

**SENIORS UNITED FOR NUTRITION PROGRAM, INC.**  
**BOARD OF DIRECTORS MEETING**  
**MINUTES OF THE MEETING**  
**February 16, 2007**

Chairperson Dean Thoreson called the meeting to order at 10:03 a.m. at the Iowa County Courthouse, UW-Extension Conference Room, Dodgeville, Wisconsin.

**Roll Call:** Thomas Mueller, Iowa; Ronald Benish, Iowa; Phil Roberts, Iowa; George Williams, Lafayette; Dean Thoreson, Lafayette; Kenny Taylor, Lafayette.

Absent – No one.

A quorum was present.

Others Present: Deirdra Suchomel, Executive Director; Marcia Kendall, Assistant Director; Carol Benson, Lafayette County Aging Resource Center; Jim Griffiths, Dodgeville resident.

**Certification of the Meeting:** Kendall stated that notice of the meeting was posted at designated public places.

**Approval of the Agenda for February 16, 2007** – Motion by Williams to approve the Agenda for February 16, 2007 as mailed, seconded by Roberts. Motion carried.

**Approval of Minutes of the Meeting of January 9, 2007 Board Meeting:** Motion by Roberts seconded by Taylor to approve the Minutes of the Meeting of January 9, 2007 as mailed. Motion carried.

Benson entered meeting at 10:05 a.m.

Introductions were done.

**Reports from other Board members and members of the audience** – Jim Griffiths, Dodgeville resident, attended the meeting due to articles in the paper from City Council meetings and to voice his reasons why SUN should not relocate the Dodgeville meal site in the Dodgeville Senior Citizen Center. In the past Griffiths' parents were involved with the Senior Center. Griffiths would occasionally attend with his parents when he was in town. The Senior Center would have potlucks and those that chose not to participate would get up and leave at meal time. Griffiths himself now attends the Senior Center on occasion and does not participate in the potlucks. If SUN were to put the meal site in the Senior Center people would leave and eventually lose the Senior Center's current participants that are attending. The Senior Citizen Group has told Suchomel and Linda Pittz, Dodgeville City Council member, that they do not want the SUN Program meal site relocated at the Senior Citizen Center.

Mueller entered meeting at 10:15 a.m.

Questions were raised by SUN Board members as to how having a meal site in the Senior Center would hurt it versus helping it. Discussion on current SUN meal sites in Senior Centers in other communities and how it does work.

Griffiths concluded that to often people assume the worst and people don't respect your opinion. He thanked the Board for listening.

**Aging Resource Center & County Aging Unit Reports** –Carol Benson, Lafayette County Aging Unit – Lafayette County is one of five counties involved in a transportation grant received to improve transportation services in the counties of Lafayette, Iowa, Green, Grant and Crawford Counties.

Continue to work with the Long Term Consortium. Currently looking for citizen participation and Benson urged Board members to consider being a part of it.

**Working Agreement between SUN & Iowa & Lafayette County Aging Units** – Copy of Agreement distributed and discussed. Only part of the agreement that changed from the previous copy is Section IV, which states SUN will contract directly with AgeAdvantAge for funding of C-1 & C-2 Allocations. Motion by Benish to approve the Working Agreement as presented, seconded by Mueller. Motion carried.

**Monthly Reports – Cash Flow Statement – January, 2007** – Distributed and discussed. Motion by Williams to approve the Cash Flow Statement for January, 2007 as presented, seconded by Taylor. Motion carried.

**Budget Reports C-1 & C-2 – December, 2006 Final** –Reports were sent out prior to meeting for Board members to review. Discussed.

**Monthly Participant Numbers – December, 2006 Final** – Report sent out prior to meeting for Board members to review. Discussed.

Motion by Benish to approve the December, 2006 Final C-1 & C-2 Budget Reports and Monthly Participant Numbers report as presented, seconded by Mueller. Motion carried.

**Site Reports – Dodgeville Meal Site Update** – Suchomel met again with members of the Dodgeville Grace Lutheran Church. Still possible that SUN may be able to relocate the meal site to the Church. Would do catered meals to the church not on-site cooking. Should have a definite answer next Tuesday from Grace Lutheran Church.

