

**SENIORS UNITED FOR NUTRITION PROGRAM, INC.**  
**BOARD OF DIRECTORS MEETING**  
**MINUTES OF THE MEETING**  
**April 18, 2012**

Meeting called to order at 2:00 p.m. by Board Chairman, Ron Benish, at the Dodgeville mealsite located at the Hidden Valley Community Church at 605 N. Bennett Road.

**Roll Call**- Ron Benish, Iowa County; Dan Nankee, Iowa County; Leon Wolfe, Lafayette County; and John Bartels, Lafayette County, were present. Bill Moody, Lafayette County, and Bill Grover, Iowa County, are no longer on our board.

**Others Present**- Cecile McManus, Executive Director; Jan Baker, Financial Officer; Rebecca Wetter, ADRC Director, Iowa County; Kate Chambers, ADRC Director, Lafayette County; and Bob Kellerman, Executive Director, Greater Wisconsin Agency on Aging Resources, Inc, (aka GWAAR).

**Certification of Compliance with Open Meeting Law**- Baker stated that notice of the meeting was posted at designated public places. Let the records show that the meeting was properly posted.

**Approval of the Agenda for April 18, 2012**- Cecile asked to have Agenda Item #10 removed, Annual Report, possible action. A motion to approve the amended agenda made by Wolfe; seconded by Bartels. Motion carried.

**Approval of the Minutes of the March 21, 2012 Board Meeting**-A motion was made by Nankee to approve the minutes, seconded by Wolfe. Motion carried.

**Reports from other Board members and members of the audience-**

Bartels asked about Jim Middagh, a past PAC member who used to come to our meetings frequently. Cecile said he is not getting around as well as he used to. Nankee brought in a picture from the Chronicle of Cecile receiving a donation from the Dodgeville Lions Club.

**Aging Resource Center & County Aging Unit Reports-** a. For Lafayette County- Kate said that above and beyond their regular duties, they are hosting the Senior Fair on May 23 from 1 to 3pm at the Dora Ritter Wellness Center. They have 14 vendors so far, and are promoting the theme "Never Too Old to Play". Kate reported that there are only 5 people on the Family Care wait list now. SUN doesn't have any Family Care participants in Lafayette County right now, although their Intake and Assistance (I&A) staff have been recommending SUN for meals. Family Care may be using "Mom's Meals"- which are delivered with several meals enclosed. It was said that "Mom's Meals" packaging is not ideal for frail people. Leon said that they are working on Senior Day at the

County Fair. b. Rebecca Wetter reported that Rachel, the Lead Intake and Assistance staff, has accepted a position with Family Care. The job opening is posted. AARP wrapped up their tax assistance in the HHS building, serving 120 people. Valerie (I&A) and Stacey (EBS) are going to "Walk with Ease" program training. The May newsletter came out this week-Rebecca explained to Bob that we changed it from in-house reaching 1500 homes, to printed and stuffed in the Shopping News, reaching 8000 homes. She said that we are still mailing it to people out of the area, or who don't receive it in their paper. Rebecca went to a Quality Improvement meeting last week; she said she enjoyed it, and the information will be useful.

**Monthly Reports-Possible action-** Cash Flow Statement & C.D. Review: Our cash situation is good. The only change since last month to set-aside funds was the monthly addition of interest income. Bartels asked if the Woodford Bank, whom he had contacted, had offered us a good interest rate. Cecile said it was at about .65%. Budget Reports: Our income is ahead of budget through March. Baker explained that it is because we claim our allocations monthly, get paid for them, plus GWAAR prepays 1/12 of our contract in January, February, and March. The participant donations are lower than budgeted, but close. March was the first month we asked for the increased home-delivered meal suggested donation from \$4.25 to \$4.50. The expenses are close to budget. Cecile reminded us that we paid most of our business insurance in January. Bob Kellerman says it's a tight budget, run well, and it would be a longer conversation to help us with a strategic plan. Monthly Participant Numbers: Our newsletter change has probably helped our numbers improve. Our average daily attendance is up 8 in Iowa County, and 3 in Lafayette County, from year to date last year. Cecile went to a meeting where she learned that most counties' average donation is only around \$2 to \$2.50 per meal. Our average at all our mealsites is over \$3 per meal. Motion to approve the monthly reports made by Wolfe; seconded by Bartels. Motion carried.

