

SENIORS UNITED FOR NUTRITION PROGRAM, INC.
BOARD OF DIRECTORS MEETING
MINUTES OF THE MEETING
October 21, 2013

Meeting called to order at 1:03 p.m. by Board Chairman, Ron Benish, at the Health & Human Services Building, 303 W. Chapel Street, Dodgeville, WI, Room 2001.

Roll Call- Ron Benish, Iowa County; Marjorie Bomkamp, Iowa County; Dan Nankee, Iowa County; John Bartels, Lafayette County; Carol Korn, Lafayette County; Leon Wolfe, Lafayette County were present.

Others Present- Cecile McManus, Executive Director; Jan Baker, Financial Officer; Rebecca Wetter, Iowa County ADRC Director.

Certification of Compliance with Open Meeting Law- Baker stated that notice of the meeting was posted at designated public places. Let the records show that the meeting was properly posted.

Approval of the Agenda for October 21, 2013- A motion to approve the agenda made by Wolfe, seconded by Bomkamp. Motion carried.

Approval of the Minutes of the September 19, 2013 Board Meeting A motion was made by Korn to approve the minutes; seconded by Bomkamp. Motion carried.

Reports from other Board members and members of the audience- Nankee reported that at the Administrative Services committee meeting the motion was carried stating the committee would like the Iowa County Board members serving on the SUN committee to inform Lafayette County Board members to restore funding or Iowa County will be forced to consider other options for providing nutrition programming. Of the increases from last year that SUN requested, Iowa County plans to give the full \$10,000, but Lafayette County plans on putting in only \$5000 of the \$13,000 requested. He also said that November 12th is the public hearing for the county budget. Ron read Judy Sardeson's thank you note for her recognition gift for 20 years as manager. Bartels said their finance chairperson said they probably won't be able to help us at all next year. Rebecca said if Iowa County doesn't keep a nutrition program, they will lose \$88,000 in funding for other Older American Act programs. She said Lafayette County would lose also if they didn't have a nutrition program.

Aging Resource Center & County Aging Unit Reports- a. For Lafayette County- The new buses are present and appreciated. Bartels said he went on a Lafayette County bus trip and had a ball. b. For Iowa County- Rebecca said the

Alzheimer's Walk on 10/5/13 was well received. They are assisting people with Medicare Part D and saved \$10,000 on one persons medicine.

Monthly Reports-Possible action- Cash Flow Statement & C.D. Review: Jan's cashflow statement showed that we will have enough cash in our main account to get through October without transferring donations in from our site accounts again. Our September and October site account donations available to transfer in equal \$14,618.85. We took \$10,000 out of the C.D. that matured 8/29/13 and put it in Iowa County SUN premium savings account. In December we will transfer these amounts into our main checking account to pay back the annual January advance of \$25,000 to Lafayette County. Budget Reports: Ron told Cecile great job on the expenses being at 75.4%. Income is at 70.4%. Donations are under budget by \$15,432. For expenses, we are under budget on raw food and a little over on contracted food. Cecile said for budgeting she considered 70% of the meals would be contracted and 30% would be cooked on site. Iowa income year to date is \$165,585.67 and Lafayette's is \$134,656.62. Of that, GWAAR allocations for Iowa are \$74,233.00 and for Lafayette are \$40,289.00. Cecile noted that home delivery is growing and congregate participation is decreasing. Monthly Participant Numbers: Highland, Mineral Point, and Dodgeville are up from the same month last year. Home delivery is up at all the Iowa county sites except Rewey which is closed. Cecile said the Rewey congregates who aren't served anymore are ok. For Lafayette county sites Belmont congregate is up, Blanchardville home delivery is down, Benton congregate and home delivery are down, South Wayne congregate is up and home delivery is down. Cecile said South Wayne is making a huge effort to increase its numbers. Darlington churches do home delivery from Lafayette Manor except for one person SUN delivers to because they are on the Family Care program which doesn't have a contract with Lafayette Manor. Year to date for both counties attendance is down and average donation is up. Motion to approve the monthly reports made by Nankee; seconded by Bartels. Motion carried.

Rural Home Delivery - Possible Action Our policy now is to not expand because of cost. Rebecca said Iowa County wants to serve the rural people because they are isolated. Cecile said she has requests that nobody can serve because we don't have drivers and these people aren't near a mealsite. Cecile asks now if SUN can pay mileage if there is a driver. Ron said SUN can't afford to expand a program that costs more. Rebecca said they have the EAN(Elder Abuse Neglect) budget to help pay for mileage. Ron said to ask if Lafayette County has EAN funds available. Rebecca said that a plan to meet needs and budget is a real challenge. Volunteers for rural home delivery sometimes don't request compensation. Ron said to put this item on the agenda again. Rebecca excused herself at 2:30 pm.

2014 Budget - Proposal – Changes since last proposal are that Cecile locked in her health insurance premium rate for next year with a 5.5% increase. *Ron said to add d) to item 11. Staff or Site Issues – possible action, to address accepting the increase.* She said she added to the budget a 25% increase for Jan's premiums for

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Sept through December 2014. She has cut some personnel hours. She has verbal estimates from Lafayette Manor and Marty's Village Inn of a 50 cent/meal increase each. When she updates the proposed budget for November, she plans on including a grant for office equipment we need.

Staff or Site Issues – possible action – a) Rewey – 5 people attended the public hearing. It appears there is not enough need or participation. b) Mineral Point – 10 people attended the public hearing. There will be an evening hearing the 24th at 5:30. The Mineral Point senior group is disbanding. c) South Wayne – 12 people attended the public hearing. Cecile said they are fighting for their site and will try to continue with the 2 hour reduction. d) Motion by Nankee to approve Cecile's health insurance increase from \$481 to \$509 per month as of December 1st; seconded by Korn. Motion carried.

Working Agreement Between SUN & County Units – Possible action – Motion to approve giving the IIID funds back to Iowa County made by Bartels; seconded by Wolfe. Motion carried.

Directors Report Cecile said she went to WAND(Wisconsin Area Nutrition Directors) training last week and learned a lot. October 24th from 9 to 3:30 is the Senior Dining Staff Training for Grant, Green, Richland, Rock and SUN at Bloomfield Manor.

Grant Update The DUWI special project grant is due the end of October. Cecile is waiting to hear from the Jenny Olson foundation. Carol gave Cecile a lead for funds.

Training Request –Possible action– None.

Chairperson's Report - None

Vouchers–Possible action- Vouchers were presented for signing. Motion to approve the vouchers was made by Wolfe; seconded by Bartels. Motion carried.

Next Meeting Dates & Adjournment– Next meeting is scheduled for Thursday, November 21, 2013, at 1:00 pm, at the HHS Building, 303 W. Chapel St., Dodgeville, WI. Motion to adjourn made by Korn; seconded by Bomkamp. Motion carried. Meeting adjourned at 3:07 p.m.