

SENIORS UNITED FOR NUTRITION PROGRAM, INC.
BOARD OF DIRECTORS MEETING
MINUTES OF THE MEETING
August 15, 2013

Meeting called to order at 1:03 p.m. by Board Chairman, Ron Benish, at the Shullsburg Dining Site at the Townsend Community Center, 190 N. Judgement St, Shullsburg, WI.

Roll Call- Ron Benish, Iowa County; Marjorie Bomkamp, Iowa County; John Bartels, Lafayette County; Carol Korn, Lafayette County; Leon Wolfe, Lafayette County were present. Dan Nankee, Iowa County, was absent.

Others Present- Cecile McManus, Executive Director; Jan Baker, Financial Officer; Shane Schuhmacher, Human Services Director, Lafayette County. Also, Barb Eicher, PAC president from Darlington, and Mary Belle Whaley and Lavonne Spillane from the Benton mealsite.

Certification of Compliance with Open Meeting Law- Baker stated that notice of the meeting was posted at designated public places. Let the records show that the meeting was properly posted.

Approval of the Agenda for August 15, 2013- A motion to amend the agenda, moving 9. *Staff or Site Issues*, to after 15. *Chairperson's Report*, made by Korn, seconded by Bartels. Motion carried.

Approval of the Minutes of the July 18, 2013 Board Meeting A motion was made by Wolfe to approve the minutes; seconded by Bomkamp. Motion carried.

Reports from other Board members and members of the audience- Leon told Cecile that he saw in the paper that the SW WI Community Fund is accepting grant requests. He thought we might be interested. Barb Eicher is on the Thrivent Board, and she said that all 7 Veteran groups in Lafayette County, and SUN, will be the main recipients of their donations in 2013. All 13 communities where we have mealsites will have jugs out for the month of October, for donations. Thrivent will also give SUN \$1500 for having this fundraiser.

Aging Resource Center & County Aging Unit Reports- a. For Lafayette County- Shane gave Lafayette County committees' meetings dates and times, to Ron and Cecile, so she would know which meetings she should attend regarding our request for 2014 funds. b. For Iowa County- No report.

Monthly Reports-Possible action- Cash Flow Statement & C.D. Review: Jan's cashflow statement showed that we have enough cash in our main account to get

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through August. We have a C.D. for \$26,001 maturing 08/29/13. The Cash Flow Projection Jan handed out at the meeting shows we may be short \$9,185.18 at year end. Based on this, Wolfe made a motion to put \$10,000 of the C.D. proceeds in a money market account, and the balance renew as a C.D. with whoever offers the best rate. Korn seconded the motion, and motion carried. Budget Reports: We are under budget on raw and contracted food. For income, our donations are higher than last month, and our family care funds are higher than budgeted. Our net loss of these variables is \$4043.62 year to date. For expense, we are over budget on vehicle maintenance because we bought tires, and over budget on nutrition education because it includes expenditures for the evidence-based class Cecile and Julie Esser taught. Monthly Participant Numbers: Arena mealsite is closed sometimes because there are not enough participants. Mineral Point had no congregates except the cookout party day. Avoca has 3 participants, all Family Care people. Dodgeville daily average is up from last year. Rewey site is temporarily closed because of lack of participants. Numbers are down in Belmont, Blanchardville, and Benton. The ladies from Benton noted that the average donation at their site is up from last year. They said the food is good and the price is good. Motion to approve the monthly reports made by Bartels; seconded by Wolfe. Motion carried.

Program Review Meeting w/GWAAR/State: Discussion, Possible Action -

Cecile said Mike Glasgow and Sara Saye brought the 2014 Allocation worksheet, and that nutrition is the largest part of the Title III funds. The county has to take responsibility for all the Older American Act programs to be eligible for Title III funds. Jan prepared a current mealsite cost report that she handed out at the Program Review Meeting. She added a column to it to show the annual savings possible by making some changes that GWAAR should support based on low participation at some mealsites. She gave this report to the board. Ron said it was a good report and the board should take it home and study it. He said for Cecile to come back with recommendations. Cecile said congregate mealsites are required for socialization, but with so few participants is it the best use of money? She said for people who are homebound and don't drive, we can't discontinue the rural route. We discussed having a rural delivery policy. If there is not a driver available, the family can provide meal transportation by picking meals up at a mealsite.

County Levy Funds – Possible action – Cecile showed us that with sequestration and allocation cuts alone, our income will be short \$40,000 in 2014. Motion made by Korn to go back to the county boards and ask for an additional amount of \$10,000 from Iowa County, and \$13,000 from Lafayette County; seconded by Bartels. Motion carried. Comment made was that if we ask for more money, we need to tell the counties what we will do to save money also. Bartels wants a schedule to verify our cuts in income to give to the county when asking. Shane excused himself at 2:45 p.m.

Directors Report Cecile said that Alliant Energy gave us \$1200 for our volunteer appreciation event that will be at Bridges Restaurant in Darlington on September

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19th. It will be from 8:30am to 1:00 pm, and will include mandatory training, a speaker, and bingo, with our meeting at 1 p.m. She said the shared Shullsburg position is going well. There was a PAC meeting August 8th at the Mineral Point mealsite, and there will be an Open House there August 20th from 11 – 2 that Cecile will be going to. The timer went out on the dishwasher at South Wayne mealsite. Arena mealsite got a new phone. The steak cookouts were well received.

Grant Update Cecile said the Cattlemen's check for \$4000 was presented to SUN by the grill at the Dodgeville site on our steak cookout day. Also, she will be requesting a grant from the Jenny Olson Foundation by the due date of October 1st. She got this lead from the grant search service that we paid for. Cecile is pursuing the Frautschi Foundation. She needs someone to help write grants.

Training Request – Possible action– None.

Chairperson's Report - None. At 3:10 pm Bartels made a motion to take a 5-minute break; seconded by Bomkamp. Motion carried. At 3:15 pm Bartels made a motion to go back in session; seconded by Wolfe. Motion carried.

Staff or Site Issues – possible action – a) Health Insurance Renewal – Financial position and b) Dodgeville – Open Position. Motion to go into closed session made by Korn, seconded by Wolfe. Roll call: Korn-yes, Bartels – yes, Wolfe – yes, Bomkamp – yes. Jan Baker was excused. Closed session began at 3:17 p.m. Motion to come out of closed session made by Korn; seconded by Bartels. Motion carried. Resumed open session at 3:25 pm. Jan Baker was invited back in. Regarding her health insurance, Ron told her they gave her everything she asked for.

Vouchers–Possible action– Vouchers were presented for signing. Motion to approve the vouchers was made by Bartels; seconded by Wolfe. Motion carried.

Next Meeting Dates & Adjournment– Next meeting is scheduled for Thursday, September 19, 2013, at The Bridges Restaurant at 201 Christensen Drive, Darlington, WI at 1 p.m. Motion to adjourn made by Bomkamp; seconded by Wolfe. Motion carried. Meeting adjourned at 3:35 p.m.