**Bob Kellerman, GWAAR-Allocations:** Bob likes to come once a year to our meeting. He said he likes the way Ron runs our meetings, and that our program is close to his heart, as he ran a 5 county senior nutrition program up north prior to his position with GWAAR. He gave us an Elderly Nutrition Program Allocation Formula handout. Congregate funding is 52% from federal, and 48% from state. Bob said that other states don't put funds in like Wisconsin does. Home delivered funding is 94% from federal, and 6% from state. Counties may transfer up to 45% of their congregate allocation to their home-delivered program. It shows that the allocations are factored on population 60+, and for home-delivered also 75+, who are considered to be low income, minority, or rural (for Congregate, but Bob is an advocate for rural factor to be considered for Home-delivered funding, also). The money allocated is not based on services, but the population. He said our final 2012 allocations will be calculated next week, and the 2013 amounts will be decided soon, also. Updates are based on census data regularly.

Bob talked to a group of counties in Central Wisconsin recently who combined their ADRC and Aging programs to save money. He said they combine all funds – they

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scrub clean all politics so it is one project. They are happy with the service they provide, and how the money flows. In contrast to SUN's situation, Ron said the Iowa County administration looks at the C.D.'s we have left in set-aside as Iowa County's, not SUN's. Bob commented that SUN is the only program that GWAAR has to send two checks to, one for Iowa and one for Lafayette. When he was a nutrition director, they did not distinguish between counties. The SUN Board wants to stay as one program. Bob said he would be willing to bring people in to show us how multicounties get along, and how nonprofits like SUN raise money. Bob will also sit down with Mike and Pam, our OOA Consultants, and others, to see what package they can put together to lend to our conversation. He said the ADRC's are responsible for a well-run, sufficient set of programs in our counties. They could include money for SUN in their budget, maybe getting it from their other programs, after carefully analyzing where the money could come from. We cannot use the Title III-D (Disease Prevention and Health Promotion) funds, Iowa-County gives SUN, for nutrition.

**Staff Issues – Possible Action-** None.

**Site Report – Possible Action-** None

**Grant Update -** Cecile received a call that there is no longer a Dick's foundation. Dick's used to put \$100,000/yr in their budget for programs such as SUN. She also heard from the Eckstein Charitable Trust that they received many worthy requests, but will not be giving us a grant this year. United Fund gave us a check for \$4,500 to use for home delivery expenses. Cecile said she attended the Iowa County Cattleman's Banquet. The pie auction brought in around \$3000, which SUN will be the beneficiary of.

**Training Request –Possible action-** Cecile has WAND training in May in Stevens Point. She is on the planning committee, and it is the 40<sup>th</sup> Anniversary of the Older Americans Act. She estimated that two nights motel and the meeting will cost \$250. Motion to approve Cecile attending the meeting, and the cost, made by Bartels; seconded by Wolfe. Motion carried.

**Director's Report –** Our volunteer event was today. The annual report is not ready, but Cecile reported that in 2011 41,429 meals were served; 55.6% in Lafayette County, 44.4% in Iowa County. In 2010, 43,300 meals were served. The average donation in 2011 was \$3.83 per meal in Iowa County, \$3.66 per meal in Lafayette County.

**Chairperson's Report -** None

**Vouchers–Possible action-** Vouchers were presented for signing. Motion to approve the vouchers was made by Wolfe, seconded by Nankee. Motion carried.

**Next Meeting Dates & Adjournment-** Next meeting is scheduled for Wednesday, May 16, 2012, at 2:00 p.m., at the HHS Building at 303 W. Chapel St., Dodgeville, WI, Conference Room 2001. Meeting adjourned at 3:50 p.m.