

SENIORS UNITED FOR NUTRITION PROGRAM, INC.
BOARD OF DIRECTORS MEETING
MINUTES OF THE MEETING
May 16, 2013

Meeting called to order at 12:55 p.m. by Board Chairman, Ron Benish, at the Mineral Point Dining Site located at 137 High St., Mineral Point, WI.

Roll Call- Ron Benish, Iowa County; Marjorie Bomkamp, Iowa County; Dan Nankee, Iowa County; John Bartels, Lafayette County; Carol Korn, Lafayette County; Leon Wolfe, Lafayette County, were present.

Others Present- Cecile McManus, Executive Director; Jan Baker, Financial Officer; Shane Schuhmacher, Human Services Director, Lafayette County. Also Nona Chappell, a senior mealsite participant, stayed for our meeting.

Certification of Compliance with Open Meeting Law- Baker stated that notice of the meeting was posted at designated public places. Let the records show that the meeting was properly posted.

Approval of the Agenda for May 16, 2013- A motion to approve the agenda made by Nankee; seconded by Bomkamp. Motion carried.

Approval of the Minutes of the April 17, 2013 Board Meeting A motion was made by Korn to approve the minutes; seconded by Wolfe. Motion carried.

Reports from other Board members and members of the audience- The Board agreed that it was good we met at the Mineral Point site so we could see what the conditions are with the available rooms. Ron told Shane we appreciate his attending and we enjoy seeing him.

Aging Resource Center & County Aging Unit Reports- a. For Lafayette County- Shane reported that the "Our Town" event held a couple of weeks ago had 48 booths. He passed out a transportation flyer, and said there is a public hearing today at Iowa County. May 30th from 1 – 3 pm is the "Senior Affair" event held at the Dora Ritter Wellness Center in Darlington. Because of parking lot repair, attendees may have to park on side streets. He also reported that the "Stepping On Falls Prevention" class begins in Shullsburg in June. Diane Douglas, a Lafayette County Elderly Benefit Specialist, will be retiring this summer. Because of the Affordable Care Act, they may need to hire for the Southern Consortium. Ron says if there is anything that may have an impact on SUN we need to know. Ron said he also has Tom Slaney giving us a heads-up. b. For Iowa County-No report.

Monthly Reports-Possible action- Cash Flow Statement & C.D. Review: Jan erroneously printed out the previous month Cash Flow Statement, but the detail

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attached was for the correct period. She said we have cash enough through June. C.D. Review had no changes other than interest added. Cecile said we will learn more about sequestration and our GWAAR contracts in June. Ron said he asked Mike Glasgow from GWAAR for funds and that Mike said he will try to help. Mike told Ron that SUN is the only program in Wisconsin where two counties have merged for their senior nutrition programs. Budget Reports: For income, we are ahead of budget on Family Care, and under on participant donations. However, donations are up from the previous month. Our remaining NSIP funds are budgeted to come in December 2013. Jan explained that our NSIP contracts run from Oct 1st to September 30th. Our October expenses are claimed by November 15th for early December receipt. For expenses, we are under budget on raw and contracted food. Our net loss of these variables is \$3727.57 for the year. Avoca right now has only 2 participants because two FamilyCare participants left the SUN Program and are getting Mom's Meals. Ron asked Jan to bring site costs including meals, participants, and money in and out for one site per month with Avoca first. Ron said to put Mike Glasgow on the agenda in June because he asked him to come. Monthly Participant Numbers: April is the first full month we have had this year. Most sites served 22 days. Year to date, from 2012, Lafayette County is down an average of 20 meals per day with the average donation up slightly, and Iowa County is down an average of 6 meals with the average donation down slightly. Cecile said they have some big days, and they are trying to have more activities and change up the menus. Dan Nankee asked Nona Chappell's opinion, and she said the meals are usually good but there is not the participation of years ago. She said people used to stay and play cards in the past. Bartels and Nankee commented some society changes could be a factor in less participation, such as technology or the idea that seniors have better health and are active longer. Korn said that Shullsburg, a town of only 1200 people, gave \$185,000 in scholarships at the school reception, but nobody stayed for refreshments and to socialize. Motion to approve the monthly reports made by Wolfe; seconded by Bartels. Motion carried.

Facilities Agreements – Possible Action - Motion to approve Benton's facility agreement made by Wolfe; seconded by Korn. Motion carried.

Directors Report – Belmont served 45 people at their appreciation lunch held the end of April. The next PAC meeting is May 23rd at the Dodgeville mealsite. This is the 4th week of the 6 week "Healthy Eating" class. 9 people signed up. Julie Esser, an intern, co-teaches this class with Cecile.

Staff or Site Issues – Possible Action- Cecile's health insurance provider sent a renewal increase letter. Motion to approve Cecile's monthly premium increase from \$420.88 to \$481.85 made by Korn; seconded by Bartels. Motion carried.

Grant Update Cecile asked for \$500 for music for the Blanchardville site and got \$200. She also asked for \$500 for Darlington for music but hasn't heard yet. She

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requested \$1200 from Alliant to fund a volunteer event, and \$500 from Scenic Rivers. No word yet from Biddicks or Piggly Wiggly. Nankee talked to Bob Rose, a Biddick salesman, who said to talk to Jason Biddick regarding the Biddick Foundation.

Training Request –Possible action– None.

Chairperson’s Report - Ron reported that he will not be able to be at the PAC meeting May 23rd. He received a complaint from a site manager about not being recognized for 25 years of service. Ron will call this person. Bartels told Cecile everyone makes mistakes; don’t beat yourself up about it.

Vouchers–Possible action- Vouchers were presented for signing. Motion to approve the vouchers was made by Wolfe; seconded by Bomkamp. Motion carried.

Next Meeting Dates & Adjournment– Next meeting is scheduled for Thursday, June 20, 2013, in Room 1001 at the HHS Building at 303 W. Chapel St., Dodgeville, WI at 1 p.m. Motion to adjourn made by Bartels; seconded by Nankee. Motion carried. Meeting adjourned at 2:35 p.m.