

SENIORS UNITED FOR NUTRITION PROGRAM, INC.
BOARD OF DIRECTORS MEETING
MINUTES OF THE MEETING
November 7, 2006

Chairperson Dean Thoreson called the meeting to order at 2:00 p.m. at the Iowa County Courthouse, Veterans Library, Dodgeville, Wisconsin.

Roll Call: Thomas Mueller, Iowa; Ronald Benish, Iowa; Dean Thoreson, Lafayette; George Williams, Lafayette..

Absent – Phil Roberts, Iowa; Kenny Taylor, Lafayette.

A quorum was present.

Others Present: Deirdra Suchomel, Executive Director; Marcia Kendall, Assistant Director; Judy Lindholm, Iowa County Commission on Aging.

Certification of the Meeting: Kendall stated that notice of the meeting was posted at designated public places.

Approval of the Agenda for November 7, 2006 – Motion by Williams to approve the Agenda for November 7, 2006 as mailed, seconded by Benish. Motion carried.

Approval of Minutes of the Meeting of October 6, 2006 Board Meeting: Motion by Mueller seconded by Williams to approve the Minutes of the Meeting of October 6, 2006 as mailed. Motion carried.

Reports from other Board members and members of the audience – Williams commented that he appreciated the e-mails the SUN staff has been sending keeping the board abreast of what's going on with the program.

Mueller commented that he and Benish had attended the Policy Advisory Council meeting in Avoca and that the people had a very positive attitude at the meeting and was a very good meeting.

Aging Resource Center & County Aging Unit Reports – Judy Lindholm – Iowa County – Lindholm reported that the prevention grant, “Eat Better Move More” was due to go in on the 17th.

Transportation grant with Iowa, Lafayette, Grant and Green County is \$20,000 to do survey and target needs in the area. Another grant will be coming to expand on the current transportation or new transportation specific for rural areas.

Monthly Reports – Cash Flow Statement - October, 2006 – Distributed and discussed.

Budget Reports C-1 & C-2 – October, 2006 – Distributed and discussed.

Monthly Participant Numbers – September, 2006 – Distributed and discussed.

Motion by Mueller to approve all the Monthly Reports as presented, seconded by Benish.
Motion carried.

Site Reports – Avoca Site Update – Site has moved and is up and running. Did get official approval from AgeAdvantAge to make the move. Jean Hawk is the new cook/site manager. Hawk will be preparing a Thanksgiving dinner for Seniors on November 16th that is being sponsored by the Royal Bank in Avoca.

Gratiot/Wiota Home Delivery Route Update – Route is going well so far.

Dodgeville Meal Site Update – Stonefield has been ruled out as an option for the meal site location. Suchomel has met with Grace Lutheran Church twice now to discuss the option of moving the meal site to the church hall. The first meeting seemed to have possibilities but the second meeting not sure if it will work or not. Suchomel is going to speak with the Methodist Church and the board also suggested contacting the church by Culvers. Board also suggested Suchomel talk to committee members involved with the new administration building being discussed by the county.

Staff Issues – Limited Term Employee Position – The current limited term office assistant employee is to become permanent on January 1, 2007. Discussed the number of hours to be allowed for the position. Motion by Mueller, seconded by Benish for the limited term office assistant position to become permanent effect January 1, 2007 and will work up to 25 hours per week. Motion carried.

Operating Policy & Procedures for Investments – Policy distributed at the previous board meeting for members to review. Discussed. Motion by Mueller, seconded by Benish to approve the policy with the change of review investments at least quarterly. Motion carried.

2007 Meal Costs \$7.94 – The cost per meal using the 2007 budget figures would be \$7.74 Iowa County and \$7.86 Lafayette County. Discussion. Motion by Benish for the 2007 meal cost for both Iowa and Lafayette County be \$8.44 per meal, seconded by Mueller. Motion carried.

2007 Meal Contracts – Suchomel has been discussing the meal contracts with the current providers. For 2007 Hodan Center is requesting \$3.60 per meal from the current \$3.50 per meal; Lafayette Manor is requesting \$3.50 per meal from the current \$3.00 per meal and Grandma's Kitchen is maintaining the current rate of \$4.00 per meal. Motion by Mueller, seconded by Williams to approve the contracts for Hodan Center at \$3.60 per meal, Lafayette Manor at \$3.50 per meal and Grandma's Kitchen at \$4.00 per meal for 2007. Motion carried.

Training Request –No requests.

Director's Report – Suchomel reported that Alliant Energy Grant was submitted and should be notified by January 17th. Received a call from Alliant with questions. Sounds like we are not meeting the needs they feel we should be. Suchomel sent more information to them. Grant request was for \$1250.

Grant from Community Foundation of Southern Wisconsin was denied since received in the past.

Dietitian interviews had to be rescheduled to November 20th.

Participant surveys have been sent out and have received a very good response so far. Gave participants the option of mailing the survey back directly to the SUN office and many have.

Suchomel is planning to do annual reviews with all employees.

Presented a home delivery volunteer job description to the board. Board reviewed description and made the change to have assistance in cleaning carriers appreciated but not required. Motion by Benish to approve the description with the change, seconded by Mueller. Motion carried.

Chairperson's Report – No report.

Next Meeting Date – December 12, 2006, 2:00 p.m., Iowa County Courthouse...

Adjournment – Motion by Benish to adjourn, seconded by Mueller. Motion carried.