

**SENIORS UNITED FOR NUTRITION PROGRAM, INC.**  
**BOARD OF DIRECTORS MEETING**  
**MINUTES OF THE MEETING**  
**February 18, 2010**

Meeting called to order at 4:00 p.m. by Chairman, Ron Benish, at the Iowa County Courthouse, Iowa Co. Board Room, 222 N. Iowa St., Dodgeville, Wisconsin.

**Roll Call:** Ron Benish, Iowa; Diane McGuire, Iowa; Gerald Dorscheid, Iowa; John Bartels, Lafayette; Bill Moody, Lafayette; Leon Wolfe, Lafayette.

**Others Present:** Cecile McManus, Executive Director; Jan Baker, Financial Officer; Carol Benson, Lafayette County Commission on Aging.

**Certification of the Meeting**–McManus stated that notice of the meeting was posted at designated public places. Motion by Dorscheid that the meeting was properly certified, seconded by Wolfe. Motion carried.

**Approval of the Agenda for 02-18-2010**–Cecile requested to add 8. a) 1. Certificate of Deposit. A motion was made by Wolfe to approve the Agenda with the addition and seconded by Bartels. Motion carried.

**Approval of Minutes of the Meeting of January 27, 2010 Board Meeting**–No action was taken at this meeting since there was not a quorum; therefore no approval was needed. A motion was made by Dorscheid to approve the minutes for informational purposes only and was seconded by Moody. Motion carried.

**Reports from other Board members and members of the audience**– No reports.

**Aging Resource Center & County Aging Unit Reports**–Carol Benson reported that the first two weeks of February had a lot of activity. Community meetings have been scheduled in March at the mealsites in Belmont and Blanchardville for the purpose of having public hearings regarding Lafayette County's possible merger of their COA and Human Services departments.

**Monthly Reports**– A CD at Cobb Royal Bank matured Feb. 15, 2010. The best rate Cecile had been quoted from the other banks where we keep C.D.s was 14 months at 1.69%. Moody commented that he thought that Anchor Bank was offering a 24 month C.D. that could be withdrawn at 6 month intervals, at 2%. Ron was going to see if Royal Bank would match that. The C.D. needed to be reinvested or taken out by 2/25/10, and by that date we would know if we would be able to reinvest the entire amount or if we needed funds for cash flow purposes. Budget reports for Nov/Dec 2009 and January 2010 were reviewed. End of year shows SUN under budget in expenses by 10%. Ron commended SUN for this. We are expecting approximately \$43,000 more in income from 2009 allocations, including some stimulus (ARRA) money for Lafayette County. Motion made by McGuire to approve the reports, seconded by Bartels.

**Staff Issues**–

- a. Arena – Ramona Summers was hired as cook/site manager February 4, 2010.

**Minutes of the Board of Directors Meeting**  
**February 18, 2009**  
**Page 2 of 2**

- b. Highland – Patsy retired as manager and Tess at Grandmas Kitchen and Wilson Winkers are sharing the manager duties.
- c. Evaluation of Director - A motion was made to go into an Executive Session by Moody and seconded by Bartels. The time was 5:20 pm. All were excused except for the board members and McManus. Open session resumed at 5:30 pm. Carol Benson did not return. Benish directed Jan to resend the evaluation form for the director to the board members, since some had not completed it, to bring to the next meeting.

**Site Reports**

- a. Arena - Per Cecile, the Arena manager needs her own telephone to use at the site as the office is only open 3 hrs/day and sometimes closed. Cecile will look for an inexpensive phone to use since there is already a jack there for another line. The only concern is that other people may try to use it. Cecile will also look into a Trac phone, or possibly an addition to the current cell plan at Blanchardville.
- b. Highland - Grandma's Kitchen in Highland is temporarily the congregate lunch site in Highland until April 1<sup>st</sup>. Tess Bomkamp, owner, says it won't work permanently as there is not enough room once it gets busier in the summer. Cecile said that the new owner of the apartment building where the lunch site had been, wants the seniors there. The owner has done some work to make it a more appealing place. Per Ron Benish we may have more choices than just moving our site back to the apartment building. There may be the option of using part of the space of the Blabaum building if it gets sold. The village of Highland paid \$100 per month for SUN to rent the use of the apartment building.
- c. Darlington- Regarding home delivery and the SUN Program, there has been a request to deliver to 2 locations just outside the city limits, as Meals on Wheels would not deliver. Moody made a motion not to compete with Meals on Wheels. Seconded by Wolfe. Motion carried.

**Working Agreement between SUN & County Units** Was signed by the appropriate parties. McGuire made a motion to approve it and Dorscheid seconded it. Motion carried.

**Training Request**—Cecile requested training that provides some of the continuing education credits that she needs; attendance at Wisconsin Dietetic Annual Conference, with a cost of \$305, location is at the Kalahari. Motion to approve made by Dorscheid, seconded by Bartels. Motion carried.

**Director's Report**—Cecile plans to do Site reviews in March because it is Nutrition Education Month. March 11th and April 8<sup>th</sup> there will be music in Blanchardville. May 13<sup>th</sup> the next PAC meeting will be in Belmont. Diane and Ron both attended the last PAC meeting which was held in Highland.

**Chairperson's Report**—Ron reminded the board to get the evaluations for the director filled out. He also said to put Grant Update on the Agenda monthly. Our 6 month trial began January 28<sup>th</sup> with Metasoft Systems (Foundation Search).

**Vouchers**—Motion to approve made by Bartels, seconded by Moody.

**Next Meeting Dates & Adjournment**—Next meeting will be Monday, March 15<sup>th</sup>, at 4:00 p.m., in the Iowa County Board Room, Iowa County Courthouse. McGuire made a motion to adjourn, Bartels seconded, motion carried, and the meeting ended at 5:45 PM.