

SENIORS UNITED FOR NUTRITION PROGRAM, INC.
BOARD OF DIRECTORS MEETING
MINUTES OF THE MEETING
APRIL 17, 2014

Meeting called to order at 1:00 p.m. by Board Chairman, Ron Benish, at the Linden Dining Site, located in the municipal building at 444 Jefferson St., Linden, WI.

Roll Call- Ron Benish, Iowa County; Marjorie Bomkamp, Iowa County; Dan Nankee, Iowa County; John Bartels, Lafayette County; Carol Korn, Lafayette County; Leon Wolfe, Lafayette County were present.

Others Present- Cecile McManus, Executive Director; Jan Baker, Financial Officer; Kate Chambers, Lafayette County ADRC/HHS.

Certification of Compliance with Open Meeting Law- Baker stated that notice of the meeting was posted at designated public places. Let the records show that the meeting was properly posted.

Approval of the Agenda for April 17, 2014 *A motion to amend the agenda, crossing off Item 4. Election of Officers, made by Nankee; seconded by Wolfe. Motion carried.*

Approval of the Minutes of the March 20, 2014 Board Meeting *A motion was made by Bartels to approve the minutes; seconded by Bomkamp. Motion carried.*

Reports from other Board members and members of the audience- Ron thanked John for chairing the meeting last month and commended Lafayette County SUN Board members for giving Cecile flowers. Nankee said that Tess from Grandma's Kitchen was talking to him about moving the Highland mealsite because the parking isn't ideal at the current lunch location.

Aging Resource Center & County Aging Unit Reports- a. For Lafayette County- Kate Chambers reported that AARP tax preparation has ended. Medicare 101 is presented at the mealsites by Kay Bliss, the Elder Benefit Specialist. May 14th is the Senior Affair. The theme is Safe Today, Healthy Tomorrow. Last year 110 seniors attended. The HCE ladies received adaptive equipment training so that they can in turn train others. For Iowa County- No report.

Monthly Reports-Possible action- Cash Flow Statement & C.D. Review: Jan's cashflow statement showed that we have cash on hand of \$53,098.82, and setaside of \$82,218.78. The setaside includes \$12,000 in premium savings. Ron suggested we put thought into moving it out of premium savings to get better interest. No setaside was taken in 2013. Budget Reports: Donations were higher in March, but

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year to date we are still under budget \$1800 for donations. We are under budget \$4800 for raw and contracted food expenses. This is \$3000 favorable. March net income was \$5606.87. Monthly Participant Numbers: From this month last year, for Iowa County, Arena, Linden, and Highland are up, Mineral Point, and Dodgeville are down. For Lafayette County, Belmont, Blanchardville, Shullsburg, and South Wayne are up. *Motion to approve the monthly reports made by Korn; seconded by Bartels. Motion carried.*

Fund Raising Ideas – Discussion; Possible Action When we brainstormed ideas, the most popular was to send an annual appeal letter. It would be sent to community supporters and include a testimonial letter. Board members have been asked to provide 5 to 10 contacts each. Cecile has been asked to bring a letter draft to our next meeting that includes support of our mealsites, and support financially. *Motion to proceed with an annual appeal letter made by Wolfe; seconded by Korn. Motion carried.*

Staff or Site Issues: Cecile said she would contact the Highland village clerk about possibly moving our site there. Also, she reported that the Dodgeville manager is off probation.

Directors Report From the March Mayors for Meals promotion, Cecile passed around pictures of our van and volunteers taken at the Darlington site; also of Blanchardville mayor and volunteer delivering meals. Belmont mealsite anniversary and volunteer appreciation meal will be April 21st. Mrs. Carlson sent Cecile a nice letter saying how much she had appreciated the Rewey mealsite when she was able to go there. Rewey Fire Dept. gave us \$50 for the steamtable at Rewey, and Blanchardville American Legion gave us \$100 for the refrigerator we left there. Ron said to discuss with the board before selling things in the future. The Iowa County Cattleman's Association collected \$4240 from their pie auction. SUN will be the recipient of part of that.

Grant Report United Fund of Iowa County gave us \$5500 for home delivery expenses and Dodgeville fuel. Cecile wrote a grant for the State Revitalization of Congregate sites. A condition is that it has to be sustainable. She focused on local transportation, asking for the maximum of \$10,000 for each county. Her pilot sites would be Dodgeville and Shullsburg. It would mostly be spent on advertising and compensating drivers for taking people to the mealsites. Rebecca Wetter is on the state committee.

Training Request –Possible action– None.

Chairperson's Report - Ron thanked John again for chairing in his absence last meeting. He asked Cecile how the Arena fundraiser went. She said we served 40, many of which were carryouts. There were 2 spaghetti dinners the weekend before, and a steakfeed the week after, so she thought that might have hurt our attendance.

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Ron said to send a reminder to the Board members to write a note asking for support to include in our annual appeal letter.

Vouchers-Possible action- Vouchers were presented for signing. *Motion to approve the vouchers was made by Wolfe; seconded by Bartels. Motion carried.*

Next Meeting Dates & Adjournment- Next meeting is scheduled for Thursday, May 22, 2014, at 1 pm, at the HHS Building at 303 W. Chapel St., Dodgeville, WI, Room 1001. In June, we will plan to meet at a Lafayette County mealsite. *Motion to adjourn made by Wolfe; seconded by Nankee. Motion carried.* Meeting adjourned at 2:31 p.m.