

SENIORS UNITED FOR NUTRITION PROGRAM, INC.
BOARD OF DIRECTORS MEETING
MINUTES OF THE MEETING
September 11, 2007

Chairperson Dean Thoreson called the meeting to order at 1:00p.m. at the Iowa County Courthouse, UW-Extension Conference Room, Dodgeville, Wisconsin.

Roll Call: Ronald Benish, Iowa; Phil Roberts, Iowa; George Williams, Lafayette; Dean Thoreson, Lafayette; Kenny Taylor, Lafayette.

Absent – Thomas Mueller, Iowa.

A quorum was present.

Others Present: Cecile McManus, Executive Director; Marcia Kendall, Assistant Director; Judy Lindholm, Iowa County Commission on Aging; Carol Benson, Lafayette County Aging Resource Center; Jim Middaugh, Dodgeville PAC Representative; Robert Kellerman, AgeAdvantAge.

Certification of the Meeting - Kendall stated that notice of the meeting was posted at designated public places. Motion by Benish, seconded by Williams that the meeting was properly posted and certified. Motion carried.

Approval of the Agenda for September 11, 2007 – Motion by Williams to approve the Agenda for September 11, 2007 as mailed, seconded by Roberts. Motion carried.

Approval of Minutes of the Meeting of August 7, 2007, August 14, 2007 and August 20, 2007 Board Meetings - Motion by Roberts seconded by Benish to approve the Minutes of the Meetings of August 7, 2007, August 14, 2007 and August 20, 2007 as mailed. Motion carried.

Thoreson welcomed McManus and introduced Robert Kellerman.

Reports from other Board members and members of the audience – None.

Reduction in Funding Explanation - Bob Kellerman, AgeAdvantAge – Distributed the Allocation Formula which is set by the State. Information used in the formula is taken from the most current census data and any updated information received thereafter. There was a hold harmless period which ended in 2006 that helped maintain funding at the current level for that time frame for SUN. That hold harmless period has now ended and as a result the 2007 allocations decreased.

Discussion on the possible need to close or reduce services and how AgeAdvantAge will view. Kellerman can get contact information for McManus of Counties that have dealt with low numbers and reduction of services. Kellerman hopes the SUN Program takes a look at and makes some decisions on services.

Discussion on the rural area route. Kellerman offered to provide funding, from AgeAdvantAge, to assist in the current rural area route for up to \$500 per month. Willing to fund through the end of 2007. This will give SUN a chance to see if other funding can be found and also give the participants and families until December 31st to come up with a possible solution.

Discussion regarding letters to be sent out to the affected participants and family members regarding the extension through December 31st. Also to send a release of information form to release their names to other participants affected so they can discuss among themselves. Also that there will be no more rural customers added to the current route.

The board thanked Kellerman for coming to the meeting.

Motion by Williams to accept the offer from Kellerman and move forward with the proposal to continue the rural area route through December 31, 2007 and continue only if funding is available to continue otherwise discontinue after December 31, 2007, seconded by Benish. Motion carried.

Aging Resource Center & County Aging Unit Reports – Carol Benson, Lafayette County Aging Resource Center – Held their board meeting in the morning. Had a draft budget, discussed transportation and the Strap Grant.

Judy Lindholm, Iowa County Aging Unit – At their Board meeting the Board supported the Strap Grant. Plan is to have a taxi available in Iowa County 2 days a week.

Monthly Reports – Cash Flow Statement – August 2007 – Distributed and discussed.

Budget Reports C-1 & C-2 – August, 2007 – Reports distributed and discussed.

Motion by Williams to approve the August 2007 Cash Flow Statement and the August 2007 Budgets Reports C-1 & C-2, seconded by Taylor. Motion carried.

Monthly Participant Numbers – July, 2007 – Not available, will have next month.

Site Reports – Arena – The VFW is requesting an increase in rent/utilities from \$105 per month to \$200 per month for 2008. This would be an increase of \$1140 per year. Arena Manor board is still discussing the possibility of relocating the meal site to that facility. Will continue to follow-up on.

Belmont – Will be having their Soup & Sandwich Fundraiser Supper on Wednesday, October 3rd. Plan now to attend.

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Rewey – Volunteer site manager has started and numbers are starting to pick up some.

Shullsburg – Tai Chi class is scheduled to begin October 3rd and the class is full.

Staff Issues – Contracted Dietitian has a balance of 12 ½ hours for the year as of 8/24/07.

Blanchardville site manager is off for two weeks due to health issues. Substitute is filling in.

Mandatory site managers' training is October 9th. AgeAdvantAge has two scholarships available to SUN which will reduce the cost to SUN by \$20.

2008 Budget Discussion - Budget will be due first part of October. Board requested not to figure a wage increase and don't over estimate grants and donations. Suggested grants to possibly pursue were Greyhound Park Grant and Biddick's Trelay Seed Grant. Also check with Wally at Southwest CAP to check on any funding he may be aware of. Board would also like letters of intent sent to current meal contract caterers so can plan the budget.

Training Request – McManus requested approval to attend the Wisconsin Association of Nutrition Directors (WAND) training in November. Motion by Williams to approve the request, seconded by Benish. Motion carried.

Director's Report – Cookbook has been submitted to the printers. Should have by the end of October.

Good attendance at the Anniversary Party, 136 ate. Was relocated to the Shullsburg School due to weather.

Chairperson's Report – No report.

Vouchers - Motion by Taylor to approve all vouchers presented, seconded by Williams. Motion carried.

Next Meeting Date & Adjournment – Thursday, October 11, 2007, 1:00 p.m., Iowa County Courthouse. Motion by Taylor to adjourn until October 11, 2007, seconded by Thoreson. Motion carried.