Current provider, Dick's Supermarket, is increasing the per meal cost to \$6.00 per meal effective March 1<sup>st</sup>. Suchomel has contacted Upland Hills Hospital regarding catering the meals. Suchomel sent a draft of SUN's needs to them and is waiting to hear back.

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Discussion on finding a new meal site location in Dodgeville that is accepting of the SUN Program and is in the best interest of the Senior Citizens in the Dodgeville community.

Mueller asked if SUN knows how many seniors are in each community and what percent we are serving. Suchomel did not have that information but will pursue getting the information.

**Arena Meal Site Update** – Newspaper in the Arena area had an article on the senior's wanting to relocate their meal site to the Arena Manor. Suchomel is working on getting on the Village Board Agenda to discuss it with them further.

**Staff Issues** – Avoca site manager has resigned due to not being a full time job. Ad was put in the newspaper and have received five applications back. Discussion on who would be involved with interviewing. Board directed Suchomel and Kendall to proceed with the interviewing and hiring process since they will be working with the individual hired.

Suchomel reported that all staff evaluations have been completed.

**Highland Meal Contract** – Tess Bomkamp from Grandma's Kitchen has requested a \$1.00 per meal increase due to not receiving funding from a grant she had applied for. Current meal contract cost is \$4.00 per meal, which was just renewed effective 1/1/07. Discussion. Motion by Roberts to deny the request and keep the \$4.00 per meal cost, seconded by Williams. Motion carried.

Suchomel and Colleen Keen, SUN dietitian, met with Bomkamp to discuss menu planning. Suchomel continues to work with Bomkamp to make sure the approved menu by the dietitian is followed.

**Training Request** –No requests.

**Director's Report** – Suchomel shared the survey results from meal site participants.

Suchomel will be attending the Southwest Technical College Spring Fair on March 8<sup>th</sup> to get word out about the SUN Program but more specific to possibly recruit sub cooks/site managers. Registration was waived and SUN will have a booth from 12-4 p.m.

SUN has been invited to attend the Darlington Community Fund awards night at Citizens Bank in Darlington at 7:00 p.m. on February 22<sup>nd</sup>. Suchomel plans to attend and Board members are also welcome.

Received word that SUN will be receiving about \$1,000 from the Alliant Energy Grant applied for.

March 29<sup>th</sup> is the Senior Expo in Belmont. Suchomel plans to attend and have a display.

Our Town Celebration in Darlington is March 25<sup>th</sup>. Suchomel plans to attend and assist with booth. Benson explained that this is held every three years and agencies have booths and food samples are given out. Has been attended by around 1,000 people in the past.

FEMA funding requests have been submitted for both counties. Iowa County FEMA committee will be meeting next week.

Wells Fargo Bank representative, where SUN has the main account, contacted SUN to consider transferring part of the main account balance to a savings account to earn better interest. Board asked to have item put on the March agenda.

Suchomel has accepted the Co-Chair position of the training committee for WAND (Wisconsin Association of Nutrition Directors). Spring Annual training is in Stevens Point. Board congratulated Suchomel.

**Chairperson's Report** – No report.

**Vouchers** - Motion by Roberts to approve all vouchers presented, seconded by Williams.  
Motion carried.

**The SUN Board of Directors shall entertain a motion to go into Executive Session pursuant to Sec. 19.85 (1) (c) consideration of employment, promotion, compensation, and performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and, Executive Session pursuant to (1) (e) conducting public business with competitive or bargaining implications.**

Motion by Mueller, seconded by Roberts to go into closed Executive Session. Roll call vote: Williams, yes; Taylor, yes; Thoreson, yes; Mueller, yes; Roberts, yes, Benish, yes.  
Motion carried.

**Executive Director's Evaluation**

**Return to Open Session** - Motion by Williams, seconded by Taylor to return to open session. Roll call vote: Williams, yes; Taylor, yes; Thoreson, yes; Mueller, yes; Roberts, yes, Benish, yes. Motion carried.

**Next Meeting Date & Adjournment** – March 13, 2007, 1:00 p.m., Iowa County Courthouse.  
Motion by Benish to adjourn until March 13, 2007, seconded by Mueller. Motion carried.