

SENIORS UNITED FOR NUTRITION PROGRAM, INC.
BOARD OF DIRECTORS MEETING
MINUTES OF THE MEETING
May 8, 2007

Chairperson Dean Thoreson called the meeting to order at 1:10 p.m. at the Iowa County Courthouse, Veterans Library, Dodgeville, Wisconsin.

Roll Call: Ronald Benish, Iowa; Phil Roberts, Iowa; George Williams, Lafayette; Dean Thoreson, Lafayette; Kenny Taylor, Lafayette.

Absent – Thomas Mueller, Iowa.

A quorum was present.

Others Present: Deirdra Suchomel, Executive Director; Marcia Kendall, Assistant Director; Carol Benson, Lafayette County Aging Resource Center.

Certification of the Meeting - Kendall stated that notice of the meeting was posted at designated public places.

Approval of the Agenda for May 8, 2007 – Motion by Bensih to approve the Agenda for May 8, 2007 as mailed, seconded by Roberts. Motion carried.

Approval of Minutes of the Meeting of April 10, 2007 Board Meeting - Motion by Roberts seconded by Taylor to approve the Minutes of the Meeting of April 10, 2007 as mailed. Motion carried.

Reports from other Board members and members of the audience – Williams shared feedback regarding participants being dissatisfied with the philosophy of the dietitian. Discussed specific menu combinations people are not satisfied with. Participants indicated if menus do not change they will be discontinuing the meals. Suchomel stated that at the second cooks meeting recently held the same issues were discussed and will be instituting some changes on the June menus. Question was asked if numbers have increased or decreased since the dietitian was hired. Suchomel will need to look at the numbers before commenting.

2006 Audit - Eric Bradley, Johnson Block & Company – Distributed copy of the 2006 Audit. Bradley discussed the 2006 audit that he recently performed. SUN has about 97% in cash and certificates of deposits which is a strong financial stating. Bradley had no questionable areas of concern to report to the Board. Board will review audit further and bring back next month.

Aging Resource Center & County Aging Unit Reports –Carol Benson, Lafayette County Aging Unit – Had the Lafayette County Aging Unit Board meeting this morning. The Human Services' Director participated in a Long Term Care discussion at the meeting.

Benson observed the “Eat Better Move More” class that is being offered at local meal site. The leader did a great job and it’s a good program.

Monthly Reports – Cash Flow Statement – April, 2007 – Distributed and discussed.

Budget Reports C-1 & C-2 – April, 2007 – Reports were sent out prior to meeting for Board members to review. Discussed. Questions of high expenses regarding the raw food expenses in Lafayette County and the contracted food expenses in Iowa County were discussed. Board directed Suchomel to follow up on and report back next month. Suchomel is going the change how the travel expenses in admin Iowa County and Lafayette County is allocated within the budget, currently all the expense goes into admin only and not meal cost.

Monthly Participant Numbers – March, 2007 – Report sent out prior to meeting for Board members to review. Discussed. Board asked is a survey is run to see why participants leave and not come back. Suchomel will follow up on.

Motion by Williams to approve all the monthly reports as presented, seconded by Benish. Motion carried.

Agenda Item #11 moved up on the agenda.

Main Bank Account Fund – Tyler Kennicker, Wells Fargo Bank – Distributed information and discussed options available to the SUN Program to earn better interest on money that is currently in the main checking account. Board thanked Kennicker for attending the meeting.

Board asked Suchomel to check into M&I Bank and see what they have available to SUN also. Board also directed Suchomel to put \$10,000 of set-aside funds into CD’s at both Highland State Bank and Royal Bank Cobb.

Back to Agenda Item #9 as listed.

Site Reports – Dodgeville Meal Site Update – Received and presented the facility agreement from Grace Lutheran Church to the board. Motion by Williams, seconded by Benish to approve the agreement. Motion carried.

Arena Meal Site Update – Currently on hold. Going back to the Village and Township Boards.

Health Insurance Renewal – Received notice of the renewal costs for health insurance with Dean Care. Will be an 8% increase in the current plan. Only full time staff is eligible for coverage. Discussed. Motion by Williams to approve the renewal of the Dean Care Health Insurance, seconded by Roberts. Motion carried.

Minutes of the Board of Directors Meeting

May 8, 2007

Page 3 of 3

Organizational Chart – Distributed and discussed the updated organizational chart for the SUN Program. Suggestions for additions and changes to be made were discussed.

Training Request –No requests.

Director's Report – The “Eat Better Move More” program has started in Shullsburg with 14 participating and South Wayne with 5 participating. Next classes will start in July at Darlington, Belmont, Arena, Barneveld, Dodgeville and Linden. The program is being offered through a grant received by Iowa, Lafayette and Green Counties.

Mineral Point Site Manager, Mary Lou Doney, is retiring after 24 years with the SUN Program. Last day will be May 16th.

Blanchardville Site Manager, Judy Sardeson, had bypass surgery and will be off for awhile. Sub is currently helping out at the site.

Suchomel will be attending the Iowa County Law Enforcement Meeting tomorrow. Going to talk about them getting involved with the meal sites. Benson expressed her support and suggested Suchomel get on the Lafayette County Law Enforcement agenda also.

SUN received notice of receiving two Community Fund Grants, for South Wayne and Darlington. Grants will be used to provide Chronic Disease and Self Management programs.

Suchomel reported that Dennis from Columbia County asked if SUN would be interested in providing meals for them. Discussed with no action.

Chairperson's Report – No report.

Vouchers - Motion by Taylor to approve all vouchers presented, seconded by Roberts. Motion carried.

Next Meeting Date & Adjournment – June 12, 2007, 1:00 p.m., Iowa County Courthouse. Motion by Taylor to adjourn until June 12, 2007, seconded by Thoreson. Motion carried.