

**SENIORS UNITED FOR NUTRITION PROGRAM, INC.**  
**BOARD OF DIRECTORS MEETING**  
**MINUTES OF THE MEETING**  
**August 12, 2008**

Meeting called to order at 4:00 p.m. by Chairman, Ron Benish, at the Iowa County Courthouse, Veterans Library Conference Room, Dodgeville, Wisconsin.

**Roll Call:** Ron Benish, Iowa; Bill Ehr, Iowa; Diane McGuire, Iowa; John Bartels, Lafayette; Bill Moody, Lafayette; Leon Wolfe, Lafayette.

Absent – no one.

A quorum was present.

Others Present: Cecile McManus, Executive Director; Marcia Kendall, Assistant Director; Judy Lindholm, Iowa County Commission on Aging; Jim Middagh, Dodgeville PAC Representative; Emmett Schwartz, Blanchardville meal transporter/rural home delivery person.

**Certification of the Meeting** - Kendall stated that notice of the meeting was posted at designated public places. Motion by Ehr that the meeting was properly certified, seconded by Wolfe. Motion carried.

**Approval of the Agenda for August 12, 2008** – Motion by McGuire to approve the Agenda for August 12, 2008 as presented, seconded by Wolfe. Motion carried.

**Approval of Minutes of the Meeting of July 8, 2008 Board Meeting** - Motion by McGuire seconded by Wolfe to approve the Minutes of the Meeting of July 8, 2008 as mailed. Motion carried.

**Reports from other Board members and members of the audience** – Ehr indicated that he plans to step down from the SUN and Commission on Aging Boards due to time constraints. Currently he is attending 11.9 meetings a month and needs to cut back.

**SUN Vehicles update** – McManus distributed information sheets on the Chevy and Ford vans with mileage and repair history on each along with needed repairs on each and cost estimates.

Currently Emmett Schwartz, Blanchardville meal transporter/rural home delivery person, uses the Ford van to transport from Darlington, Lafayette Manor, to the Blanchardville meals site and then onto Argyle and the rural Gratiot/Wiota home delivery route. Currently the route is about 80 miles per day with approximately 20 drops. The Chevy van was used in the past but is now parked at the Lafayette County Highway department.

Schwartz voiced his opinion and requested that the Chevy van be repaired and used for the route instead of the Ford van. Schwartz prefers the Chevy van due to being front wheel drive, easier to handle and having doors on both sides of the van.

McManus indicated that the Ford van could possibly be used to transport meals for Iowa County. Discussion.

Motion by McGuire to repair the Chevy van for \$650, which would include four tires, brake drums and alignment, seconded by Moody. Motion carried.

Schwartz left the meeting at 4:25 p.m.

**Aging Resource Center & County Aging Unit Reports** – Judy Lindholm, Iowa County Aging Unit – Working on the 2009 plan and first draft budget for AgeAdvantAge which is due September 1<sup>st</sup>. Lindholm also reminded SUN that their budget is needed by September 1<sup>st</sup>.

Car Fit, program by AARP and other organizations, is happening Thursday, August 14<sup>th</sup>. This is to see if individuals need adaptive devices to better fit them to their car. There is no cost and will be held at the old Wal-Mart parking lot in Dodgeville.

Lindholm will be attending a meeting for the regional ADRC and it is possible the new regional director will be hired by then and the announcement made.

**Monthly Reports – Cash Flow Statement – July, 2008** – Distributed and discussed.

Lindholm asked McManus if she foresees a problem with repaying the Lafayette County advance that is due October 1<sup>st</sup>. McManus indicated that she is applying for one more grant through the Community Foundation that is not site specific. Lindholm suggested the need for Lafayette County Board members to talk. Most other counties absorb the nutrition program through the County unit. If that happens costs go up with employees going into the union. May want to contribute to the SUN Program now so don't have to absorb the nutrition program.

**Budget Reports C-1 & C-2 – July, 2008** – Distributed and discussed.

**Monthly Participant Numbers – June, 2008 and June, 2008 Year to Date** – Distributed and discussed.

Motion by Ehr to approve the monthly reports as presented, seconded by Bartels. Motion carried.

**Meal Cost Breakdown 6/30/08** – Distributed and discussed. Lindholm asked McManus if SUN was considering closing or changing any sites. McManus stated that SUN is not considering closing any sites but looking at some changes. Benish asked McManus, as the director, was she making any recommendations. McManus stated she needs to get projections for the changes, including exact figures from those involved.

Discussion on increasing the suggested meal donation. Board directed McManus to have a special meeting with the Policy Advisory Council and let them know the SUN Board is seriously considering increasing the suggested meal donation by \$.50 per meal and want their input.

**2007 Audit Report** – Distributed at the July meeting. Motion by Ehr to approve the 2007 Audit as presented, seconded by Bartels. Motion carried.

**Site Reports – Avoca Update** – Avoca site opened back up for cooking July 15<sup>th</sup>. Lost \$310 worth of food during the flooding. SUN filed a claim with FEMA and was offered a loan. Claim submitted to SUN's insurance but the company indicated the loss was not covered. Have a \$250 deductible and the company indicated to McManus that the Avoca site inventory is not covered only the office inventory, McManus is following up on it. McManus will keep the Board abreast on the insurance issue.

Stove at Avoca is not working very well and the Avoca Village has a commitment from Sub Zero for a new one but they do not know when it will arrive.

**Staff Issues** – None.

**Training Request** – None

**Director's Report** – AgeAdvantAge covered 80% of the computer for the office assistant and Iowa and Lafayette Counties have committed to covering the cost of the computer for McManus.

Dodgeville is having a fundraiser on September 5<sup>th</sup> starting at 4:30 p.m. with activities and 5:30 p.m. on is the dinner. Cost is \$5.00 per person. Will be held at Grace Lutheran Church in Dodgeville, Iowa County. Beef council is donating 150# of beef for the event.

**Chairperson's Report** – No report.

**Vouchers** – Motion by Moody to approve the vouchers as presented, seconded by McGuire. Motion carried.

**Next Meeting Dates & Adjournment** – Next meeting will be Tuesday, September 9, 2008 and tentative date for October is Thursday, October 16, 2008, 4:00 p.m., Iowa County Courthouse. Ehr indicated that he would not be able to attend the September meeting. Motion by Wolfe to adjourn until September 9, 2008, seconded by Moody. Motion carried.