

SENIORS UNITED FOR NUTRITION PROGRAM, INC.
BOARD OF DIRECTORS MEETING
MINUTES OF THE MEETING
April 20, 2011

Meeting called to order at 1:04 p.m. by Secretary, Daniel Nankee, at the Mineral Point Senior Center, 137 High Street, Mineral Point, Wisconsin.

Roll Call: Daniel Nankee, Iowa; Bill Grover, Iowa; John Bartels, Lafayette; and Leon Wolfe, Lafayette; were present. Ron Benish, Iowa; and Bill Moody, Lafayette; arrived at 1:18 p.m.

Others Present: Cecile McManus, Executive Director; Jan Baker, Financial Officer; and Rebecca Wetter, acting ADRC Director, Iowa County.

Certification of the Meeting-Baker stated that notice of the meeting was posted at designated public places and emailed to Lafayette County. Let the records show that the meeting was properly posted.

Approval of the Amended Agenda for April 20, 2011:-A motion was made by Wolfe to approve the Agenda, seconded by Grover. Motion carried.

Approval of Minutes of the Meeting of March 16, 2011 Board Meeting-A motion was made by Bartels to approve the minutes, seconded by Grover. Motion carried.

Reports from other Board members and members of the audience The two SUN meal participants, who were playing cards at a table nearby, said they are trying hard to get people to come. There used to be a lot of people there. They remembered when they had 90 people at "friends day". They think that more people may eat at the new location, because if they live in the building where the temporary site will be at Fairview Heights Apartments, they won't have to drive to come eat. They also said that SUN is a great organization.

Aging Resource Center & County Aging Unit Reports Leon Wolfe reported for Lafayette County that the Shopping News in April did not print the Upper Horizon, which is Lafayette County's senior newspaper. Leon and Kate Chambers met with a representative of the Shopping news, they talked money, and entered into a new contract that is approximately \$250 extra per month after ads. But, the advantage is that everyone gets the Upper Horizon as an insert. Discussion was that maybe children whose parents could use SUN meals are more likely to be aware of our services, and refer their parents, if everyone gets the insert, rather than the way it is in Iowa County, where you are on the mailing list for the News and Views if you request it. Rebecca said that she would compare costs. For the Iowa County aging report, Rebecca told us that, with Social Services, she currently supervises adult services, etc, She is

also temporarily replacing Judy Lindholm in the ADRC. Ron welcomed her. She said that she is excited to be involved in both departments; she thinks we can better serve, because it forces agencies to learn about each other.

Monthly Reports-possible action- Cash Flow Statement & C.D. Review:

We did not need to "borrow" from our Clare Bank money market account as we had anticipated, because we received grant money from United Fund, and our allocations from GWAAR came in. The Set Aside fund report was legal size—the board agreed that Jan could take off the Recap Detail section to make it shorter, since it now reflects that Iowa and Lafayette counties have contributed equally monetarily. It can always be added back if desired. **Budget Reports:** Cecile noted that donations are better in Lafayette County than Iowa County, because their counts are higher. Office supplies are at 85% of the annual budget. Cecile said that the Chevy van has 180,000 miles, and travels 75 to 80 miles per day, and the Ford van has 80,000 miles. We have had big repair bills. Ron questioned if we were getting a refund on insurance, and Cecile said she will check. In Lafayette County the contracted food is higher in home delivered than congregate, because we serve more home delivered meals. She said the prices are going up on all food. Grover wants to know if we can make the monthly financial statements accrued basis. **Monthly Participant**

Numbers: Iowa County average daily numbers are all down from this time last year. Belmont home delivered is down from last year. Argyle/Blanchardville counts are up. Motion to accept the Monthly Reports made by Bartels, seconded by Wolfe. Motion carried.

Furniture Invoice – Possible Action Cecile ordered file cabinets after the final plan, and we are being billed for it. Ron and Curt had a conversation about it, and Ron told Curt that we would bring it up at our next meeting. Curt agreed to let Mark and Cecile coordinate on what shelving we can use that is not in our suite. We had already moved all of our things from the hall shelves. There are energy concerns, and our walk-ins may be metered for usage. Ron says we pay \$200.00 per month rent, and we can't afford more. Motion by Moody to pay this furniture invoice for file cabinets of \$1249.19; seconded by Wolfe. Motion carried.

Staff Issues Possible Action – a. Avoca: The manager is taking a leave, her sub will take over, and the site is closed Tuesdays in April. This will be readdressed next month.

Site Report – Possible Action a. Avoca, see above. b. Mineral Point: Fairview Heights Apartments only has one small sink. We will need to use more disposables. The mealsite is moving May 31, 2011. c. We thought that there may be groups that want to share a SUN meal, but can't go to a mealsite. If the situation arises, we will address it.

Grant Update United Fund gave us \$4000 for Iowa County home delivery expenses. The village of Benton gave us \$2000 for rent and phone. Cecile applied for \$400 music grants for Darlington, South Wayne, Blanchardville, and Shullsburg. She will

find out April 29th if we get the Walmart grant. The Dubuque racing grant she should hear about on May 17th. The Cattleman's Association had a pie auction and are giving some of the proceeds to SUN. Cecile plans to write thank yous for each pie. Regarding Foundation Search – Cecile stayed home most of one day—she said most of the time is spent searching.

Training Request –possible action –Cecile asked to attend the two day WAND training in Stevens Point the end of June. Motion to approve made by Bartels; seconded by Nankee. Motion carried.

Director's Report – We no longer have landlines in South Wayne and Avoca, just cellphone. Our life insurance carrier will not be increasing their rates this year. Cecile may get a Tracfone for Mineral Point, or check into U.S. Cellular. The facility agreements for Linden, Rewey, Dodgeville, Blanchardville, and South Wayne have not been returned yet. Cecile asked the board members to advocate for SUN, and to let her know what they need. May 10th there is a PAC meeting in Linden. Monday, April 25th, is the annual volunteer appreciation meal in Belmont.

Chairperson's Report– None.

Vouchers–Possible Action Vouchers were presented for signing. Motion to approve the vouchers was made by Wolfe and seconded by Bartels. Motion carried.

Next Meeting Dates & Adjournment–Next meeting is scheduled for May 18th, 2011, at 1:00 p.m. or later, following the noon meal, at the SUN mealsite in Belmont, which is located in the community building at 222 S. Mound Street, Belmont, WI. Motion to adjourn the meeting was made by Grover, seconded by Moody. Motion carried. Meeting ended at 3:17 p.m.