

SENIORS UNITED FOR NUTRITION PROGRAM, INC.
BOARD OF DIRECTORS MEETING
MINUTES OF THE MEETING
MAY 22, 2014

Meeting called to order at 1:01 p.m. by Vice Board Chairman, John Bartels, at the Health and Human Services Building, 303 W. Chapel Street, Room 1001, at 1:01 p.m.

Roll Call- Jeremy Meek, Iowa County; Marjorie Bomkamp, Iowa County; Dan Nankee, Iowa County; John Bartels, Lafayette County; Carol Korn, Lafayette County; Leon Wolfe, Lafayette County were present.

Others Present- Cecile McManus, Executive Director; Jan Baker, Financial Officer; Shane Schumacher, Lafayette County ADRC/HHS. In attendance from the Highland mealsite were Connie Adsit, Betty Bomkamp, Marcella Stanek, and Wilson Winkers.

Certification of Compliance with Open Meeting Law- Baker stated that notice of the meeting was posted at designated public places 7 days ago. Let the records show that the meeting was properly posted.

Introduction of New Board Members – Jeremy Meek, Iowa County, replaced Ron Benish. The SUN Program committee and staff appreciated Ron Benish for doing an outstanding job serving on the board and as Chairman for several terms.

Election of Officers –

Board Chairman: *Bartels nominated **Leon Wolfe**; Korn seconded. Vice-Chairman Bartels asked 3 times for other nominations. Nankee motioned to move to cast a unanimous ballot; Carol Korn seconded. Motion carried.*

Leon Wolfe immediately began position as Board Chairman by taking over as lead of the meeting.

Board Vice-Chairman: *Nankee nominated **Marge Bomkamp**; Jeremy Meek seconded. Chairman Wolfe asked 3 times for other nominations. Nankee motioned to move to cast a unanimous ballot; Meek seconded. Motion carried.*

Board Secretary: *Bomkamp nominated **Dan Nankee**; Bartels seconded. Chairman Wolfe asked 3 times for other nominations. Bomkamp motioned to move to cast a unanimous ballot; Bartels seconded. Motion carried.*

Approval of the Agenda for May 22, 2014 *Motion to approve the agenda made by Bomkamp; seconded by Bartels. Motion carried.*

Approval of the Minutes of the April 17, 2014 Board Meeting *A motion was made by Bartels to approve the minutes; seconded by Bomkamp. Motion carried.*

Reports from other Board members and members of the audience- With Wilson's permission, Dan Nankee read the testimonial letter that Wilson Winkers had written, upon request, to be included with our appeal letter. We applauded Wilson. Our Highland mealsite participants were at our meeting to see what we were discussing on Agenda Item #11, Staff or Site Issues a) Highland Follow-up, so we talked about it here. They were concerned that their site may close because of low congregate numbers like Mineral Point and Rewey did. Cecile said we were never talking about closing it, just looking into other places in the interest of increasing participation. A comment had been passed along to her that a senior didn't use the program because they thought the parking wasn't ideal. She inquired about other places to have the mealsite, but they all said no anyway. The owner of the building said she has plans to change the parking lot, but she said there are 5 empty spots at all times now, and people can park on the street, too, like they did in the past. A participant who lives in the building said she has never heard anyone complain about parking. She said she won't participate if they move. The owner said it is their Senior Center, anyway, so these participants don't need to be anxious about losing their space. She also offered to help SUN with fundraising. Cecile said that the Village of Highland asks about the usage every couple of years, since they pay to have the mealsite there. Nankee said he appreciated them coming over and now we know where they stand.

Aging Resource Center & County Aging Unit Reports- a. For Lafayette County- Shane reported that the Senior Affair event held May 14th was successful. The ADRC has \$8800 to hire someone for dementia care. AARP served 135 people for taxes. The county bought a mobile hearing loop. The aging committee changed; Bartels and Wolfe are off. For Iowa County- Rebecca was attending a regional ADRC meeting. She told Jan Baker she could report that the ADRC Open House May 16th was a success and that they had attendees who learned about their services for the first time.

Monthly Reports-Possible action- Cash Flow Statement & C.D. Review: Jan's cashflow statement showed that we have cash on hand of \$49,548.23, and setaside of \$82,220.29. No setaside was taken in 2013. Budget Reports: For income, Cecile said that Allocations and NSIP could be increased in 2014. Year to date net variance of \$4208.92 is favorable. Leon asked Cecile if there are trends or changes. She talked about meat prices fluctuating. She bought local grass fed ground beef locally in 1 lb. packages. Leon said it is good to patronize Iowa County Cattlemen. Mealsite Direct Costs January to April: Bartels asked why Benton has higher food costs. Cecile said it is an ongoing issue that is being addressed. Monthly Participant Numbers: From this month last year, for Iowa County, Arena is up and has a goal of 10 daily, Avoca is up because 1 person came back, Linden is up because they have more home delivery. Bartels commented that Linden is an outstanding site. Highland, Mineral Point and Dodgeville are down and Rewey is closed. For Lafayette County, Belmont, Blanchardville, and Shullsburg are up and the others are the same or down 1. John

has heard that people like the new Blanchardville site. *Motion to approve the monthly reports made by Nankee; seconded by Bartels. Motion carried.*

Staff or Site Issues: a) Highland Follow-up- Discussed earlier, not readdressed.

Annual Letter of Appeal: Follow-up Cecile handed out her appeal letter draft and asked for comments. Her idea was to mail it out in the beginning of September because October is our anniversary month. Then the board would follow up with the recipients. The board turned in their lists of people today, and are to bring more to the next meeting. Regarding funds needed, Carol Korn said that she and Billie Ferger, a Shullsburg mealsite cook/manager, will fundraise together.

Annual Report Cecile handed everyone a copy to review and asked them to bring any changes to the next meeting.

Directors Report Cecile attended a 2-day dietician conference in Las Vegas that was put on by Today's Dietician magazine. She learned about diabetes, social media, and dietary supplements. She thanked the board for allowing her to go. The Belmont village appreciation lunch was very nice; 40 to 45 people ate.

Grant Report Cecile reported she hasn't heard from Walmart or Darden yet. She wrote grants to Alliant for a volunteer event and to Shullsburg Community Fund for an exercise class. She did not receive a revitalization grant from GWAAR.

Training Request –Possible action– None.

Chairperson's Report - Leon reminded Jan to send a bright pink reminder to them to bring names and addresses for our appeal letter. He also thanked everyone.

Vouchers–Possible action- Vouchers were presented for signing. *Motion to approve the vouchers was made by Nankee; seconded by Bomkamp. Motion carried.*

Next Meeting Dates & Adjournment– Next meeting is scheduled for Thursday, June 19, 2014, at 1 pm, at the Belmont mealsite which is in the community building at 222 S. Mound St, Belmont, WI. We plan to eat lunch at noon and start our meeting immediately following. *Motion to adjourn made by Bomkamp; seconded by Bartels. Motion carried.* Meeting adjourned at 3:14 p.m.