

SENIORS UNITED FOR NUTRITION PROGRAM, INC.
BOARD OF DIRECTORS MEETING
MINUTES OF THE MEETING
August 27, 2014

Meeting called to order at 1:09 p.m. by Board Chairman, Leon Wolfe, at the Darlington Municipal Building, 627 Main St., Darlington, WI, in the upstairs meeting room.

Roll Call- Jeremy Meek, Iowa County; Marjorie Bomkamp, Iowa County; Dan Nankee, Iowa County; John Bartels, Lafayette County; Carol Korn, Lafayette County; Leon Wolfe, Lafayette County were present.

Others Present- Cecile McManus, Executive Director; Jan Baker, Financial Officer.

Certification of Compliance with Open Meeting Law- Baker stated that notice of the meeting was posted at designated public places 7 days ago. Let the records show that the meeting was properly posted.

Approval of the Agenda for August 27, 2014 *Motion to approve the agenda made by Bartels; seconded by Bomkamp. Motion carried.*

Approval of the Minutes of the July 17, 2014 Board Meeting *A motion was made by Nankee to approve the minutes; seconded by Bartels. Motion carried.*

Reports from other Board members and members of the audience- Jan reported that Ron Benish sent a nice thank you card to us all—she passed it around. Cecile had presented a plaque from SUN at the County Board meeting to thank Ron for his past service. Leon thanked her. Dan said Ron was genuinely surprised.

Aging Resource Center & County Aging Unit Reports- a. For Lafayette County- No report. For Iowa County- Nankee brought Iowa County and Grant County's aging newsletters to compare. He noted that Grant County has one menu and requests \$3.50 per meal whereas Iowa County has 4 menus and requests \$4.25 per meal. Another difference, Cecile explained, is that Grant County prints every other month and uses advertisers whereas Iowa County prints monthly and does not use advertisers. Nankee also noted that for Year-to-Date unduplicated participants Iowa County has 195 and Lafayette County has 280.

Monthly Reports-Possible action- Cash Flow Statement & C.D. Review: Jan's cashflow statement showed that we have cash on hand of \$36,754.75. We have a C.D. at FNB Darlington maturing 08/29/14 for \$16,393.44. *Motion by Bomkamp to*

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have Cecile reinvest it for one year at the best rate; seconded by Korn. Motion carried. Budget Reports: Our net variance income versus expenses of \$10,109.98 is favorable. Cecile said we are a little under on donations but catching up. We are way under on contracted food and only a little under on raw food. Cecile said food prices are high. Our local butcher closed. Nankee said Highland has a meat market and he showed her their ad. Van repairs are over budget. Our equipment budget is for the computers and the printer we bought. We deposited the grant money we received for this purchase in 2013. Monthly Participant Numbers: From this month last year, Dodgeville is down significantly. Cecile said that when the volunteer drivers are on vacation the site closes and the manager delivers all the meals. That is why the congregate meals are down. September 26 is the 2014 Health and Wellness Expo at the Dodgeville site. We are hoping it will help reintroduce the site. Arena is closed sometimes because there are not always enough people to eat. For Lafayette County: Belmont, Blanchardville, and South Wayne are up. *Motion to approve the monthly reports made by Korn; seconded by Bomkamp. Motion carried.*

UW Platteville Meal Contract – possible action There is no new contract to sign, but the per meal price increased by 9 cents. This is the cost of living increase written into the contract per Cecile. *Motion to approve increase made by Nankee; seconded by Bartels. Motion carried.*

Staff or Site Issues: Arena has been closed a few days because we did not meet the minimum of 6 meals to open. Mona, the manager, has been recruiting people to eat.

Annual Letter of Appeal: Follow-up Cecile was too busy with her assessment to get the letter ready to send. It will be closer to the end of September and our October 3rd anniversary date. She will bring the final draft to the September 18th board meeting. She wants to add graphics and pictures. We plan to send return envelopes.

Motion to go to item #13 Directors Report, and return to #12 Consideration of employee compensation, made by Korn; seconded by Meek. Motion carried.

Directors Report Cecile reported that the nutrition assessment is tomorrow (August 28th), and she and the state dieticians will be eating lunch at the Darlington site. Staff and Cecile have been busy getting caught up on home assessments. She said it's fulfilling to see people, do nutrition counseling, and answer any questions. September 18th is our Volunteer Appreciation event at Dodge-Point Country Club. We will play bingo, have first aid and emergency procedures training by Nurse Bennett, recognize our volunteers, and have our meal and music. Our sites are closed that day so all the volunteers can attend. The event starts at 9 a.m..

Grant Report Cecile reported that she asked for \$1400 from Alliant and got \$500, and she asked for \$1000 from Salvation Army and got \$750.

Training Request –Possible action– Cecile has a GWAAR conference Sept. 11th and 12th. *Motion to pay for Cecile's registration and mileage made by Marge; seconded by John. Motion carried.*

Chairperson's Report - None.

Vouchers–Possible action- Vouchers were presented for signing. *Motion to approve the vouchers was made by Bartels; seconded by Nankee. Motion carried.*

Next Meeting Dates & Adjournment– Next meeting is scheduled for Thursday, September 28, 2014, immediately following our event at the Dodge Point Country Club at 1771 County Hwy YD, Mineral Point, WI.

Chairman Wolfe called a 5 minute break. Judy Andrews, the Darlington mealsite manager, brought us delicious refreshments which we enjoyed.

At 2:45 p.m. *Motion to resume meeting made by Nankee; seconded by Korn. Motion carried.*

Consideration of Employee Compensation – possible action. Roll call to go into closed session: Nankee- present, Bartels- present, Wolfe- present, Korn- present, Meek- present, Bomkamp- present. At 3:20 p.m. *Motion to come out of closed session made by Bartels; seconded by Marge. Motion carried.*

Adjournment *Motion by Korn to adjourn meeting; seconded by Meek. Motion carried.* Meeting adjourned 3:22 p.m.