

**SENIORS UNITED FOR NUTRITION PROGRAM, INC.**  
**BOARD OF DIRECTORS MEETING**  
**MINUTES OF THE MEETING**  
**MARCH 20, 2014**

Meeting called to order at 1:01 p.m. by Vice Board Chairman, John Bartels, at the Health & Human Services Building, 303 W. Chapel Street, Dodgeville, WI, Room 1001.

**Roll Call**- Marjorie Bomkamp, Iowa County; Dan Nankee, Iowa County; John Bartels, Lafayette County; Carol Korn, Lafayette County; Leon Wolfe, Lafayette County were present. *Ron Benish, Iowa County was absent.*

**Others Present**- Cecile McManus, Executive Director; Jan Baker, Financial Officer; Kate Chambers, Lafayette County ADRC/HHS.

**Certification of Compliance with Open Meeting Law**- Baker stated that notice of the meeting was posted at designated public places. Let the records show that the meeting was properly posted.

**Approval of the Agenda for March 20, 2014** *A motion to approve the agenda made by Wolfe; seconded by Nankee. Motion carried.*

**Approval of the Minutes of the February 20, 2014 Board Meeting** *A motion was made by Korn to approve the minutes; seconded by Bomkamp. Motion carried.*

**Reports from other Board members and members of the audience**- Leon reported that he rode the rural route with Emmett Tuesday. They went to Darlington, Wiota, Lamont, and back. He said Emmett was a safe, careful driver, and it was interesting. They wasted no time at anyone's place, and it was nice to see the participants and make connections. John reported that he had a great meal in Belmont and they were glad to see him-since he's from the area. Someone mentioned they saw the ad about the SUN and VFW fundraiser being held April 9<sup>th</sup> from 5 to 8 pm. Cecile said SUN and the VFW are splitting the expenses and proceeds.

**Aging Resource Center & County Aging Unit Reports**- a. For Lafayette County- Kate reported that the Senior Expo was held today in Belmont. Buses went from ADRC's with attendees. She thanked Cecile for letting Kay Bliss, Elder Benefit Specialist, do Medicare 101 training at the mealsites. The busdriver, Bobby Long, is on medical leave. Kate said everything is going great so far, and please let her know if we hear of any problems. May is Older Americans Month, and May 14<sup>th</sup> they will have the Senior Affair event in Darlington. AARP ends April 2<sup>nd</sup>. The 2013 self-assessment goals have been reached. They plan to write a grant to purchase communication materials and

radio ads made by the state of Wisconsin. They also plan to write a grant to hire an Alzheimer and Dementia specialist. She reported that E&H sold their buses. For Iowa County- Cecile reported that Rebecca was on vacation.

**Monthly Reports-Possible action-** Cash Flow Statement & C.D. Review: Jan's cashflow statement showed that we have cash on hand of \$59,198.84, and setaside of \$81,863.43. For the C.D. that matured 3/9/14, Cecile went with 1% interest for 3 years. No setaside was taken in 2013. Budget Reports: Cecile explained that donations were down because we were closed snow days and billing and receipts were done late. Expenses are under on Raw and catered food. Cecile said this is probably because we served fewer meals. All our insurance but auto has been paid. Monthly Participant Numbers: From this month last year, for Iowa County, Arena and Linden are up, Highland, Mineral Point, and Dodgeville are down. Avoca only has 3 people and they get meals 3 days a week. For Lafayette County, Blanchardville is up. Cecile says it's because we moved the mealsite. *Motion to approve the monthly reports made by Wolfe; seconded by Nankee. Motion carried.*

**Revitalization Project Grant - Discussion** Cecile said this grant is due Monday. The maximum is \$20,000, and she plans to ask for \$10,000 for each county. The ideas were: transportation to sites in Dodgeville and Shullsburg, offer computer classes or other activities, have a SUN website, do something intergenerational like maybe with 4-H, make site more than just a meal, have speakers, music, cookouts, monthly birthday party. Jan suggested moving the Dodgeville site.

**Staff or Site Issues:** a) Benton: The mealsite manager got ill on vacation and is handling her job with help.

**Grant Update** EFSP gave us \$2000 for Lafayette County and \$1230 for Iowa County. United Fund gave \$5500 for Iowa county home delivery, stipends, and Dodgeville gas. Cecile asked for the \$2000 maximum grant to Walmart for consumables, and \$1000 from Darden restaurants. She said she has more grants due April 1st.

**Directors Report** March is National Nutrition Month and Cecile has been to Belmont, Highland, and Dodgeville so far. She will try to go to every site. Her themes are "Sense of Taste for a Healthy Diet" and "Ask the Dietician". Wednesday, April 9<sup>th</sup>, is the Arena fundraiser. Charge is \$8.00 adult, \$4.00 children under 12. Cecile told the board they can notify a site manager if they want to volunteer to deliver meals.

**Training Request -Possible action-** Cecile is interested in training that offers 14 credits and costs \$300. She is not sure which location she wants to attend. *Motion to attend the conference of her choice made by Korn; seconded by Bomkamp. Motion carried.*

**Chairperson's Report** - Vice-Chair John Bartels said that committees can change. The SUN appointment has been fun and educational—he said he hopes everyone can return. From the Lafayette Board, he personally presented Cecile with flowers. He said she is a fantastic person and director. Cecile said thank you. John said to put “Brainstorming” on the next agenda.

**Vouchers—Possible action-** Vouchers were presented for signing. *Motion to approve the vouchers was made by Wolfe; seconded by Korn. Motion carried.*

**Next Meeting Dates & Adjournment**– Next meeting is scheduled for Thursday, April 17, 2014, following our noon meal at the Linden mealsite, which is located at 444 Jefferson St., in the Municipal building. *Motion to adjourn made by Korn; seconded by Bomkamp. Motion carried.* Meeting adjourned at 3:00 p.m.