

SENIORS UNITED FOR NUTRITION PROGRAM, INC.
BOARD OF DIRECTORS MEETING
MINUTES OF THE MEETING
October 3, 2005

Vice-Chairperson Cletus Bainbridge called the meeting to order at 11:00 a.m. at the Iowa County Courthouse, Veterans Library Conference Room, Dodgeville, Wisconsin.

Roll Call: Jim Murn, Iowa; Dahlman Van Epps, Iowa; Dean Thoreson, Lafayette; Cletus Bainbridge, Lafayette; Kenny Taylor, Lafayette.

Absent – Jerome Laufenberg, Iowa

A quorum was present.

Others Present: Dorothy Radke, Executive Director;
Marcia Kendall, Bookkeeper/Secretary/Assistant to the Director.

Certification of the Meeting: Radke stated that notice of the meeting was posted at designated public places.

Approval of the Agenda for October 3, 2005: Motion by Thoreson, seconded by Murn to approve Agenda for October 3, 2005 as mailed. Motion carried.

Approval of Minutes of the Meeting of September 6, 2005 Board Meeting: Motion by Murn, seconded by Van Epps to approve as mailed. Motion carried.

Aging Resource Center & County Aging Unit Reports – No reports.

Monthly Reports – Financial Reports, C-1 & C-2 – September 2005 reports distributed and discussed. Discussed return of the \$25,000.00 advance from Lafayette County Aging Resource Center.

Progress Report – August 2005 Progress Report was distributed and discussed.

Motion by Bainbridge to approve the September 2005 C1 & C2 Financial Reports and August 2005 Progress Report as presented, seconded by Murn. Motion carried.

Site Reports – Barneveld - The cook from the Barneveld meal site resigned. SUN advertised, and did not have acceptable applicant. Discussion of closing the congregate meal site and continue meals for the homebound from the Dodgeville meal site. Discussed procedure to close a meal site, AAA is sending the criteria. Suggestion to check with local bars or restaurant to provide meals in town, and to continue to transport meals from Dodgeville while negotiating.

Kendall left meeting at 11:15 a.m.

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Benton - The Village of Benton is allocating \$2000.00 for the next 12 months to cover costs of utilities and telephone for SUN to use the VFW Building in Benton.

Staff Issues

- a. Wages for 2006 - Discussed.
- b. Bonus for 2005 – Worksheet distributed and discussed.

Motion by Taylor, seconded by Murn to approve 2% wage increase for all employees for 2006, and Bonus for 2005 according to worksheet, based on 2004 bonus. Motion carried.

- c. Pension for 2006
- d. Sick Time Buyout
- e. Scheduled Hours for Bookkeeper/Secretary/Assistant to the Director
- f. Medical Out of Pocket Expenses – Full Time Employees

Handout with current policies distributed and discussed. Motion by Thoreson to approve continuing same as 2004, seconded by Taylor. Motion carried.

2006 Meal Contract Negotiations – Discussed non-competitive re-negotiation or Competitive Negotiation. Discussed small communities with little or no competition. Discussed the higher number of meal possibilities for Dodgeville. Murn noted that the Jail is changing getting meals from the hospital to Lands End. Motion by Van Epps, seconded by Murn to open Dodgeville meal procurement to the public. Motion carried.

Volunteer Meal Delivery Stipend – Current scale reviewed and discussed. Motion by Murn, seconded by Taylor to revise scale to be:

<u>Gas Price Per Gallon</u>	<u>Reimbursement Rate</u>
\$2.25 and under per gallon	\$.30 per meal
\$2.26 to 2.50 per gallon	\$.35 per meal
\$2.51 to 2.75 per gallon	\$.40 per meal
\$2.76 and over per gallon	\$.45 per meal

Motion carried.

Holiday Site Closings – Discussion of closing meal sites on the Friday after Thanksgiving due to being a low meal count day. Can make meals available to those needing a meal earlier in the week or frozen. Also discussed Christmas and New Years falling on Sundays so will close meal sites on Monday after. Motion by Thoreson to close all meal sites on Friday following Thanksgiving, and observe the Christmas and New Year holidays on Monday following each, seconded by Van Epps. Motion carried.

Training Requests – No requests. Radke noted she had decided not to attend the WAND training in October in Wausau.

Director's Report – Nothing further.

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Chairperson's Report - Nothing

Reports from other Board members and members of the audience – No reports.

Expense Vouchers –Motion by Taylor to approve all vouchers for payment as presented, seconded by Van Epps. Motion carried.

Next Meeting Date – Next meeting to be Monday, November 7, 2005, 11:00 a.m. at the Iowa County Courthouse, Dodgeville, Wisconsin.

Adjournment – Motion by Murn to adjourn until November 7, 2005, seconded by Taylor. Motion carried.