

**SENIORS UNITED FOR NUTRITION PROGRAM, INC.**  
**BOARD OF DIRECTORS MEETING**  
**MINUTES OF THE MEETING**  
**October 18, 2012**

Meeting called to order at 1:00 p.m. by Board Chairman, Ron Benish, at the Senior Center in the City Municipal Building at 627 Main St., Darlington, WI.

**Roll Call**- Ron Benish, Iowa County; Dan Nankee, Iowa County; Marjorie Bomkamp, Iowa County; John Bartels, Lafayette County; Carol Korn, Lafayette County, and Leon Wolfe, Lafayette County were present. Leon left at 3 p.m. following our budget discussion. Carol left at 3:10 following the directors report.

**Others Present**- Cecile McManus, Executive Director; Jan Baker, Financial Officer, and Kate Chambers, ADRC Director, Lafayette County, were present.

**Certification of Compliance with Open Meeting Law**- Baker stated that notice of the meeting was posted at designated public places on Thursday, October 11, 2012. Let the records show that the meeting was properly posted.

**Approval of the Agenda for October 18, 2012**- Motion to approve the agenda made by Wolfe; seconded by Bartels. Motion carried.

**Approval of the Minutes of the September 19, 2012 Board Meeting**- Motion to approve the minutes made by Korn; seconded by Bartels. Motion carried.

**Reports from other Board members and members of the audience**- Dan Nankee thanked all for going to their county board to ask for money. John Bartels thanked Leon Wolfe, Carol Korn, and Kate Chambers for talking to Lafayette County.

**Aging Resource Center & County Aging Unit Reports**- a. For Lafayette County- Kate showed us the poster of the ADRC billboard. She asked if we had noticed the one outside of Darlington. It will be there for one month. It was purchased with money that they were mandated to spend for outreach/marketing. b. Iowa County- Rebecca was unable to attend but it was reported that the Plan and Prepare Event was successful. 115 people attended.

**Monthly Reports-Possible action**- Cash Flow Statement & C.D. Review: Reviewed handouts. Baker handed out a profit/loss by month for Jan – Sept 2012 which showed a net loss of \$8414.50. Benish said the report needs to be better because it doesn't indicate the same as her cash flow projection, which shows a loss of over \$40,000 anticipated for the year. Budget Reports: For NSIP Cecile budgeted \$10,000 more than we will get this year. Her projection was based on what we had

received in a previous period, since at the time the current contract wasn't available yet. Monthly Participant Numbers: Dodgeville count is down because we are short drivers. The manager closes the congregate site to deliver the meals. The Year to Date total is close to the same as 2011. Motion to accept the monthly reports made by Leon; seconded by Bartels. Motion carried.

**2013 Budget – Possible Action** – Budget was reviewed. Ron said we need to be better guardians of our funds. We need to budget smarter and spend wiser. He said to come back with concrete numbers for the budget, and to tell vendors we can't go with increases. Ron said that the budget needs to be realistic and we don't have to spend all we have. Ron said what is not budgeted that comes in can be moved back and forth as a buffer to pay bills. There was much discussion about the budget being short and if and where cuts could be made. It was mentioned that a central kitchen may save money, but participation could decrease. Cecile reiterated that there are lots of unknowns with food. Ron said we will approve a budget at our November meeting, if possible, if not it will be December. He thanked the board of Lafayette County for going to bat for \$23,360, and Iowa County for getting \$10,640.

**Staff Issues-possible action** None.

**Site Report – Possible Action-** Belmont Senior Citizens had 133 attend their annual Soup/Sandwich supper event held October 3<sup>rd</sup>. They donated \$180 to SUN.

**Grant Update -** Cecile turned in the Jenny Olson grant-- she asked for \$20,000. She attended the United Fund kickoff recently. She is applying for \$5000, mostly for transportation, from the Biddick foundation. They gave us \$2000 in 2011.

**Training Request –Possible action-** None.

**Director's Report –** Cecile showed the Business Plan she had prepared, and Ron congratulated her on all the work. Cecile thought it was helpful for the boards she presented it to to learn about SUN. She went to the Benton village board to ask for \$2000, which she got, plus they increased it to \$2500 for 2013. Staff training was September 26<sup>th</sup> and Cecile said she heard good comments about it. Her GWAAR conference was good; she said it showed the population is aging.

**Chairperson's Report -** None.

**Vouchers–Possible action-** Vouchers were presented for signing. Motion to approve the vouchers was made by Nankee; seconded by Bomkamp. Motion carried.

**Next Meeting Dates & Adjournment-** Next meeting is scheduled for Thursday, November 15, 2012, at 1:00 p.m., at the HHS Building located at 303 W. Chapel St., Dodgeville WI, Room 1001. Motion to adjourn the meeting made by Bomkamp; seconded by Bartels. Motion carried. Meeting adjourned at 3:25 p.m.