

SENIORS UNITED FOR NUTRITION PROGRAM, INC.
BOARD OF DIRECTORS MEETING
MINUTES OF THE MEETING
March 21, 2012

Meeting called to order at 2:05 p.m. by Board Chairman, Ron Benish, at the Health and Human Services Building, 303 W. Chapel St., Dodgeville, WI, Conference Room 2001.

Roll Call- Ron Benish, Iowa County; Dan Nankee, Iowa County; Bill Grover, Iowa County; Leon Wolfe, Lafayette County, were present. John Bartels, Lafayette County; and Bill Moody, Lafayette County, were absent.

Others Present- Cecile McManus, Executive Director; Jan Baker, Financial Officer; and Rebecca Wetter, ADRC Director, Lafayette County.

Certification of Compliance with Open Meeting Law- Baker stated that notice of the meeting was posted at designated public places. Let the records show that the meeting was properly posted.

Approval of the Agenda for March 21, 2012- A motion to approve the agenda made by Wolfe; seconded by Nankee. Motion carried.

Approval of the Minutes of the February 15, 2012 Board Meeting- Addition to C-1. Evaluation of Director; add that Wolfe made a motion to come out of closed session, seconded by Grover, motion carried. A motion was made by Wolfe to approve the minutes, with addition, seconded by Grover. Motion carried.

Reports from other Board members and members of the audience- Bill Grover mentioned, and Rebecca agreed, there are volunteers needed for the Wisconsin Task Group who is doing a focus on senior mealsites. They thought it consisted of ten meetings. It was questioned whether they reimburse the volunteers for mileage. Rebecca said she would let us know. A board member mentioned that they received an invitation to the ADRC Volunteer Appreciation Event at Bloomfield on April 18, 2012. Cecile reminded them that it is also the SUN Volunteer Appreciation Event at Hidden Valley Church for the volunteers of both counties. Hopefully, Leon, John and Bill Moody can attend ours. There is a Medicare presentation April 19, 2012.

Ageing Resource Center & County Ageing Unit Reports- a. For Lafayette County- No Representative. b. Rebecca Wetter reported that Family Care cap lifted this week, we can go back and fill slots for 9 people, plus 1 per month. The ADRCs are having a display at Senior Expo in Grant County, and Iowa County's two new people will be attending it. Rebecca attended the Law Enforcement Chiefs meeting, as she still supervises elder abuse. There have been four editions of the printed News and Views newsletter now, included in

the Shopping News. Transportation has been getting more calls -- they think the increase may be from the new paper. Cecile commented that many of our participants still want our copied paper menus that are available at the mealsites. Nancy Howard and Stacey Graber, the new Elderly Benefit Specialist, have been visiting the mealsites. Ron said we are glad to have Rebecca back.

Monthly Reports-Possible action- Cash Flow Statement & C.D. Review: Our cash situation is good. The only change since last month to set-aside funds was the monthly addition of interest income. Two C.D.s became due. We moved a C.D. of \$26,001 from Anchor Bank to FNB Darlington, 18 months with 1% interest, and we moved the Royal Bank C.D. of \$14,611 into the Clare Money Market Account. Budget Reports: Although overall we have a loss in February, our expenses were below budget at 7.91%. Our other consumables were high. Family Care income was good in January, down in February. Donations are under budget. Raw food is high; Cecile said it is affected by the high fuel cost. Iowa C-2 and Laf C-2 show a loss. Cecile said it is because allocations are much higher to C-1, and at least we are able to use 45% of C-1 funds to fund C-2. Bob Kellerman is going to come to our next meeting and we can ask him questions about allocations then. Monthly Participant Numbers: Iowa County meals are up from February last year. There are a few more congregate meals in Mineral Point. It was questioned if the move impacted our numbers there. Numbers are up in Darlington because there was a big party. Numbers are up in Benton, also. Motion to approve the monthly reports made by Grover; seconded by Nankee. Motion carried.

Use of Innovation Kitchen-Review & Possible Action: Cecile reported that, when she checked into using Innovation Kitchen for purchasing frozen produce last year, the pack sizes were too large for our sites. She readdressed the pack size with Annette, and Annette said she will offer pricing for the more manageable 5 lb. pack size. Cecile will compare pricing then. Ron said if their price is equal to or below what she spends on Sysco's, we should use Innovation Kitchen. Regardless, Cecile can get pricing to bring to the board. They are providing the meal for our volunteer event.

Staff Issues – Possible Action- a. Darlington –Eight applicants interviewed, Judy Andrews was hired. She previously was the mealsite manager at Shullsburg for a short time. She is happy to be working at Darlington now, which is not a cooksite. Irv helps some, and visits still. Barb and Donna, two ladies who sub, helped clean the kitchen there, and they help with activities.

Site Report – Possible Action- Cecile led the board through a mealsite direct cost report prepared by Jan that included Dec 2011 thru Feb 2012, the most current three months. The board liked the way the information was displayed on this new report.

Grant Update - Cecile wrote three letters of Inquiry last week – Clare Family Foundation, Dicks Family Foundation, and the Eckstein Charitable Trust.

Training Request –Possible action– None. Cecile has WAND training in May, and GWAAR training in the fall. She is not going to the State Dietetic conference in Stevens Point this year in the interest of saving SUN money. Ron commended her, but stressed that she is our dietician and needs to get her CE credits. She needs a total of 75 CE credits 2010 through 2015.

Director's Report – The Dodgeville Lions Club gave us a \$170 donation, proceeds from a breakfast fundraiser. We will be using it towards our Quickbooks upgrade. Sue Muetz, who subbed through the years at Avoca, passed away recently. Also, Billie Ferger's husband passed away. She is a past manager at Shullsburg, and subs still. Our sympathy goes out to their loved ones. March is National Nutrition month, and so far Cecile has been to Belmont, Highland, Darlington, and Shullsburg. She still plans to go to Benton, Blanchardville, Linden, and South Wayne. Donna Peterson is doing a series of 6 sessions in Arena, Rewey, and Mineral Point.

Chairperson's Report - None

Vouchers–Possible action- Vouchers were presented for signing. Motion to approve the vouchers was made by Wolfe, seconded by Grover. Motion carried.

Next Meeting Dates & Adjournment– Next meeting is scheduled for Wednesday, April 18, 2012, at 2:00 p.m., at the Hidden Valley Community Church at 605 Bennett Rd in Dodgeville, WI, following our volunteer event there. Meeting adjourned at 3:46 p.m.