

SENIORS UNITED FOR NUTRITION PROGRAM, INC.
BOARD OF DIRECTORS MEETING
MINUTES OF THE MEETING
June 20, 2012

Meeting called to order at 2:00 p.m. by Board Chairman, Ron Benish, at the Iowa County Health and Human Services Building, located at 303 W. Chapel St., Dodgeville, WI, Room 1002, at 2:00 p.m.

Roll Call- Ron Benish, Iowa County; Dan Nankee, Iowa County; Marjorie Bomkamp, Iowa County; Leon Wolfe, Lafayette County; John Bartels, Lafayette County; and Carol Korn, Lafayette County were present.

Others Present- Cecile McManus, Executive Director; Jan Baker, Financial Officer; and Shane Schuhmacher, Human Services Director, Lafayette County.

Certification of Compliance with Open Meeting Law- Baker stated that notice of the meeting was posted at designated public places. Let the records show that the meeting was properly posted.

Approval of the Agenda for June 20, 2012- Motion to approve the agenda made by Nankee, seconded by Wolfe, motion carried.

Approval of the Minutes of the May 16, 2012 Board Meeting-A motion was made by Bartels to approve the minutes, seconded by Wolfe. Motion carried.

Reports from other Board members and members of the audience- John dined at the Belmont mealsite. He said there were about a dozen people, they ate Shepherd's Pie, everything was excellent, and Margaret, the mealsite manager, was very accommodating.

Aging Resource Center & County Aging Unit Reports- a. For Lafayette County- Shane reported that the Stepping On Wellness Program started in Belmont Tuesday from 1 – 3 p.m. Also the Lafayette County Fair is July 11th to 15th, with Friday, July 13th, being Senior Day. b. Iowa County, no report.

Monthly Reports-Possible action- Cash Flow Statement & C.D. Review: In July we will need to transfer \$20,000 from Money Market to Business Checking. Budget Reports: Allocations were claimed early in the year, plus GWAAR prepaid estimated 3 months expenses, so our income is over budget. Equipment is over budget because we needed trays for several sites, and new shelving for Belmont's cooler. Monthly Participant Numbers: Iowa County's average donations are good. Also, their counts are up from last year; we questioned if it is due to increased circulation of the newsletter. Counts are also up in Benton, Belmont, and South Wayne. We serve 20

more people per day in Lafayette County than Iowa. Motion to approve the monthly reports made by Nankee; seconded by Bartels. Motion carried.

UW Platteville Food Contract – Motion to approve the ten cent per meal increase made by Korn; seconded by Wolfe. Motion carried.

Annual Report-Possible Action – It was noted that the value of Inkind to SUN from the Iowa County ADRC for the monthly newsletter printing is \$387.50. Motion to approve the annual report, and send the ADRC a thank you note, made by Korn; seconded by Bomkamp. Motion carried.

Staff Issues – Possible Action- a. Health Insurance Update-Director. As requested by Board, Cecile brought several quotes from an independent agent. Motion made by Wolfe to approve Cecile's Dean health insurance premium increase; seconded by Korn. Motion carried.

Site Report – Possible Action- None

Grant Update - Cecile is pursuing grants with the Jenny Olson Foundation and the Biddick Foundation. Ron said that he is impressed that she is pursuing many grants.

Training Request –Possible action- None.

Director's Report – We had our annual audit Thursday and Friday. The continuing concern is cash handling at the mealsites. The preliminary draft will be ready, and sent to the board, before the end of June. The Audit is due to GWAAR June 30th. Cecile put ads in the Chronicle and on the radio that we need volunteer drivers in Dodgeville. She has also contacted the banks in Dodgeville to deliver. Currently, we are paying a volunteer mileage to drive from Hollandale to deliver. We have about 1000 cookbooks left to sell.

Chairperson's Report - None.

Vouchers-Possible action- Vouchers were presented for signing. Motion to approve the vouchers was made by Wolfe, seconded by Korn. Motion carried.

Next Meeting Dates & Adjournment- Next meeting is scheduled for Thursday, July 19, 2012, at 2:00 p.m., at the HHS Building at 303 W. Chapel St., Dodgeville, WI, Conference Room 1001. Motion to adjourn made by Bartels, seconded by Bomkamp, motion carried. Meeting adjourned at 4:11 p.m.