

SENIORS UNITED FOR NUTRITION PROGRAM, INC.
BOARD OF DIRECTORS MEETING
MINUTES OF THE MEETING
August 19, 2010

Meeting called to order at 2:02 p.m. by Chairman, Ron Benish, at the Iowa County Courthouse, Iowa Co. Board Room, 222 N. Iowa St., Dodgeville, Wisconsin.

Roll Call: Ron Benish, Iowa; Daniel Nankee, Iowa; John Bartels, Lafayette; Bill Moody, Lafayette; Bill Grover, Iowa, were present. Leon Wolfe was absent.

Others Present: Cecile McManus, Executive Director; Jan Baker, Financial Officer; Tom Mielke, Mineral Point PAC representative, and his spouse; and Kate Chambers, Director Lafayette County ADRC.

Certification of the Meeting-Baker stated that notice of the meeting was posted at designated public places and emailed to Lafayette County. Motion by Moody that the meeting was properly certified, seconded by Grover. Motion carried.

Approval of the Agenda for August 19, 2010-A motion was made by Nankee to approve the Agenda, seconded by Grover. Motion carried.

Approval of Minutes of the Meeting of July 15, 2010 Board Meeting-The minutes were reviewed and no one had any questions. A motion was made by Grover to approve the minutes, seconded by Bartels. Motion carried.

Reports from other Board members and members of the audience- Tom Mielke commented that there were more people than usual at the Mineral Point SUN mealsite yesterday because they had entertainment. He thought that the time in the steamtable affects the quality of some food. Lunchtime had been moved ahead from noon to 11:30 a.m. He also said there is the misconception that the SUN meals are for poor people.

Aging Resource Center & County Aging Unit Reports-Lindholm not present. Kate Chambers of Lafayette County said that they have reorganized the offices so that the ADRC is all together. The resource room stayed the same. They are rotating on Intake. Ten applications were received for the Director of Human Services position and 5 applicants will have interviews-- these will be conducted by the entire board. John Bartels commented that Kate is doing a super job.

Monthly Reports Since FNB at Darlington matched Clare Bank's rate of 1.67%, we left the two C.D.'s that matured in July at FNB. Motion made by Moody to have Cecile and Ron check rates and go with the best possible rate for the C.D. that matured today; seconded by Nankee. Motion carried. July budget reports show income in excess of 58%. The surplus will be needed in November and December. Expenses were up in July because we had 3 payrolls, spent extra on cookouts and volunteer events, and paid 2 large Sysco invoices. Our postage expense will go over budget for the year. The small Tai Chi expense was for supplies that the instructor made. Other consumables are up because Cecile bought some disposables to be used for the parties. Also, the audit expense was over budget. July monthly numbers report shows Arena is doing well. Cecile said that the manager, Mona, is well liked, and a good cook. Highland breakfast is still going well. The owner of the apartment building where SUN's congregate lunch mealsite is, volunteers there almost every day. Mineral Point's numbers are down because 1 or 2 people who used to come every day don't come

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now. Grover wondered if maybe we should schedule the most popular meals more often. The participant numbers are good in Lafayette county. Someone questioned why Darlington's average donation is low. Benish asked Cecile if the suggested donation is posted at every site and she said that it is. She also said that the trend right now is less congregated participation and more home delivered. Benish said to think about what to do to appeal to the younger seniors. Cecile thought that the locations could be a factor. It was suggested that we do something special once or twice a month to bring more people in. Motion made by Bartels to approve the monthly reports; seconded by Moody. Motion carried.

Audit – Motion to approve the final audit report, submitted by Wegner, made by Bartels; seconded by Grover. Motion carried.

Auto Insurance Renewal – Cecile checked with Pederson and Tricor – no quote yet. Esch reclassified a van, which saved some money. They checked companies and Auto Owners, our current provider, was the best price.

Staff Issues—None.

Site Reports– Regarding Blanchardville/Darlington possible meal cost increase—Katie with Lafayette Manor said that the new contract price (January 2011) will be \$4.50 per meal, up from \$3.50 per meal. Cecile is looking at other options. South Wayne has had less than the minimum of 5 participants a couple of days recently. Also, the manager has been ill and her husband is delivering the meals. Mineral Point has plans to remodel where the site is, so SUN may have to vacate the premises for a while. On Sept. 13, 2010, there is an Open Forum meeting regarding the remodel project. Cecile plans to attend.

Grant Update Cecile has not heard anything regarding the grants she applied for..

Training Request—possible action- Motion made by Bartels to approve Cecile attending the UW Extension Nutrition and Aging all day conference training in September; seconded by Nankee. Motion carried.

Director's Report – Cecile plans to have a preliminary budget ready for our September meeting. The next PAC meeting may be scheduled for October. The volunteer events went well, and Cecile thanked Kate for her help. She suggested we have a combined event next year. We had cookouts at all the sites except Linden and Rewey. The President of the Iowa County Cattleman's Association grilled for us both days (cookout and volunteer event) in Dodgeville.

Chairperson's Report—Ron said that he talked to several people at the Iowa County Volunteer Appreciation event, and that everyone appreciated it and the meal and music were good. Per the recommendation of our auditor, Ron said that the board wants Jan to bring the unopened bank statements to the board meeting for the board to open and review. Per the board's direction from the previous meeting, Jan contacted Wells Fargo and noted that they give us sufficient time to report any errors. Also, she read from our insurance policy that we have coverage for employee dishonesty, fraud, and forgery. Ron told Cecile that she should ask for grants from Walmart and Lands End. She said that she has applied for a Walmart grant, but hasn't heard the status of it yet.

Vouchers— Vouchers were presented for signing. Grover made a motion to approve the vouchers; seconded by Bartels. Motion carried.

Next Meeting Dates & Adjournment—Next meeting will be Wednesday, September 15th, 2010, at 2:00 p.m., in the Iowa County Board Room, Iowa County Courthouse. Grover made a motion to adjourn; Bartels seconded, motion carried, and the meeting ended at 3:50 pm.