

SENIORS UNITED FOR NUTRITION PROGRAM, INC.
BOARD OF DIRECTORS MEETING
MINUTES OF THE MEETING
August 14, 2007

Chairperson Dean Thoreson called the meeting to order at 1:05 p.m. at the Iowa County Courthouse, Veterans Library Conference Room, Dodgeville, Wisconsin.

Roll Call: Ronald Benish, Iowa; Thomas Mueller, Iowa; Phil Roberts, Iowa; George Williams, Lafayette; Dean Thoreson, Lafayette; Kenny Taylor, Lafayette.

Absent – No one.

A quorum was present.

Others Present: Marcia Kendall, Assistant Director; Judy Lindholm, Iowa County Commission on Aging; Carol Benson, Lafayette County Aging Resource Center; Jim Middaugh, Dodgeville PAC Representative.

Certification of the Meeting - Kendall stated that notice of the meeting was posted at designated public places. Motion by Benish that the meeting was properly posted and certified seconded by Mueller. Motion carried.

Approval of the Agenda for August 14, 2007 – Motion by Mueller to approve the revised posted Agenda for August 14, 2007, seconded by Taylor. Motion carried.

Approval of Minutes of the Meeting of August 7, 2007 Board Meeting – Minutes were not available.

Reports from other Board members and members of the audience – Middaugh stated that things are going good at the Dodgeville meal site.

Aging Resource Center & County Aging Unit Reports –Carol Benson, Lafayette County Aging Unit – Its budget time and everything that goes along with it.

Judy Lindholm, Iowa County Commission on Aging – Discussed the transportation meeting she attended in the morning and the transportation survey that was done with 28% reply. Also working on budget.

Monthly Reports – Cash Flow Statement – July, 2007 – Distributed and discussed.

Budget Reports C-1 & C-2 – June, 2007 –Reports were sent out prior to meeting for Board members to review. Discussed.

Monthly Participant Numbers – June, 2007 – Report sent out prior to meeting for Board members to review. Discussed.

Site Reports – Arena Meal Site - No new update, Arena Manor meeting set for August 21st to discuss.

Gratiot/Wiota – Benson stated that Lafayette County Aging Resource Center picked up the cost to provide transportation and delivery of meals to individuals in the Gratiot/Wiota area a year ago. The cost to deliver over the year has increase to over \$500 per month. At the Aging Resource Center meeting this morning the board made a decision that the Aging Resource Center could no longer afford to continue to pick up the expense after September 31st. Aging Resource Center will advocate to try and keep it going but not fund it. Discussion on sending out letters to participants and local service organizations.

Dodgeville Site Use Agreement – Will be coming up for review by the church council. Have not heard of any concerns and has been working out well for both SUN and the participants.

Staff Issues – Executive Director Position – Interview Questions – Reviewed and updated.

Job Description – Reviewed and discussed.

Benefits – Reviewed and discussed.

Salary – Reviewed and discussed.

Staff Hours for Programming – Bring back to future meeting.

2007 Funding Cuts – Report sent out prior to meeting with several years history on the Federal and State funding SUN has received and the current funding cut received for 2007. Discussion. Motion by Mueller to request a letter from the Area Agency, AgeAdvantAge, stating why the cut in funding and invite Bob Kellerman, Executive Director for AgeAdvantAge, to come down to the September SUN Board Meeting and explain, seconded by Benish. Motion carried.

2007 Budget Review – Projections for end of year 2007 figures were sent out prior to meeting. Discussion at great length. Board requested a report be prepared with the 2006 end of year figures to be compared to the projected 2007 figures to study further.

Policy on Notice of Termination – Discussion on the current SUN Personnel Policy XXIX. Discussion. Motion by Mueller to update the current personnel policy XXIX. Termination of Employment to add a separate entry for Termination of Executive Director which would read – the Executive Director must give a 60 calendar day's written notice of intention to terminate employment, seconded by Williams. Motion carried.

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Alliant Nutrition Grant Project – Thoreson spoke to Colleen Keen, contracted dietitian, and the project is on hold until a new director is hired.

Meal Policy for -60 Handicapped Persons – Current policy discussed and reviewed. Motion by Benish to increase the cost per meal for -60 handicapped persons to \$5.50 per meal and to be paid in advance of receiving the meals, seconded by Mueller. Motion carried.

Tai Chi Class at Shullsburg – Handout distributed on the cost for the class and funding available for the class. Discussion. Board decided to only allow having the class if there is no expense to the SUN Program.

Chronic Disease Self Management Program – Currently on hold at this time.

Training Requests – The yearly mandatory all day site managers training is scheduled for October 9th in Fennimore.

The next staff meeting is scheduled for October 15th with Judi Heiden, Rehabilitation Specialist for the Blind, presenting.

Assistant Director's Report – Nothing further.

Chairperson's Report – No report.

Vouchers - Motion by Mueller to approve all vouchers presented, seconded by Benish. Motion carried.

Next Meeting Date & Adjournment – Next regular board meeting will be September 11, 2007, 1:00 p.m., Iowa County Courthouse. Motion by Mueller to adjourn, seconded by Thoreson. Motion carried.