

SENIORS UNITED FOR NUTRITION PROGRAM, INC.
BOARD OF DIRECTORS MEETING
MINUTES OF THE MEETING
March 19, 2015

1. **Meeting Called to Order** at 1:00 p.m. by Board Chairman, Leon Wolfe, at the HHS Building, 303 W. Chapel St, Dodgeville, WI, Room 1001.
2. **Roll Call**- Dan Nankee, Iowa County; Jeremy Meek, Iowa County; Marjorie Bomkamp, Iowa County; John Bartels, Lafayette County; Leon Wolfe, Lafayette County; and Carol Korn, Lafayette County were present. **Others Present-** Cecile McManus, Executive Director, and Jan Baker, Financial Officer, were present. Rebecca Wetter was present, but excused herself after her report.
3. **Certification of Compliance with Open Meeting Law**- Baker stated that notice of the meeting was posted at designated public places 4 days ago. Let the records show that the meeting was properly posted.
4. **Approval of the Agenda for March 19, 2015** *Motion to approve agenda made by Nankee; seconded by Bomkamp. Motion carried.*
5. **Approval of the Minutes of the February 19, 2015 Board Meeting** *A motion was made by Bartels to approve the minutes; seconded by Bomkamp. Motion carried.*
6. **Reports from other Board members and members of the audience-** Dan brought the article about SUN that was in the Chronicle recently to pass around. He also brought the Bloomfield Bulletin and said they talked about March being National Nutrition month.
7. **Aging Resource Center & County Aging Unit Reports-** a. For Lafayette County- None. For Iowa County- Rebecca handed out printouts about the new state budget proposal. It has program changes that could affect longterm care. Concern is that the elderly and county could suffer if control is not kept local.
8. **Monthly Reports-Possible action-** Cash Flow Statement & C.D. Review: Set-aside funds savings account interest added in February was \$1.42. We have \$82,309.51, which equals approximately 2.5 months expenses. Jan's cashflow statement showed that we have cash on hand of \$65,551.76. Budget Reports: We are ahead of budget on income because our levy is all in. We are behind budget on family care, donations, raw food, and contracted food. Monthly Participant Numbers: Arena meal count is down from last year. Nankee said there is a lot of support for SUN at Arena. Darlington is down a few meals because they haven't had a big event lately. Per Cecile, today there is music there. Argyle home delivery is up but the route isn't longer. Bartels said he ate at South Wayne, and the portions were good. He went on the day Cecile did nutrition education, and he said the sauerkraut salad she made was superb. He said she presented health foods. Our summary looked good. Meal counts are up, and so is the average donation. *Motion to approve the monthly reports made by Korn; seconded by Nankee. Motion carried.*
9. **Staff or Site Issues** a) Evaluation of Director. *Motion by Bartels; seconded by Bomkamp, to go into executive session. Motion carried. Roll Call - All present. Closed session began 2 pm. Cecile was asked to stay. Motion by Korn;*

seconded by Bartels to come into open session. Motion carried. Resumed open session at 2:37 p.m. Jan Baker returned.

- 10. Directors Report-** Cecile said March is National Nutrition Month and she is making a point to go to all the sites to do a nutrition presentation on fermented food and soy. Dodgeville mealsite participants can now ride the taxi to the mealsite for less. An article in the Dodgeville Chronicle explained that SUN has a grant to supplement the cost of the ride. There are no users yet. Starting in April, the ADRC bus will go to the mealsite on Tuesdays. There will be activities daily the second full week in April. She wants to do an activity every Tuesday. She called the Senior Center to see if they would come play cards with us. Bartels donated safety cones and cleaning products to the South Wayne mealsite. They were happy. Cecile said we had two drivers for a rural person in Arena. She had a conversation with this rural person, and he said he was not satisfied with our program. The Dodgeville mealsite manager will be off two to three weeks for health reasons. Judy Schwartz, a driver for the Argyle route, fell at someone's house. Our insurance company is following up with her. Cecile said we are getting more rural delivery requests. One is 8 miles one way. The daughter has agreed to pick up and deliver his meals somedays. Marion Calvert retired as Benton mealsite manager. There was a nice party for her with cake, flowers, and some of her family present. John, Leon, and Cecile attended. Cecile reminded us that she will be gone for training March 31, April 1, April 16, and April 17.
- 11. Grant Update** Cecile said she got \$5500 from United Fund for Iowa County home delivery, and \$3500 from the Village of Benton to cover the rent and phone for the Benton mealsite.
- 12. Training Request-possible action** No requests.
- 13. Chairperson's Report** Leon said to put "Annual Appeal Letter" on the April agenda.
- 14. Vouchers-possible action** Motion by Bartels to approve vouchers presented for signing; seconded by Nankee. Motion carried.
- 15. Next Meeting Date & Adjournment** **Next meeting will be April 22, 2015, at the Highland Lunch mealsite located at *Sunset View Senior Apartments at 148 S. Main St., Highland, WI. Meeting immediately follows 11:30 lunch.* Motion by Korn to adjourn meeting; seconded by Nankee. Motion carried. Meeting adjourned 3:16 p.m.**