American Legion to \$80 per month effective 1/1/06, seconded by Thoreson. Motion carried.

Belmont Meal Site will be hosting a Fundraiser Soup and Sandwich Supper on Wednesday, October 5, 2005. Radke invited and encouraged the Board members to attend. (Poster given to each board member.) A portion of the proceeds in the past have been donated to the SUN Program (around \$300) and the remaining to the meal site directly to purchase things needed at the site that SUN does not purchase.

Freezer for South Wayne meal site has been purchased and installed. Checked prices at Ford Appliance in Mineral Point and in Monroe also. Monroe's price was slightly less than Ford Appliance but they would have to order the freezer. Spoke to Ford again and he could match the price, had it in stock and could deliver immediately. Received enough donations to pay the full cost of the freezer. Donations received were: \$70, Lafayette County Aging Resource Center, \$100, South Wayne meal participant, \$50, Woodford Bank, \$75, South Wayne meal site's cans & garage sale funds, and \$291, The Swiss Colony for a total of \$586. Motion by Murn to approve the freezer purchase from Ford Appliance for the South Wayne meal site, seconded by Van Epps. Motion carried.

Staff Issues – Barneveld cook/site manager has resigned and will be working through Friday, September 9th. Ad is in the paper for a second week. Until we can set up interviews and hire will need to haul meals from Dodgeville or close the site. Overall cost to deliver from Dodgeville is a little more so thought about delivering three days a week (Monday-Wednesday-Friday) and offer extra meals for days not coming. Board agreed that meals should be provided from the Dodgeville site for Barneveld participants.

Dodgeville delivery person has resigned due to going back to college. Sub is willing to take on the position permanently when his summer job is done. In the meantime the substitute's wife has offered to deliver the meals until he finishes his summer job.

Volunteer Meal Delivery Stipend – Current scale reviewed and discussed due to increase in the cost of fuel. Motion by Murn to pay a stipend of \$.45 per meal delivered for September and then bring back next month to review, seconded by Van Epps. Motion carried.

Mileage Reimbursement Policy – Current scale reviewed and discussed. Federal max is currently at \$.405 per mile. SUN's max is currently \$.375 per mile. Thoreson suggested adding extra steps onto the scale at \$.005 reimbursement per every \$.10 per gallon increase up to the federal max allowed of \$.405 per mile reimbursement. Motion by Bainbridge to add on to the current mileage scale the following increments: \$2.40 per gallon reimburse \$.375 per mile, \$2.50 per gallon reimburse \$.38 per mile, \$2.60 per gallon reimburse \$.385 per mile, \$2.70 per gallon reimburse \$.39 per mile, \$2.80 per gallon reimburse \$.395 per mile, \$2.90 per gallon reimburse \$.40 per mile, and \$3.00 and over per gallon reimburse \$.405 per mile, effective 9/1/05 seconded by Van Epps. Motion carried.

2006 Preliminary Allocations – Distributed information on the preliminary allocations SUN received. Iowa County will be getting a \$9,986 cut and Lafayette County will receive a \$1,230 increase. Radke made several calls to try and get answers as to why the changes but they can't give a good answer. Radke invited Bob Kellerman, AgeAdvantAge, to the SUN meeting today to explain but he did not make it.

2006 Budget – Distributed and discussed the proposed 2006 budget using the preliminary allocations and including the increases the board suggested at the August meeting. Motion by Taylor to approve the 2006 budget as presented, seconded by Bainbridge. Motion carried.

Training Requests – October 11th will be the mandatory site managers training to be held in Fennimore. Will be using the Lafayette County Aging Resource Van to carpool to the training.

Director's Report –SUN had a refrigerator donated. Received permission from Iowa County Properties committee to plug in. Is in good shape, Radke estimated maybe 10 years old.

Chairperson's Report – Laufenberg noted that the Open Meeting Laws discuss the process to make motions. Laufenberg asked the SUN committee members if they were satisfied with the way SUN currently runs its meeting. Board members were satisfied.

Reports from other Board members and members of the audience – No reports.

Expense Vouchers –Motion by Thoreson to approve all vouchers for payment as presented, seconded by Murn. Motion carried.

Next Meeting Date – Next meeting to be Monday, October 3, 2005, 11:00 a.m. at the Iowa County Courthouse, Dodgeville, Wisconsin.

Adjournment – Motion by Murn to adjourn until October 3, 2005, seconded by Bainbridge. Motion carried.