

SENIORS UNITED FOR NUTRITION PROGRAM, INC.
BOARD OF DIRECTORS MEETING
MINUTES OF THE MEETING
February 20, 2014

Meeting called to order at 1:02 p.m. by Vice Board Chairman, John Bartels, at the Health & Human Services Building, 303 W. Chapel Street, Dodgeville, WI, Room 1001.

Roll Call- Marjorie Bomkamp, Iowa County; Dan Nankee, Iowa County; John Bartels, Lafayette County; Carol Korn, Lafayette County; Leon Wolfe, Lafayette County were present. *Ron Benish, Iowa County, arrived during Reports from other Board members.* He apologized for being late; he said he was in a discussion at the courthouse.

Others Present- Cecile McManus, Executive Director; Jan Baker, Financial Officer; Rebecca Wetter, Iowa County ADRC/HHS.

Certification of Compliance with Open Meeting Law- Baker stated that notice of the meeting was posted at designated public places. Let the records show that the meeting was properly posted.

Approval of the Agenda for February 20, 2014- *Add 12.b.Benton VFW Cash rent – possible action. A motion to approve the amended agenda made by Korn; seconded by Bomkamp. Motion carried.*

Approval of the Minutes of the January 16, 2014 Board Meeting *A motion was made by Korn to approve the minutes; seconded by Bomkamp. Motion carried.*

Reports from other Board members and members of the audience-

Leon attended the DUWI reception where SUN received a \$500 donation. He said there were a lot of good recipients and we appreciate their donation. Marge said their kids got them 8 cards that have 10 meals on each to be used at the Muscoda site. She passed them around for us to see. Ron Benish arrived.

Aging Resource Center & County Aging Unit Reports- a. For Lafayette County- No report. b. For Iowa County- Rebecca reported that early February they had 6 attend the Savvy Saving Seniors workshop. They enjoyed the information. Next time they plan to partner with local banks to get more people. The Living Well with Chronic Disease workshop starts next Wednesday—it is one day a week for 6 weeks. There are still openings. In April the Walk with Ease workshop will be held in Cobb. There is a \$50,000 Yoga research grant that needs 40 participants. Per Becky, this will be a learning experience for her. AARP does income tax returns in the community

room on Thursdays. There are 22 scheduled returns today. On March 19th, at 5 pm, there is an Intro to Medicare workshop for people who need help with websites. Ron said Becky does a great job. She said the reward and return with seniors is better than with child protective services, which she handled previously.

Monthly Reports-Possible action- Cash Flow Statement & C.D. Review: Jan's cashflow statement showed that we will have enough cash in our main account to not need our C.D.'s. Lafayette County wondered if there is a better way to pay us rather than giving us all our funding for the year in January. We will think about it for next year. The C.D. that matured was moved to Farmers Savings Bank for 3 years at 1%. For the C.D. that matures 3/9/14, Ron said to go with the best rate up to 3 years. No setaside was taken in 2013. Budget Reports: Donations are down \$1800 from what is budgeted (probably because we were closed 4 days). Total expenses are high because we paid our annual program insurance. Raw and contracted food expenses are down also because we served fewer meals. Cecile mentioned that we pay no Mineral Point wages, and for Blanchardville we only paid 7.5 hours in wages for January. Darlington hours have increased because they are getting the Argyle meals delivered from there. Monthly Participant Numbers: From this month last year, for Iowa County, Arena and Linden are up, Avoca, Dodgeville, and Mineral Point are down, and Rewey has closed. For Lafayette County, Belmont is the same as last year, Argyle and Blanchardville, which is at a new site, are up. *Motion to approve the monthly reports made by Bartels; seconded by Nankee. Motion carried.*

Audit – possible action We have been happy with Wegner CPA's, LLC, but we got a better quote from Johnson Block. *Motion to approve Johnson Block for 2013 Audit services made by Korn; seconded by Bomkamp. Motion carried.*

Fundraising Ideas/Reward Punchcard-Brainstorming let by Rebecca Wetter-possible action Ron said Becky did a great job leading us in this thought provoking activity. She plans to summarize the ideas for us. Becky excused herself at 2:30 p.m.

Directors Report Cecile reported that the damage to the light pole hit in Darlington is just under \$400. March is National Nutrition Month and her activity is "Ask The Dietician". There was good attendance at the PAC meeting in Benton. The substitute cooked, and she did a good job. John said it was an excellent meal. The Darlington mayor has agreed to deliver meals in March. At the WAAN (Wisconsin Aging Advocacy Network) meeting they talked about reauthorization of OAA (Older American's Act). We should know by July about additional funding.

Staff or Site Issues – possible action – a) Evaluation of Director. Ron said the period evaluated will be March 2013 to March 2014. *Bartels made the motion to go into executive session; Bomkamp seconded; motion carried.* Jan and Cecile were excused at 3:00 p.m. *Wolfe made the motion to come out of executive session; Nankee seconded; motion carried.* Open session resumed at 3:45 p.m.

Minutes of the Board of Directors Meeting

February 20, 2014

Page 3 of 3

b) Benton VFW Cash rent – possible action – Benton VFW wants to increase their rent from \$140 to \$240 per month. Per Cecile, this is due to the increase in utilities. The Village of Benton increased their donation from \$2000 to \$2500 annually. *Motion to keep rent at \$140, per contract, made by Wolfe; seconded by Bartels; motion carried.*

Grant Update Cecile is waiting to hear from EFSP Lafayette County, Walmart, Darden Restaurants, and United Fund.

Training Request –Possible action– None.

Chairperson’s Report - None.

Vouchers–Possible action- Vouchers were presented for signing. *Motion to approve the vouchers was made by Wolfe; seconded by Bomkamp. Motion carried.*

Next Meeting Dates & Adjournment– Next meeting is scheduled for Thursday, March 20, 2014, at 1:00 pm, at the HHS Building, 303 W. Chapel St., Dodgeville, WI. *Motion to adjourn made by Wolfe; seconded by Bomkamp. Motion carried.* Meeting adjourned at 4:00 p.m.