

SENIORS UNITED FOR NUTRITION PROGRAM, INC.
BOARD OF DIRECTORS MEETING
MINUTES OF THE MEETING
September 19, 2012

Meeting called to order at 2:03 p.m. by Board Chairman, Ron Benish, at the Iowa County Courthouse, Upper Level Meeting Room, located at 222 N. Iowa St., Dodgeville, WI.

Roll Call- Ron Benish, Iowa County; Dan Nankee, Iowa County; Marjorie Bomkamp, Iowa County; John Bartels, Lafayette County; and Carol Korn, Lafayette County were present. Leon Wolfe, Lafayette County, was absent.

Others Present- Cecile McManus, Executive Director; Jan Baker, Financial Officer; Rebecca Wetter, ADRC Director, Iowa County; and Kate Chambers, ADRC Director, Lafayette County, were present.

Certification of Compliance with Open Meeting Law- Baker stated that notice of the meeting was posted at designated public places. Let the records show that the meeting was properly posted.

Approval of the Agenda for September 19, 2012- Motion to approve the agenda made by Korn; seconded by Bartels. Motion carried.

Approval of the Minutes of the August 29, 2012 Board Meeting- Motion to approve the minutes made by Nankee; seconded by Bomkamp. Motion carried.

Reports from other Board members and members of the audience- John apologized to Cecile for a former SUN board member that he felt should have acknowledged her at the recent Lafayette County Finance meeting. Cecile explained that she could tell he was busy in conversation, and she has spoken with him since he resigned from our board. Ron and Carol both apologized for not being able to attend Finance meetings for Lafayette and Iowa Counties with Cecile for the benefit of SUN because they were attending their granddaughters volleyball games. Cecile said that she had 15 minutes on the agenda two weeks ago with the finance committee at Lafayette County to request funds. They questioned the in-kind, and tabled our request, until 09/16/12. At the 09/16/12 meeting they made her an offer – she needs to tell them whether SUN will accept it or not on 09/25/12. John attended the meeting, and he said he told the committee to provide SUN money, or in two years there will be no meals at all. He talked to a couple people in South Wayne who receive home delivered meals, and they said they love, and look forward to, the meals. Nankee said that the Iowa County Administrative committee tabled our request.

Aging Resource Center & County Aging Unit Reports- a. For Lafayette County- Kate reported that they are starting a program 09/25/12 called "Taking Care of You for Caregivers" with Grant County. There will be a Legal and Financial Planning event in November at the Talmer Bank in Darlington. Southwest ADRC's will be marketing on billboards. Kate asked us to forward any comments we hear regarding this marketing strategy to her. b. Iowa County- Rebecca reported that the "Walk with Ease" class will end 09/20/12. They plan to offer the class again in the spring. She would like to use volunteers for future classes because this was a big time commitment for the 2 ADRC staff who taught the class twice a week for 6 weeks. The "Stepping On" class starts today and it is filled. She got a grant for part of the expenses by agreeing to be part of a QA project. The first ever "Plan & Prepare" event will be 09/27/12 in our community room. It has been promoted a lot, there are a lot of activities, and transportation will be provided.

Monthly Reports-Possible action- Cash Flow Statement & C.D. Review: Reviewed handout. Baker said that we put the proceeds of the First National Bank of Darlington C.D., that matured 08/19/12 in the amount of \$6,582.43, into our main checking account because we will need it to operate this year. Budget Reports: We are 7% under budget on donations. Cecile said she needs to look at increasing income the next few months. The mealsite pension expense is over budget because a new person joined (which wasn't budgeted for). Raw food cost is high-- Cecile said she is working hard on that. Contracted food is high, but that is because there is more use than she had budgeted for. Monthly Participant Numbers: Iowa County year to date average is up 10 from last year. Rebecca found an error on the year to date family care meal totals. The board would like for Jan to include full charge (Family Care, COP) money with the donation totals per mealsite on these reports. Motion to approve the monthly reports made by Nankee; seconded by Bartels. Motion carried.

2013 Budget – Preliminary Proposal – There was much discussion about the budget being short and if and where cuts could be made. Bomkamp made a motion to accept Lafayette County proposal of offering us \$18,360, and to ask them to reconsider adding in Iowa County office in-kind of \$6750. Motion seconded by Nankee. Bomkamp amended her motion to include asking Iowa County for an additional \$3300. Motion seconded by Nankee. Motion carried.

Staff Issues-possible action None.

Site Report – Possible Action- None

Grant Update - None

Training Request –Possible action- None.

Director's Report – Supervisor Carol Anderson of the Iowa County Board donated a whole hog she had purchased from the fair. Weber's locker plant in Cuba City

processed it at no charge. Jan had the GWAAR Fiscal Assessment last week. The last time it was done was over 3 ½ years ago. She will pass along the results when the auditors' report is received. The required annual staff training will be Wednesday Sept 26th. For the "Plan and Prepare" event Cecile has the managers taking pictures of meals and participants. She will display them on a digital picture album. She plans to show what we provide for emergency meals, also. Cecile will go to the Benton village board meeting tonight to ask for \$2000 that they give us annually to reimburse what we pay for the rent and telephone expense for our Benton mealsite.

Chairperson's Report - Ron thanked Cecile publicly for her dedication to SUN. He said she attends evening meetings to try to get funding for us when she could be doing personal things.

Vouchers-Possible action- Vouchers were presented for signing. Motion to approve the vouchers was made by Bartels; seconded by Bomkamp. Motion carried.

Next Meeting Dates & Adjournment- Next meeting is scheduled for Thursday, October 18, 2012, at 1:00 p.m., at the Darlington mealsite, which is located in the Senior Center at the Municipal Building at 627 Main St., Darlington, WI. Motion to adjourn made by Korn; seconded by Nankee. Motion carried. Meeting adjourned at 4:10 p.m.