

SENIORS UNITED FOR NUTRITION PROGRAM, INC.
BOARD OF DIRECTORS MEETING
MINUTES OF THE MEETING
May 21, 2015

1. **Meeting Called to Order** at 12:48 p.m. by Board Chairman, Leon Wolfe, at the Shullsburg Dining Site, located in the Townsend Community Center, 190 N. Judgement St., Shullsburg, WI.
2. **Roll Call**- Dan Nankee, Iowa County; Jeremy Meek, Iowa County; Marjorie Bomkamp, Iowa County; John Bartels, Lafayette County; Leon Wolfe, Lafayette County; and Carol Korn, Lafayette County were present. **Others Present-** Cecile McManus, Executive Director, Jan Baker, Financial Officer, and Kate Chambers, Lafayette County ADRC, were present. Kate left during the Staff/Site Issues/Reports.
3. **Certification of Compliance with Open Meeting Law**- Baker stated that notice of the meeting was posted at designated public places 4 days ago. Let the records show that the meeting was properly posted.
4. **Approval of the Agenda for May 21, 2015** *Amend agenda, add 9b) Review Policy V. A. Motion to approve amended agenda made by Nankee; seconded by Bartels. Motion carried.*
5. **Approval of the Minutes of the April 22, 2015 Board Meeting** *Add Wilson Winkers to Others Present-- motion was made by Nankee to approve the minutes, with the addition; seconded by Bartels. Motion carried.*
6. **Reports from other Board members and members of the audience-** Dan said that he and Rebecca Wetter sat with Marklein, who is on the joint finance committee, and discussed having ADRC's reinstated. He also said that Grandma's Kitchen, our Highland contracted food preparer, was mentioned in the Wisconsin State Journal in an article about Bob's BBQ in Dodgeville. Her pies are noteworthy.
7. **Aging Resource Center & County Aging Unit Reports-** a. For Lafayette County- Kate Chambers thanked the ADRC, Human Services, and County board for voting unanimously to make the resolution to keep ADRC's. Bobby Long, their bus driver, was off three months and is back now. They are getting a new, smaller, bus that you don't need a CDL to drive. 16 people are participating in the Stepping On class in Darlington. This class will be offered in Argyle in October. She said the ADRC's are writing emergency preparedness plans. The Senior Expo in April at Belmont had a good crowd and offered a lot of information. The Senior Affair in May had less attendance but more information. She said everyone liked the photo booth. Kay, the benefit specialist, has been presenting "Welcome to Medicare" at the SUN mealsites. Mary Knellwolf, an extension educator, will present "Money Smart Week". For Iowa County- No report.
8. **Monthly Reports-Possible action-** Cash Flow Statement & C.D. Review: Set-aside funds savings account interest added in April was \$1.62. We have \$82,580.03, which equals approximately 2.5 months expenses. Jan's cashflow statement showed that we have cash on hand of \$37,209.37. Budget Reports: Budget has negative variance of \$ 57.27. This is not a concern because we have \$5293.75 in accounts receivable for Family Care. Per Cecile, April donations were good, earlier months not as big. She said expenses of contracted food is behind,

but if meals increase, that will increase quickly. The new van we bought in April was expensed to Van Maintenance/Repairs because it is under the value we need to depreciate it. She said it is working well, but we can only get 2 sites' groceries, not 3, in the van at the same time now. In April, Iowa County net loss was \$8842.92, and Lafayette County's net loss was \$6227.89. This was because the new van was expensed to Iowa County. Monthly Participant Numbers: Shullsburg and South Wayne average daily attendance is down from last April, and Belmont and Benton are up. Benton has parties now, and Heather is recruiting participants. Discussion was that Shullsburg and Darlington should have a village appreciation meal as a SUN outreach. Congregate meals are up in Dodgeville, but home delivery and Family Care are down. Linden is down an average of 2 daily, and Mineral Point is up 2. Highland numbers are up because they had a party and a board meeting there. Hollandale donations are good. Iowa County is up \$1600 in donations from this time last year. Cecile said she is proud to go to meetings and report our high average donations of \$3.97 Iowa County, and \$ 3.77 Lafayette County. *Motion to approve the monthly reports made by Bartels; seconded by Bomkamp. Motion carried.*

9. **Staff/Site Issues/Reports – possible action:** a) *Lafayette County Driver vacancy- Emmett and Judy Schwartz retired May 15, 2015. Cecile ran an ad for 2 weeks and has 4 people interested so far. B) Cecile changed the language to say "It will be the policy of the agency not to consider for employment, not to hire or to phase into the direct agency programs persons related to present agency employees or members of the SUN Board of Directors, unless approved by the Board. This includes spouses, parents, in-laws, children, and siblings. Motion by Nankee to change the language as stated above; seconded by Bomkamp. Aye – 6, Nay – 0. Motion carried.*
10. **Directors Report-** Cecile handed out a list of successful bidders from the Iowa County Cattelman's pie auction. Our old green van is on auction with the current bid at \$130. John wishes they would put more information on the website. We received the \$722 Auto-Owners dividend. The Ford Transit got new tires from F&K. They were a better price than our last tires, and they should last more miles. Virtue Motors is giving us a quote on some maintenance and repairs. NSIP contracts have increased by \$487 Iowa County, and \$2327 Lafayette County. Cecile passed around the book from the 2-day symposium she attended in Las Vegas.
11. **Grant Update** Heather Morrisard is working on a Community Foundation grant for Benton.
12. **Training Request-possible action None**
13. **Chairperson's Report** Leon thanked us all for coming to Shullsburg.
14. **Vouchers-possible action** *Motion by Bartels to approve vouchers presented for signing; seconded by Meek. Motion carried.*
15. **Next Meeting Date & Adjournment** **Next meeting will be 1:00 pm June 18, 2015, at the HHS Building at 303 W. Chapel Street, Dodgeville, WI. Nankee will be excused.** *Motion by Korn to adjourn meeting; seconded by Bomkamp. Motion carried. Meeting adjourned 2:37 p.m.*