

SENIORS UNITED FOR NUTRITION PROGRAM, INC.
BOARD OF DIRECTORS MEETING
MINUTES OF THE MEETING
August 7, 2007

Chairperson Dean Thoreson called the meeting to order at 1:05 p.m. at the Iowa County Courthouse, Veterans Library Conference Room, Dodgeville, Wisconsin.

Roll Call: Ronald Benish, Iowa; Thomas Mueller, Iowa; Phil Roberts, Iowa; George Williams, Lafayette; Dean Thoreson, Lafayette.

Absent – Kenny Taylor, Lafayette.

A quorum was present.

Others Present: Marcia Kendall, Assistant Director; Carol Benson, Lafayette County Aging Resource Center.

Certification of the Meeting - Kendall stated that notice of the meeting was posted at designated public places.

Approval of the Agenda for August 7, 2007 – Motion by Mueller to approve the Agenda for August 7, 2007 as submitted, seconded by Benish. Motion carried.

Approval of Minutes of the Meeting of July 10, 2007 Board Meeting – Benish requested an addition to the minutes. The name of the person who made the motion regarding the UW-Platteville Meal contract was omitted. Correction to the minutes will be Mueller made the motion to approve the UW-Platteville contact for the Linden and Rewey meal sites to \$3.08 per meal effective July 1, 2007, seconded by Williams. Motion by Mueller seconded by Williams to approve the Minutes of the Meeting of July 10, 2007 with the correction noted that Mueller made the motion regarding the UW-Platteville meal contract. Motion carried.

Reports from other Board members and members of the audience – Benson stated that Judy Lindholm, Iowa County Commission on Aging and her met with Dee Suchomel prior to her leaving. Suchomel indicated that certain things would be completed before leaving but were not and need to be followed up on. Discussion on going forward.

The SUN Board of Directors shall entertain motion to go into Executive Session pursuant to Sec.19.85 (1) (c) consideration of employment, promotion, compensation, and performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and, Executive Session pursuant to (1) (e) conducting public business with competitive or bargaining implications.

- a) Review Resumes/Applications for Executive Director Position
- b) Schedule Interviews of Executive Director Position

Motion by Mueller to enter into closed session pursuant to state statute Sec.19.85 seconded by Ron Benish. Roll call taken - Tom Mueller, Phil Roberts, Ron Benish, George Williams, and Dean Thoreson. Kenny Taylor was absent. Motion carried.

Motion by Tom Mueller to reconvene into open session of the SUN Program Board meeting, seconded by George Williams. Roll call taken – Tom Mueller, Phil Roberts, Ron Benish, George Williams and Dean Thoreson. Kenny Taylor was absent. Motion carried.

Board instructed Kendall to schedule interviews for Monday, August 20, 2007, starting the meeting at 9:00 a.m. All SUN Board Members, Iowa and Lafayette County Aging Unit Directors and Kendall will sit in on the interviews.

30th Anniversary Party Update – Scheduled for Friday, August 24th, at Badger Park in Shullsburg. Reservation need to be made by August 21st. Meal is being catered by Brewster Café, Shullsburg.

Cookbook Update – Have been working on putting a 30th Anniversary Cookbook together for the SUN Program. Will be a hard covered book with between 250-300 recipes and the cost is approximately \$4.05 per book to do. Cost will be less if everything is submitted by the end of August. Looking at ordering 2000 books and selling them for \$12.00 each. Would have the cookbooks in time for the holiday season. Need approval from the board before moving forward. Discussion. Motion by Mueller to approve going ahead with the cookbook, seconded by Benish. Motion carried.

Assistant Director's Report – Kendall reported that the volunteer site manager for Rewey gave notice she was leaving with her last day being July 31st. The Village Board of Rewey made a decision to temporarily close the site as of August 1, 2007 until the next Village Board meeting on August 14, 2007. Letters were sent out to the meal participants informing them of what was happening. Will follow up on after the August 14th meeting.

Arena Manor contacted the SUN Office and they are reconsidering having the meal site moved to the apartment complex. Next meeting will be August 21st and they will let me know what is decided. Informed them that SUN would need to have figures on any costs involved regarding telephone and utilities before anything could be decided by the SUN Board which would not be until September.

SUN received a grant from Alliant Energy for Nutrition Education. Colleen Keen, contracted dietitian, indicated she was providing this to the SUN meal sites. Kendall requested information from Keen regarding her schedule to meal sites and the cost, still waiting to receive. Board felt it was best to postpone until a new director is hired. Thoreson will contact Keen to inform her.

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Received a voice mail from a participant who attended the Mineral Point site. The participant left a wonderful compliment, Kendall read the message that was left. Kendall had already shared the message with the Mineral Point site manager upon receiving.

Received notice from the Iowa County Information Systems department that SUN would start being charged for the copy machine use effective in 2008. Estimated cost is \$30 per month.

Chairperson's Report – No report.

Vouchers – None.

Next Meeting Date & Adjournment – August 14th for the regular monthly SUN Board Meeting, 1:00 p.m., Iowa County Courthouse. Motion by Mueller to adjourn until August 14, 2007, seconded by Williams. Motion carried.