

SENIORS UNITED FOR NUTRITION PROGRAM, INC.
BOARD OF DIRECTORS MEETING
MINUTES OF THE MEETING
December 21, 2011

Meeting called to order at 2:05 p.m. by Board Chairman, Ron Benish, at the Health and Human Services Building, 303 W. Chapel St., Dodgeville, WI, Conference Room 2001.

Roll Call: Ron Benish, Iowa County; Dan Nankee, Iowa County; Bill Grover, Iowa County; John Bartels, Lafayette County; Bill Moody, Lafayette County, Leon Wolfe, Lafayette County, were present.

Others Present: Cecile McManus, Executive Director; Jan Baker, Financial Officer; and June Meudt, Director of the Iowa County Health Department. Curt Kephart, Iowa County Administrator; and Penny Clary, Bloomfield Manor Administrator entered at 2:10 p.m., during Approval of Agenda . Bob Allbright, Edward Jones, entered at 2:20 p.m., during Aging Reports.

Certification of the Meeting-Baker stated that notice of the meeting was posted at designated public places. Let the records show that the meeting was properly posted.

Approval of the Agenda for December 21, 2011:- A motion was made by Wolfe to approve the agenda, seconded by Bartels. Motion carried.

Approval of Minutes of the Meeting November 16, 2011 Board Meeting-Wolfe, who was absent at the November 16, 2011, meeting, asked if a dollar amount was mentioned when we had talked about asking Iowa and Lafayette Counties for funds in 2013 to cover a loss. Per Nankee later in the meeting, the figure we had heard was \$34,000. A motion was made by Grover to approve the minutes, seconded by Nankee. Motion carried.

Reports from other Board members and members of the audience Curt Kephart introduced Penny Clary, the new county home administrator, who came from Sauk County Healthcare. She said Bloomfield has 60 – 70 residents, and is licensed for 85. Cecile said that we have a signed 2012 food contract with Bloomfield, and there was no increase from last year. Also, the quality of the food is good. They excused themselves.

Aging Resource Center & County Aging Unit Reports a. For Lafayette County. Someone mentioned that the Upper Horizon continues to print every month at the Shopping News. They have advertising, but still pay. B. For Iowa County, attending for Rebecca Wetter, was June Meudt, Director of the Iowa County Health Department. She said that our ADRC is self sustaining, and is hiring because they are short staffed. She also brought a copy of the first print of the Iowa County News & Views to be part of the Shopping News.

It was very nice. Because we don't want to distract people from the information, there is no advertising. She said we have been in this building for one year now, and it is being used a lot. The WIC clinic was new to this building in December. Before the new HHS Building was built, the health department was in a building apart from other human services – now they get to interact with other departments in this building to serve the community better.

Monthly Reports-possible action Cash Flow Statement & C.D. Review: The only change since last month was the monthly addition of interest income, and a note that we repaid the \$25,000 Lafayette County Loan. Budget Reports: Our income is 5% down for 2011 from where it should be at the end of November, mostly due to donations being down. Cecile passed around a handout that showed we received unexpected extra funds totaling \$15,755 so far in December. She also said that 55% of GWAAR allocations are to Iowa County, and 45% are to Lafayette County, but our expenses are opposite. Bill Grover wonders if we need to spend some money to gain interest in SUN. He said we need to plan for something in summer now, such as an evening family meal, which he previously suggested. Cecile said that cooking onsite with the right person would be ideal. It works well in Belmont. Losing money on an event is a concern. Monthly Participant Numbers: Reviewed; Cecile mentioned that, for the first time, someone on the Argyle rural route passed away. The average per meal donation is up. Iowa County has less donations total, than last year. Cecile was asked to bring to the board an average of the real cost of a home-delivered meal versus a congregate meal. She mentioned that we use non-disposable trays. Motion to approve the monthly reports made by Wolfe; seconded by Grover. Motion carried.

Annual Policies to Review-Possible Action a. Pension Plan: Bob Allbright told the board that we have 12 participants in American Funds, with assets of \$61,941. American Funds is a good value, and the participants choose their investments. He said it was a very volatile year – right now it is flat –at the same point as last January. He said the participants are welcome to call him with questions. Motion by Wolfe; seconded by Bartels, to keep matching participants' funds up to 5%. Motion carried. B. Sick Leave: As it stands, one half of whatever accumulated sick pay is in excess of 90 days gets paid to the employee at year end. The board was instructed to review the language in the SUN policy, and readdress it next month. Bob Allbright excused himself.

Food Provider Contracts – Possible Action All the catering contracts stayed the same, with the exception of Marty's Village Inn of South Wayne, who requested a 25 cent per meal increase. Motion to approve the contracts made by Wolfe; seconded by Bartels. Motion carried.

Staff Issues – Possible Action a. Blanchardville – The manager is still on medical leave, but she is hoping to come back. The sub is good.

Site Report – Possible Action Jacklyn Wood is the new manager in Shullsburg.

Grant Update - The Biddick Foundation gave us \$2000 for home delivery expenses.
a. Results of UW Platteville Class: The Fundraising, Grants, Volunteerism class gave Cecile their two projects after presenting them in class. She passed them around for the board to look at. She may have a summer intern as a result.

Training Request –possible action – None.

Director’s Report – None.

Chairperson’s Report - None

Vouchers–possible action Vouchers were presented for signing. Motion to approve the vouchers was made by Bartels, seconded by Grover. Motion carried.

Next Meeting Dates & Adjournment–Next meeting is scheduled for Wednesday, January 18, 2011, at 1:00 p.m., at the Health and Human Services Building in Dodgeville, WI, Conference Room #2001. Motion to adjourn made by Bartels; seconded by Grover. Motion carried. Meeting ended at 3:50 p.m.