

SENIORS UNITED FOR NUTRITION PROGRAM, INC.
BOARD OF DIRECTORS MEETING
MINUTES OF THE MEETING
April 17, 2013

Meeting called to order at 1:03 p.m. by Board Vice-Chairman, John Bartels, at the Health and Human Services Building, 303 W. Chapel St., Dodgeville, WI, Conference Room 1001.

Roll Call- Ron Benish, Iowa County; Marjorie Bomkamp, Iowa County; Dan Nankee, Iowa County; John Bartels, Lafayette County; Carol Korn, Lafayette County; Leon Wolfe, Lafayette County, were present.

Others Present- Cecile McManus, Executive Director; Jan Baker, Financial Officer; Rebecca Wetter, ADRC Director.

Certification of Compliance with Open Meeting Law- Baker stated that notice of the meeting was posted at designated public places. Let the records show that the meeting was properly posted.

Approval of the Agenda for April 17, 2013- A motion to approve the agenda made by Benish; seconded by Korn. Motion carried.

Approval of the Minutes of the March 21, 2013 Board Meeting A motion was made by Nankee to approve the minutes, seconded by Wolfe. Motion carried.

Reports from other Board members and members of the audience- Marjorie Bomkamp brought us a donation for \$500 that she asked for, and received, from Hennessey Implement. Benish and Bartels commended her. The Board asked that we use it for something specific and send them a thank you note. Cecile commented that \$900 of the \$1000 repair for the Belmont cooler has been paid for with donations from Belmont people. Bartels suggested that a pancake/sausage breakfast fundraiser at a mealsite might go over well. He said there is one locally that serves quite a few. Becca suggested we reach out in local papers for help.

Aging Resource Center & County Aging Unit Reports- a. For Lafayette County- No report. b. For Iowa County-Rebecca reported that AARP's last two tax assistance dates were successful. There is no longterm care wait list. Monday is the first caregiver support group meeting, the dementia focus group meeting is the 3rd Monday of the month. The Elderly Benefit Specialists are doing mealsite outreach this month. The Clean-It-Up event is next Friday. It will include personal document shredding, NIXLE/Emergency Preparedness, water testing, and a dropoff for used medical equipment for the loan closet and drug disposal. The Elderly Benefit Specialist of 23 years has retired. They will

be refilling her position with a fulltime person who will be part EBS, part wellness/prevention. The Living Well with Chronic Disease class starts June 12th.

Monthly Reports-Possible action- Cash Flow Statement & C.D. Review: Cash Balance in our main checking account is not a problem at \$39,690.82. Budget Reports: For income, we are ahead of budget on Family Care, and under on participant donations. For expenses, we are under budget on raw and contracted food. Our net loss of these variables is \$4008 for the year. We wonder if increasing suggested donation, or that some people don't care for the menus, could be the reason that counts are down in Lafayette County, therefore making us under on participant donations and meal counts. Or maybe our participation is low because mealsites aren't at Senior Centers. Rebecca Wetter excused herself at 1:35 p.m. Cecile passed out literature regarding the Sequester Impact on our allocations. It could be \$5000 to \$10,000 for SUN. We don't know the timing yet. Ron Benish excused himself at 2:00 p.m. and told us he will be in Phoenix April 24th thru April 30th. Monthly Participant Numbers: Dodgeville is the only mealsite up in numbers, the others are down. Cecile says economy and uncertainty may be to blame. She said she and the managers will call the home delivery people not participating and ask them why. Shullsburg volunteers call everyone for birthday party day and they get a large group each month. Motion to approve the monthly reports made by Wolfe; seconded by Korn. Motion carried.

Facilities Agreements – Possible Action - Motion to approve Mineral Point's facility agreement made by Wolfe; seconded by Nankee. Motion carried.

Directors Report – Cecile reported that March was National Nutrition Month. She went to 8 sites, Donna Peterson went to 2, only 2 didn't get a March visit. There was a dementia/Alzheimers speaker at Belmont yesterday. She will also be speaking in Shullsburg in June. April 29th is Belmont's village appreciation meal-the board was invited. Carol thought we could do this in Shullsburg, too, since they also provide their village space for free. Darlington's municipal parking lot is torn up so our mealsite will be moving to the American Legion Monday for a month. The Healthy Eating class starts Tuesday. We can have a maximum of 15; we have 7 signed up. The class meets from 9 to 11:30. Cecile hopes they will stay for lunch. The Iowa County Cattleman's Association Pie Auction was held last Saturday. They collected close to \$8000 and Cecile said we will receive at least half of that. Last week's WAND (Wisconsin Area Nutrition Director's) training was good. They have a new director of Bureau of Aging and a new dietician. Cecile leaves tonight for meetings and training in Stevens Point at the WDA (Wisconsin Dietetic Association) conference.

Staff or Site Issues – Possible Action- a. Evaluation of Director
Motion to go into closed session made by Wolfe, seconded by Korn. Roll call: Bartels-yes, Wolfe-yes, Korn-yes, Nankee-yes, Bomkamp-yes. Jan Baker was excused. Closed session began at 2:47 p.m. Motion to come out of closed session

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made by Wolfe; seconded by Korn. Motion carried. Resumed open session at 3:29 p.m.

Grant Update From Emergency Food and Shelter Program we have received \$409 for Iowa County and \$700 from Lafayette County. These payments are the first half of the grants. Thrivent may give us up to \$1500 for having a fundraiser with them. They want to put milkjugs in communities for people to donate to, in October. Cecile asked for \$4000 from the Biddick Foundation to cover food cost increases. She asked Piggly Wiggly for \$5000 and is waiting for a reply. In May she will request a donation from Alliant to pay for a Volunteer Appreciation party. Cecile requested \$500 each from the Community Foundations of Blanchardville and Darlington for music at the mealsites, per the sites' requests. October 1st she can apply again for the Jenny Olson grant that is for Iowa County only. She did some checking, and it appears that United Way is not in Lafayette County.

Training Request –Possible action– None.

Chairperson's Report - None.

Vouchers–Possible action- Vouchers were presented for signing. Motion to approve the vouchers was made by Wolfe; seconded by Bomkamp. Motion carried.

Next Meeting Dates & Adjournment– Next meeting is scheduled for Thursday, May 16, 2013, at the Mineral Point mealsite at 137 High Street in Mineral Point. The meal is at 11:30 and our meeting will follow. Motion to adjourn made by Wolfe; seconded by Bomkamp. Motion carried. Meeting adjourned at 3:41 p.m.