

February 19, 2007

Chairman Thomas called the meeting to order at 9:00 a.m. Five members were present.

An observance was made by Theobald that the meeting had been duly advertised. Seconded by Roberts. Motion carried unanimously.

Theobald made a motion to accept the agenda. Anderson seconded the motion. Motion carried unanimously.

Minutes were accepted by Theobald. Seconded by Anderson. Motion carried unanimously.

The following items were on the agenda:

Old Business: None

New Business:

- 1) Update of County K with Clark Dietz at 9:15 a.m. Greg Jewell and Fred Gruber were present from Clark Dietz. Greg and Fred gave the Highway Committee an update on the County K project. Motion by Anderson, seconded by Mueller for Clark Dietz to bring cost estimated of alternative designs to the Highway Committee in April. Motion passed unanimously.
- 2) Quit Claim Deed for 18 West project in Cobb. Motion by Mueller, seconded by Theobald to sign the quit claim deed for the 18 West project in Cobb. Motion passed unanimously.
- 3) "Work Zone Safety Awareness Week" Resolution. Motion by Mueller, seconded by Anderson to accept the Work Zone Safety Awareness Resolution naming the week of April 2 through April 6, 2007 as Work Zone Safety Awareness Week. The Resolution will be presented to the County Board at their March meeting for approval. Motion passed unanimously.

- 4) County Administrator Discussion. Mueller discussed how the County Administrator position will work with the Highway Department. No action taken.
- 5) Highway Committee Outline. At the last Highway meeting, the Highway Committee had Lisa Vosberg compile an outline of what the Highway Committee has been working on since May of 2006. Vosberg presented this outline to the Committee members. No action taken.
- 6) Highway Policies. The Highway Committee has started reviewing and updating current Highway Policies. Each Committee member was provided with a copy of their own Highway Policy manual. Three policies will be reviewed at the next Highway Committee meeting. No action taken.
- 7) Renewal of Housekeeping Contract. Motion by Mueller, seconded by Anderson to renew the Housekeeping Contract of Ryan Hunt, dba Commercial Care, for another year. The contract will expire on March 31, 2008. Motion passed unanimously.
- 8) The Highway Committee shall entertain motion to go into Executive Session pursuant to Sec. 19.85(1) (c) WI Statutes for considering employment, promotion, compensation and performance evaluation data of any public employment over which the governmental body has jurisdiction or exercises responsibility. (Job Positions, 4-10 Schedule.) Mueller made a motion at 10:40 a.m. to go into closed session, motion was seconded by Anderson. Motion passed unanimously by voice vote. Motion by Mueller, seconded by Theobald to return to open session at 11:33 a.m. Motion passed unanimously by voice vote. Motion by Anderson, seconded by Mueller to send the cost savings of the 4-10 schedule to the Salary and Personnel Committee. This cost savings included extending the 4-10 schedule from the first week in April 2007 thru the last week in October 2007. These cost savings included paying a 10 hour holiday instead of an 8 hour holiday. Motion passed unanimously.

Anderson made a motion to approve vouchers #131 through #189 for a total of \$219,789.45. This includes one payroll voucher in the amount of

\$146,528.89. Roberts seconded the motion. The motion carried unanimously, with Mueller abstaining.

Motion to adjourn the meeting was made by Mueller. Seconded by Roberts. The motion carried unanimously.

The meeting was adjourned at 11:40 a.m.
Minutes by Lisa Rose Vosberg

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