

**SENIORS UNITED FOR NUTRITION PROGRAM, INC.**  
**BOARD OF DIRECTORS MEETING**  
**MINUTES OF THE MEETING**  
**January 27, 2010**

Meeting called to order at 4:00 p.m. by Secretary, Gerald Dorscheid, at the Iowa County Courthouse, Iowa Co. UW Extension Conference Room, 222 N. Iowa St., Dodgeville, Wisconsin.

**Roll Call:** Gerald Dorscheid, Iowa; John Bartels, Lafayette; Leon Wolfe, Lafayette, were present. Diane McGuire, Iowa; Ron Benish, Iowa; and Bill Moody, Lafayette, were absent. No quorum, therefore no action taken.

**Others Present:** Cecile McManus, Executive Director; Jan Baker, Financial Officer; Judy Lindholm, Director ADRC SW WI Iowa County; Carol Benson, Director, Lafayette County Commission on Aging.

**Certification of the Meeting-**McManus stated that notice of the meeting was posted at designated public places and emailed to Lafayette County. It was also reposted when it was rescheduled from January 20, 2010.

**Approval of the Agenda for January 27, 2010**—No action.

**Approval of Minutes of the Meeting of December 16, 2009 Board Meeting**—No action.

**Reports from other Board members and members of the audience** – Leon said that the Lafayette meeting had good input. They had discussed combining the COA and Human Services. No action was taken. At their February meeting, Bob Kellerman will be reporting on other counties with similar situations. He thought there wouldn't be a change with their affiliation with SUN.

**Aging Resource Center & County Aging Unit Reports**—Carol said that there is an issue with home delivery in Darlington. It had always been done through the churches with SUN only having congregate service, but there have been requests for meals at 2 residences that are just outside the city limits. One participant was getting home delivery from the churches, and was discontinued. Carol will look into why this happened. SUN is looking for a volunteer driver for these people for the time being. Irv Zimmerman, manager at Darlington site, was delivering to the other residence, but quit due to bad roads and a minor accident. More discussion needs to take place, as this could lead to other requests for SUN.

**Monthly Reports-possible action** - Jan handed out December financial statements and current cash flow and set aside reports. We reviewed the fact that we plan to pay back Iowa County first the amount of set aside funds SUN has taken from Iowa County, that is in excess of what we have taken from Lafayette County, for operating expenses. If there is a surplus, we will split it evenly between the two counties.

**Audit Bids-possible action** – Cecile passed around a copy of an audit quote we received from Wegner & Assoc of Madison. Jan will contact Wegner to see if they will be able to serve us for 2009 if we don't have a signed contract for them until after our February board meeting.

**Insurance Proposal for 2010 – possible action** – Our insurance agent got some better pricing from current company, Auto Owners. They checked with two other companies as well. We will proceed & pay the bill.

**Foundation Search Approval- possible action** – Cecile checked the reference given her and the person referred said that they were ok with the service. Payment needs to be made, as is past 30 days, due to Board meeting reschedule; was pending checking references.

**Staff Issues – Site Reports -** Patty Schiferl, the Arena meal site cook/manager, has resigned. None of the applicants to date have any professional cooking experience. Patsy Anderson, the Highland meal site manager, has retired. The meal site has temporarily been moved to Grandma’s Kitchen, due to retirement and low counts there. Tess Bomkamp, owner, and Wilson Winkers, home delivery driver, have agreed to share manager duties. Per Cecile, Grandma’s kitchen has a room set aside for any SUN lunch congregates. They must eat at 11:00 to beat lunch rush. Also, Cecile has heard that the new owner of the apartments where the meal site has been, wants SUN in there, but nothing official yet.

**Staff Issues - Schedule Evaluation of Director** – Evaluation will take place in closed session at our next meeting. Each board member was sent the evaluation form to fill out prior to the meeting.

**Working Agreement between SUN & County Units – possible action** - Agreement was signed by the board members present who needed to, Leon Wolfe & Carol Benson.

**Training Request –possible action** – None.

**Director’s Report –** End of the year is a busy time, as well as beginning of new year, with financial reports due; also all paperwork has to be renewed for each participant.

**Chairperson’s Report–** Ron absent.

**Vouchers–** Vouchers were presented for signing.

**Next Meeting Dates & Adjournment–**Next meeting will be Thursday, February 18, 2010, at 4:00 p.m., in the Iowa County Board Room, Iowa County Courthouse. We disbursed approximately 5:45 p.m.