

SENIORS UNITED FOR NUTRITION PROGRAM, INC.
BOARD OF DIRECTORS MEETING
MINUTES OF THE MEETING
July 10, 2007

Chairperson Dean Thoreson called the meeting to order at 1:00 p.m. at the Iowa County Courthouse, UW-Extension Conference Room, Dodgeville, Wisconsin.

Roll Call: Ronald Benish, Iowa; Thomas Mueller, Iowa; Phil Roberts, Iowa; George Williams, Lafayette; Dean Thoreson, Lafayette; Kenny Taylor, Lafayette.

Absent – No one.

A quorum was present.

Others Present: Deirdra Suchomel, Executive Director; Marcia Kendall, Assistant Director; Judy Lindholm, Iowa County Commission on Aging; Carol Benson, Lafayette County Aging Resource Center; Jim Middaugh, Dodgeville PAC Representative.

Certification of the Meeting - Kendall stated that notice of the meeting was posted at designated public places.

Approval of the Agenda for July 10, 2007 – Motion by Williams to approve the revised Agenda for July 10, 2007 as submitted, seconded by Mueller. Motion carried.

Approval of Minutes of the Meeting of June 12, 2007 Board Meeting - Motion by Benish seconded by Roberts to approve the Minutes of the Meeting of June 12, 2007 as mailed. Motion carried.

Reports from other Board members and members of the audience – None.

The Chairman called for a motion for the Board to go into closed Executive Session.

Motion by Benish, seconded by Mueller for the SUN Board of Directors, Dee Suchomel, Judy Lindholm and Carol Benson to go into closed Executive Session pursuant to Sec.19.85 (1) (c) consideration of employment, promotion, compensation, and performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and, Executive Session pursuant to (1) (e) conducting public business with competitive or bargaining implications.

- a) Executive Director's Position

Motion carried.

Phil Roberts motioned to reconvene into open session of the SUN Program Board meeting at approximately 2:15 p.m., seconded by George Williams. Motion carried.

Tom Mueller motioned and Ron Benish seconded to accept the resignation of Dee Suchomel, Executive Director of the SUN Program, with regrets. Motion carried.

Aging Resource Center & County Aging Unit Reports – Judy Lindholm, Iowa County
Commission on Aging – The new bus for Iowa County was delivered today.

Transportation surveys are coming back and in the next couple weeks will be putting the information together for the grant.

The “Eat Better Move More” program has started in Dodgeville, Linden, Barneveld and Arena.

Monthly Reports – Cash Flow Statement – June, 2007 – Distributed and discussed.

Budget Reports C-1 & C-2 – June, 2007 – Reports were sent out prior to meeting for Board members to review. Discussed.

Monthly Participant Numbers – May, 2007 – Report sent out prior to meeting for Board members to review. Discussed.

Motion by Mueller to approve all the monthly reports as presented, seconded by Roberts. Motion carried.

Site Reports – Gratiot/Wiota – Suchomel reported that SUN had instituted a wait list and was going to put people on hold until there was an opening. AgeAdvantAge informed Suchomel that SUN cannot do a wait list without prior authorization, waiting to hear back. Have not contacted the Gratiot/Wiota home delivery participants yet but looking at doing a once a week delivery route with frozen meals to carry the participants the rest of the week. Suchomel was instructed to contact Bob Kellerman at AgeAdvantAge to make sure SUN would be in compliance.

Staff Issues – The new Dodgeville and Mineral Point site managers are doing well. Mineral Point had a good turn out for blood pressures and bingo provided by the Mineral Point Care Center. Dodgeville home delivery route continues to grow. Started using disposable containers this week to keep the site managers time within hours allowed.

UW-Platteville Contract for Linden & Rewey – Received the contract renewal notice last month but was not on the agenda to take action. Effective July 1st the meal cost for the Linden & Rewey meal sites will increase \$.09 per meal, making the per meal cost \$3.08. Motion to approve the UW-Platteville contract for the Linden & Rewey meal sites to \$3.08 per meal effective July 1, 2007, seconded by Williams. Carried.

2007 Budget Review – Suchomel is working on a cost allocation plan. Suchomel will get the info to the board and brief Kendall before her last day.

Administration Expenses Split Review – Currently the administration split is 52% Iowa County and 48% Lafayette County. This split is to be reviewed every six months. Motion by Roberts to continue with the 52% Iowa County, 48% Lafayette County Administration Split, seconded by Benish. Motion carried.

Board Member Attendance – Discussed at last month's meeting. Suchomel updated Mueller that it was concerning his not being able to attend several meetings and the importance of board members attending. Board concluded last month that they wanted to keep Mueller on the SUN committee and to attend when able.

Training Request – Site managers training will be coming up in the fall just to make you aware.

Director's Report – Suchomel reported that the Chevy Venture's have a history with the intake gasket having a tendency to go. Haven't had this problem with the SUN's Chevy Venture but if it does would probably be a \$400 cost. Board questioned at previous month how the van was holding up and so far mostly general maintenance and upkeep.

Received notice from AgeAdvantAge that the 2007 Allocations for Iowa County have been decreased by about \$7,000 and Lafayette County allocations increase by about \$900. This will affect the current 2007 budget year. The budget cut will also affect the 2008 budget year.

Making plans for the 30th Anniversary Party of the SUN Program for Friday, August 24th, at Badger Park in Shullsburg. Meal will be catered from Brewster Café in Shullsburg at a cost of \$7.50 per meal. Plan now to attend. Reservations need to be made before August 10th.

Also plans are underway for the 30th Anniversary SUN cookbook. It's not too late to submit your favorite recipes.

Chairperson's Report – Thoreson wished Suchomel good luck in her future endeavors.

Vouchers - Motion by Mueller to approve all vouchers presented, seconded by Williams. Motion carried.

Next Meeting Date & Adjournment – August 7th to review resumes and August 14th for the regular monthly SUN Board Meeting, both at 1:00 p.m., Iowa County Courthouse. Motion by Williams to adjourn until August 7, 2007, seconded by Roberts. Motion carried.